



**NEVADA  
COUNTY**  
CALIFORNIA

**BOARD OF SUPERVISORS**

**Ed Scofield**

District 2 Supervisor  
ed.scofield@nevadacountyca.gov  
530.265.1480

**NEVADA COUNTY BOARD OF SUPERVISORS**  
**BOARD AGENDA MEMO**

---

**MEETING DATE:** March 14, 2023

**TO:** Board of Supervisors

**FROM:** Ed Scofield, District 2

**SUBJECT:** Resolution amending Section 3 (Council Purpose) and Section 5 (Terms of Office) of Resolution 21-035 extending the sunset and dissolution of the South County Area Municipal Advisory Council to December 31, 2024.

---

**RECOMMENDATION:** Adopt the attached Resolution

**FUNDING:** Annual funding for the South County Area Municipal Advisory Council will be included in the Clerk of the Board Budget (SBU 1010) in the amount of \$2,500 each fiscal year. The impact is \$2,500 to the General Fund but will be approved via annual budget process.

**BACKGROUND:**

The County of Nevada's General Plan, adopted on November 14, 1995 via Resolution 95-530, provides that Area Plans are supporting land use policy documents that compliment and assist in the further implementation of the goals, policies, and programs of the General Plan. The County currently has five adopted areas plans for the communities in Penn Valley Area, Higgins Corner Area, Loma Rica Industrial Area, North San Juan Area, and the Soda Spring's Area. Moreover, California Government Code § 31010 allows the Board of Supervisors of any county by resolution to establish and provide funds for the operation of a municipal advisory council for any unincorporated area in the county to advise the board on such matters which relate to that area as may be designated by the board concerning services which are or may be provided to the area by the county or other local governmental agencies, including but not limited to advice on matters of public health, safety, welfare, public works, and planning.

In 2017, the Board of Supervisors created and established its first Municipal Advisory Council (MAC) per Resolution 17-144 on March 28, 2017 called the Penn Valley Area MAC. As such, the Penn Valley Area MAC served as a formal mechanism for Nevada County Planning Department and District II Supervisor to gain the community's input during the Penn Valley Area Plan development process by both a) providing input on each policy chapter, and b) conducting community outreach promoting the community's participation.

Furthermore, on February 9, 2021 the Board adopted Resolution 21-035 establishing the South County Area Municipal Advisory Council (SCMAC) with the purpose to a) review and make recommendations to the District II Supervisor, Planning Commission and Board of Supervisors on the process to update the Higgins Area Plan and b) promote, support, and actively participate in community engagement activities in the Higgins Area Plan Process. Notably, Resolution 21-035 placed a sunset trigger to dissolve the SCMAC upon the Board's adoption of the Higgins Area Plan. Since its formation, the SCMAC engaged directly with Planning Staff, the County's consultant PlaceWorks and the community throughout the Higgins Area Plan planning process that included meeting monthly since summer of 2021, attending and providing consultation on four (4) community meetings, holding several special meetings and conducting outreach efforts as needed.

On December 12, 2022 the SCMAC held a special meeting to review the final draft area plan called the Greater Higgins Area Plan and unanimously recommended the Planning Commission recommend adoption to the Board of Supervisors with some slight changes. Then on January 12, 2023 the Planning Commission voted 4-0 to recommend that the Board of Supervisors adopt the Greater Higgins Area Plan which included the SCMAC's recommendations. Subsequently, the Board of Supervisors is set to consider its formal adoption into the Nevada County General Plan on March 14, 2023.

Following the new year on February 8, 2023, the SCMAC engaged in discussion on the continuation of a municipal advisory council for the south county and surrounding area. As currently outlined in its formation Resolution 21-035 Section 5 (Terms of Office) provides that the SCMAC shall sunset and dissolve upon the adoption of the updated Higgins Area Plan. In general, the discussion on whether the SCMAC should continue beyond the adoption of the plan, the SCMAC's discussion proved favorable with the SCMAC members outlining that a MAC would enable the District II Supervisor a formal council to provide advisory recommendations on the implementation of the Greater Higgins Area Plan, development projects, land use designations and on issues as directed by the Supervisor. It was also noted that an ongoing MAC would provide a vehicle to provide the community with information and to raise issues for the unincorporated community.

As such, I met with the County Executive Officer regarding the consideration of the continuation of the SCMAC. Subsequently, it was agreed that an ongoing MAC would be useful to me and to the community. The CEO outlined her general support of continuing the SCMAC to support District II in providing advisory recommendations on the implementation of the Greater Higgins Area Plan should the Board approve its continuation.

Therefore, the attached resolution amends a) the purpose of the SCMAC, and b) extends the sunset clause of the SCMAC to December 31, 2024 for the remainder of most of my current term. Additionally, I am also recommending the continuation of the current SCMAC's annual budget of \$2,500 as a part of the annual budget process and to shift its meetings from monthly to quarterly and as needed. Should the Board adopt said actions, Staff would anticipate coming back to the SCMAC in April with recommended changes to the SCMAC's Bylaws and any other changes the SCMAC would like to recommend for the Board's consideration at a future date.

Therefore, I request the Board adopt the attached Resolution amending Section 3 (Council Purpose) and Section 5 (Terms of Office) of Resolution 21-035 extending the sunset and dissolution of the South County Area Municipal Advisory Council to December 31, 2024.

Sincerely,

Ed Scofield  
District II Supervisor

Item Initiated: Jeffrey Thorsby, Senior Management Analyst  
Approved: Julie Patterson Hunter, Clerk of the Board  
Submittal Date: March 6, 2023