



## Information and General Services Department

**Facilities Management**  
10014 N. Bloomfield Road  
Nevada City, CA 95959  
Phone: 530-470-2635  
Fax: 530-265-7087

*Information Systems  
Geographic Information Systems  
Facilities Management*

*Emergency Services  
Central Services  
Cable Television*

*Purchasing  
Airport  
Library*

---

## **NEVADA COUNTY BOARD OF SUPERVISORS**

### **Board Agenda Memo**

---

**MEETING DATE:** October 11, 2016

**TO:** Board of Supervisors

**FROM:** Steve Monaghan – IGS-Facilities Management

**SUBJECT:** Resolution approving a contract between the County of Nevada and Treehenge Construction, Inc., for the Laura Wilcox Tenant Improvement Project in the amount of \$178,000 plus a contingency of \$17,800 for a total contract amount of \$195,800, authorizing the Chair of the Board of Supervisors to execute the contract, and amending the Fiscal Year 2016-17 Capital Facilities Budget (4/5 affirmative vote required)

**RECOMMENDATION:** Adopt the Resolution

**FUNDING:** This project will be funded from the Capital Facilities Reserves, paid out of the FY 2016-17 Capital Facilities budget, and reimbursed by the Nevada-Sierra Regional IHSS Public Authority in equal payments during years one (1) through nine (9) of the lease with the Authority, at no interest. A budget amendment is being requested and there is no further impact on the General Fund.

**BACKGROUND:** By previous action of the Board, Resolution 16-426 authorized the Purchasing Agent to solicit bids for the project known as the Laura Wilcox Tenant Improvement. An Invitation to Bid was sent to builders' exchanges, local contractors were notified, and a Public Notice advertisement was posted in the local newspaper. Three (3) bids were received. The lowest responsive and responsible bid was from Treehenge Construction, Inc., of Auburn, California, in the amount of \$178,000.

The contract will be in the bid amount of \$178,000 and a 10% contingency of \$17,800 will be added to the encumbrance for a total encumbered amount of \$195,800. An abstract of the bid results is attached.

**Item Initiated by:** Mel Higginbotham  
**Approved by:** Steve Monaghan