



RESOLUTION No. _____

OF THE BOARD OF SUPERVISORS OF THE COUNTY OF NEVADA

RESOLUTION REORGANIZING THE OFFICE OF THE CLERK OF THE BOARD OF SUPERVISORS BY RETITLING CLERK OF THE BOARD TO CHIEF OF STAFF/CLERK OF THE BOARD AND ADDING ADDITIONAL DUTIES TO THE NEWLY ENTITLED POSITION

WHEREAS, the Board of Supervisors is required by law to appoint the Clerk of the Board of Supervisors (“COB”) and the COB serves under the general direction and at the pleasure of the Board; and

WHEREAS, the COB shall perform those duties prescribed by law for the County Clerk as Ex Officio Clerk of the Board of Supervisors and such other duties as may be assigned by the Board of Supervisors; and

WHEREAS, the COB may appoint deputies to assist them in the performance of their duties and the COB shall have sole responsibility for the management and control of any such deputies; and

WHEREAS, the Board desires to add additional Chief of Staff duties to the COB position, which are stated in the revised job description; and

WHEREAS, the Board desires to re-title the COB position to Chief of Staff/Clerk of the Board.

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Nevada County Board of Supervisors hereby retitles the position of Clerk of the Board to Chief of Staff/Clerk of the Board and adds additional duties to the newly entitled position as described in the job description, effective December 31, 2023.