

**AMENDMENT #2 TO CONTRACT WITH  
COMMUNITY RECOVERY RESOURCES (CoRR) (RESO 17-394; RESO 18-072)**

**THIS AMENDMENT** is dated this 1st day of February 2018 by and between COMMUNITY RECOVERY RESOURCES (CoRR) hereinafter referred to as "CONTRACTOR" and COUNTY OF NEVADA, hereinafter referred to as "COUNTY". Said Amendment will amend the prior agreement between the parties entitled Personal Services Contract as approved on July 25, 2017 per Resolution No. 17-394 and which was subsequently amended on February 27, 2018 per Resolution No. 18-072.

**WHEREAS**, the CONTRACTOR provides residential substance abuse treatment, including detox services, as well as supportive housing services in a "Clean and Sober Transitional Living Environment" (CASTLE) and wrap-around support services for clients as referred and authorized for services by CalWORKs staff for the County's Social Services Department for the contract term of July 1, 2017 through June 30, 2019; and

**WHEREAS**, the parties desire to amend their Agreement to add the Bost House as an additional location for residential and detox treatment services pursuant to this Agreement.


**NOW, THEREFORE**, the parties hereto agree as follows:

1. That Amendment #2 shall be effective as of February 1, 2018.
2. That Exhibit "A", Schedule of Services, shall be revised to the amended Exhibit "A" as attached hereto and incorporated herein.
3. That Exhibit "B", Schedule of Charges and Payments, shall be revised to the amended Exhibit "B" as attached hereto and incorporated herein.
4. That in all other respects the prior agreement of the parties shall remain in full force and effect except as amended herein.

**COUNTY OF NEVADA**

By: \_\_\_\_\_  
Honorable Edward Scofield  
Chair, Board of Supervisors

**CONTRACTOR:**

By:   
Warren Daniels  
180 Sierra College Drive  
Grass Valley, California 95945

**ATTEST:**

By: \_\_\_\_\_  
Julie Patterson-Hunter  
Clerk of the Board of Supervisors



**EXHIBIT "A"**  
**SCHEDULE OF SERVICES**  
**COMMUNITY RECOVERY RESOURCES (CoRR)**

Community Recovery Resources (CoRR), hereinafter referred to as "Contractor," shall provide residential substance abuse treatment program services, including detoxification services, transitional housing in a "Clean and Sober Transitional Living Environment" and wrap-around support services for the County of Nevada, Department of Social Services, hereinafter referred to as "County".

**PROGRAM OVERVIEW**

CoRR and CalWORKs Employment Services share the same core value of helping families achieve self-sufficiency through the acts of effective treatment and recovery and through the dignity of employment. CoRR will provide CalWORKs with an extensive and comprehensive system of treatment and transition programs that will assist clients in achieving recovery from chemical dependency, leading to long-term self-sufficiency and the restoration of family systems. All of the services rendered are designed to assist clients in moving to an enhanced quality of life, improved sense of well-being, and financial independence.

CoRR's residential substance abuse treatment services are licensed and certified by the State of California Department of Alcohol and Drug Programs. Said facilities and programs are in full compliance with all applicable county, state, federal laws, ordinances, rules and regulations and will remain in full compliance during the term this contract is in effect.

Hope House is a 30-90-day residential treatment program for the recovery of alcohol/drug dependency specially designed for women with children; Serenity House is a parallel program for men. Hope House is specifically structured to lessen the impact on the family while the mother is in treatment. At Hope House a supportive and nurturing environment, similar to a functioning family, is provided. Bost House provides residential treatment and residential withdrawal management treatment (sometimes referred to as "social setting detoxification") services for adults eighteen (18) years of age and over, serving both males and females.

CoRR provides transitional housing services at gender specific Clean and Sober Transitional Living Environments (CASTLEs). The CASTLE program is provided to assist families with appropriate counseling services, self-sufficiency assistance, advocacy and referrals in a safe and sober living environment. Clients may reside at the transitional living homes for up to six months, allowing them to maintain a safe living environment and develop independent living skills while receiving support from CoRR clinical staff. During that time clients are expected to maintain enrollment in CoRR services, remain clean and sober, and be active in developing assets for self-sufficiency to include job skills, continued education, receiving medical attention for chronic issues, and attaining permanent and safe housing. This engagement in services involves a high level of interaction with CoRR case managers and transitional living coordinators.

Contractor shall provide the following services:



- Maintain qualified staff to provide drug and alcohol treatment services in both residential and transitional/outpatient settings.
- Assess each County referred CalWORKs client in collaboration with CalWORKs staff, County Behavioral Health staff, and family members, to determine the individual treatment needs of the client and whether the client is suitable for admittance to their residential or transitional services programs.
- Provide alcohol and/or drug abuse recovery services to County referred CalWORKs clients in a social model, non-medical program, whereby participants reside in a safe, alcohol and drug-free residential environment. Contractor shall foster conditions which will support reintegration of the individual into the community by providing a stable residential situation.
- Residential Treatment Services including:
  - 24-hour supervision
  - Development of a treatment plan within 30 days of referral, in collaboration with CalWORKs staff, behavioral health staff, and family members
  - Monthly review of progress with County staff
  - 410 hours total recovery activities during a 90-day residential stay
  - Individual and group counseling
  - Narcotics Anonymous and Alcoholics Anonymous meetings on site
  - Referral to appropriate support services
  - Contractor shall review and discuss with CalWORKs Employment Services when a CalWORKs client is considered ready for discharge including:
    - Reason for discharge (Successful completion of program; unsuccessful completion of program; involuntary discharge; or transfers and referral).
    - A discharge summary including: Description of treatment and recovery services, vocational and educational achievements, legal status, participant's continuing recovery or exit plan and participant's comments.
    - Contractor shall collaborate with County in the development of an aftercare plan for each person referred under the terms of this Agreement.
- Transitional Services including:
  - Clean & Sober Transitional Living Environment (CASTLE) with regular supervision.
  - Insuring each resident maintains a clean and sober lifestyle, including regular attendance at outpatient treatment for substance abuse.
  - Provide wrap-around support services as needed and authorized by CalWORKs.
  - Monthly review of progress with County staff.
  - Contact CalWORKs Employment Services staff in the case of a pending eviction for violation of the rules by a CalWORKs client.
  - Prior to completion of the program, review and discuss with CalWORKs staff recommendations for "successful" or "unsuccessful" exit from the program.
- Additional Treatment Services:
  - If needed and approved by CalWORKs Management staff, a CoRR Social Worker will provide wrap-around support services to CalWORKs clients to address issues not covered by the residential or transitional living services listed above.
  - Services to include direct therapeutic counseling services addressing substance abuse issues, life skills support and navigation.

Contractor Assessment and Communication Responsibilities:



- Contractor shall schedule American Society of Addiction Medicine (ASAM) Assessment with client within 7 days of referral from CalWORKs staff. Subsequently, Contractor shall provide written ASAM Assessment Form to CalWORKs staff along with individualized treatment recommendation consistent with the allowable services described in this contract.
- Obtain a signed release of information from each CalWORKs client to facilitate communication with CalWORKs staff.
- Request authorization from CalWORKs staff to provide recommended services for a predetermined time period (usually 30 or 60 days). Reauthorization is required for each subsequent time period services are recommended.
- Provide a progress report to CalWORKs Employment Services at the end of each 30 (thirty) day service period for each CalWORKs client and more frequently when extra support is needed for a specific client. Contractor shall facilitate contact between client and CalWORKs Employment Services Staff as appropriate.

Contractor Additional Responsibilities:

- Provide (12) twelve one-hour classes at the CalWORKs Connect monthly workshop to assist participants in recognizing substance use, understanding treatment options, and the effects of substance use on families, employment, and quality of life.
- Contractor will provide certification that civil rights/non-discrimination training was provided to all contract staff within 60 days of contract initiation.
- Assurance of Compliance with Confidentiality - Contractor shall hold CalWORKs related information confidential as directed and applies in State Welfare and Institutions Code Section 10850, California State Department of Social Services, Policies and Procedures Manual, Division 19-000 and Civil Code Section 56.10. Contractor agrees that he/she will provide a report to Nevada County Department of Social Services within 60 days of contract initiation as to how and when the aforementioned laws, regulations were communicated to all persons performing services under Contractor's Agreement with the County of Nevada.
- Residential services are not Medi-Cal certified, however, Contractor shall ensure all records and documentation meets Medi-Cal standards. Contractor's Outpatient Programs in Grass Valley and Truckee are Medi-Cal certified. Contractor agrees to bill Medi-Cal for Medi-Cal eligible services and to not bill for such services to this contract.
- Contractor agrees to abide by the provisions of Attachment 1 hereto attached and incorporated herein as required of "contractors" and "subcontractors" under the current State Department of Health Care Services (DHCS) Standard Agreement by and between DHCS and the County.

County responsibilities shall include the following:

- Refer eligible CalWORKs Employment Services participants to Contractor as appropriate for ASAM Assessments.
- Review and approve Treatment Authorization Requests timely and as appropriate.
- Monitor to ensure progress reports are received at least monthly on all referred clients.
- Review progress reports and work with Contractor as necessary to adjust supportive services to maximize potential for success.
- Maintain ongoing communication and coordination with Contractor as needed regarding substance abuse treatment and for problem solving discussions.

- County may engage an independent party to conduct substance abuse assessments for CalWORKs clients prior to referral for CoRR services and/or after 30, 60 or 90 days of services at county discretion.
- County may terminate authorization for a CalWORKs client's participation in CoRR services at any time, at County discretion. County will notify CoRR at least 24 hours prior to termination of services for an individual client.
- Attend monthly team meetings at CoRR to discuss individuals' progress and future needs.

County and Contractor understand individuals referred for services are voluntary and may terminate themselves at any time. If the individual causes a disturbance or does not adhere to house rules and/or follow program requirements Contractor may terminate the individual from the program and will alert CalWORKs immediately. If for any reason a client leaves a program prior to the authorized service end date, Contractor will only bill County for the days services were actually delivered to the client.



**EXHIBIT "B"**  
**SCHEDULE OF CHARGES AND PAYMENTS**  
**COMMUNITY RECOVERY RESOURCES (CoRR)**

The County shall reimburse Contractor for satisfactory performance of services as described in Exhibit "A", a maximum not to exceed \$80,000 for the contract term of July 1, 2017 through June 30, 2019. Of this total, the maximum amount shall not exceed \$40,000 for fiscal year 2017/18 and \$40,000 for fiscal year 2018/19.

**CONTINGENCY**

Contract maximum is contingent and dependent upon the County's annual receipt of anticipated State/Federal Funds for contract services. Services performed shall be in accordance with CalWORKs funding sources guidelines.

County shall reimburse Contractor for authorized services that cannot be billed to Medi-Cal or any other appropriate contract as follows:

**Hope House, Serenity House and Transitional Housing Rates:**

Perinatal and Non-Perinatal Detox Treatment	\$115/day	Maximum 10 days per client per episode
Perinatal and Non-Perinatal Residential Treatment	\$105/day +\$20/day for 1 child +\$30/day for 2 children	Maximum of 90 days per client per episode
Transitional housing	\$19.73/day or \$600/month +\$0.82/day or \$25/month per child	Maximum of 180 days

**Bost House Rates:**

Detox Treatment	\$135/day	Maximum 10 days per client per episode
Residential Treatment	\$135/day	Maximum of 90 days per client per episode

County shall be billed only for those dates the CalWORKs client was a resident in said program and preauthorization was received by County CalWORKs staff for specific dates in said program.

If a client leaves said program and returns, County shall be billed only for the dates the client was a resident in said program, even if a room was held vacant during the client's absence.

Should regulations change to allow for Medi-Cal reimbursement for detox and residential treatment in a facility larger than 16 beds, contractor shall bill Medi-Cal, and accept as payment in full, before billing CalWORKs.

Contractor shall provide the most recent copy of the Contractor's reviewed or audited financial statements. Said financial statements shall be verified by an independent Certified Public Accountant. These financial statements together with the Certified Public Accountant's verification are due to the County within thirty (30) days of execution of the Contract. If

Contractor, however, has another County Contract currently in effect and has previously provided this information to the County, it is not necessary for Contractor to re-submit these statements and verification under this Agreement.

### **BILLING AND PAYMENT**

Contractor shall submit to County by the 20<sup>th</sup> of each month following the month services were rendered. Each invoice shall include:

- Name of participant(s) receiving services (parent and child/ren)
- Type of services rendered
- Dates services were rendered to individual child(ren)
- Cost of services rendered
- Billing period covered
- Purchase Order number assigned to the approved contract
- Supporting documentation if required

Invoices are to be submitted to:

Nevada County Department of Social Services  
Attention: CalWORKs Program Manager  
988 McCourtney Road #107  
Grass Valley, California 95949

County shall review each billing for supporting documentation; verification of eligibility of individuals being served; dates of services and costs of services as detailed previously. Should there a discrepancy on the invoice, said invoice will be returned to Contractor for correction and/or additional supporting documentation. Payments will be made in accordance with County processes once an invoice has been approved by the department.

### **BILLING PROCESS EXCEPTION**

By the tenth of June each year, Contractor shall provide an invoice for services rendered for the month of May. An invoice of services provided for the month of June shall be provided no later than the tenth of July.