



COUNTY OF NEVADA
COMMUNITY DEVELOPMENT AGENCY
DEPARTMENT OF PUBLIC WORKS
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Trisha Tillotson
Community Development Agency Director

George Schureck
Acting Director of Public Works

NEVADA COUNTY BOARD OF SUPERVISORS
Board Agenda Memo

MEETING DATE: June 11, 2024

TO: Board of Supervisors

FROM: George Schureck, Acting Director of Public Works

SUBJECT: Resolution approving contract renewal with Nelson Engineering for professional surveying services for County Surveyor functions for Fiscal Year 2024/25 for an amount not-to-exceed \$145,000, authorizing the Chair of the Board to execute the contract renewal, and appointing Kevin Nelson as County Surveyor for the County of Nevada and Stephan Williams of Psomas Engineering as Alternate County Surveyor

RECOMMENDATION: Approve the attached Resolution

FUNDING: Contract Renewal with Nelson Engineering for Professional Surveying Services (attached) will begin on July 1, 2024, contingent upon the adoption of the FY 24/25 County Budget. The contract funds are budgeted in the FY 2024/25 Surveyor Budget and there is no additional impact to the General fund.

BACKGROUND: On June 13, 2023, the Nevada County Board of Supervisors adopted Resolution 23-260, approving a contract with Nelson Engineering for professional surveying services and appointing Kevin Nelson as the County Surveyor for Fiscal Year 2023/24. The contract was approved for the term of July 1, 2023, through June 30, 2024, and was eligible for up to four (4) additional one-year renewals. The contract was amended per Reso # 24-124 to increase the amount to \$145,000.

The proposed resolution would be the first renewal of the contract for one fiscal year effective July 1, 2024, through June 30, 2025. All other provisions of the contract would remain the same, excluding the hourly rates. New hourly rates are attached as Exhibit "B".

Government Code section 27550 provides that the County Surveyor shall be a person authorized to practice land surveying in the State of California, and that by ordinance the County Surveyor may be appointed by and serve at the will of the Board of Supervisors. Section 2.08.330 of the Nevada County Code provides that the Nevada County Surveyor shall be appointed by the Board of Supervisors and shall serve at the will and pleasure of the Board of Supervisors. As part of the proposed contract with Nelson Engineering, staff proposes that Kevin Nelson serve as the County Surveyor beginning July 1, 2024.

Additionally, Psomas Engineering has a separate Contract for surveying services with the County. In the absence of the County Surveyor, staff proposes Mr. Stephan Williams from Psomas to act as the County Surveyor on behalf of Kevin Nelson.

Attachments:

1. Resolution approving contract renewal with Nelson Engineering for professional surveying services for County Surveyor functions for Fiscal Year 2024/25 for an amount not-to-exceed \$145,000, authorizing the Chair of the Board to execute the contract renewal, and appointing Kevin Nelson as County Surveyor for the County of Nevada and Stephan Williams of Psomas Engineering as Alternate County Surveyor
2. Contract amendment No 2. to Professional Services via resolution 23-260
3. Exhibit B – Fee schedule

Item Initiated by: Patrick Perkins, Principal Civil Engineer

Approved by: George Schureck, Acting Director of Public Works