



COUNTY OF NEVADA HEALTH & HUMAN SERVICES AGENCY

Housing & Community Services Division

950 Maidu Ave.
Nevada City, California
95959

Agency Director
Ryan Gruver

Telephone (530) 265-1627
Fax (530) 265-2295

Department Directors
Rebecca Slade, MFT, Behavioral Health
Jill Blake, Public Health
Mike Dent, MPA, Child Support Services / Collections / Housing &
Community Services Division
Tex Ritter, JD, Social Services

NEVADA COUNTY BOARD OF SUPERVISORS

Board Agenda Memo

MEETING DATE: November 5, 2019

TO: Board of Supervisors

FROM: **Mike Dent, Director – Housing & Community Services**

SUBJECT: Resolution accepting public comment on the use of Community Development Block Grant (CDBG) Program Income (PI); and approving the submission of a request to the State Department of Housing and Community Development (HCD) to commit the current PI funds and all future PI funds received to the Odyssey House Rehabilitation Project through project completion.

RECOMMENDATION: Approve the attached resolution.

FUNDING: Funds are received through the repayment of previously funded CDBG activities. There is no impact on the General Fund. If the use of PI is approved, a budget amendment will be presented to the Board of Supervisors.

BACKGROUND: CDBG funds from prior grant awards were used to provide loans to low to moderate income households for the purchase and/or repairs of homes. These loans once repaid are reported as PI and are required to be re-invested into the community or returned to HCD. As of the June 30, 2019, year-end report the County maintained a PI balance of \$298,759. Under the current HCD guidelines these funds must be fully expended prior to expending funds under an open CDBG Standard Agreement.

On November 14, 2017, the Nevada County Board of Supervisors approved the submission of the 2017 CDBG NOFA Application, per resolution 17-576. The County of Nevada executed CDBG Standard Agreement 17-CDBG-12025 approving the Odyssey House Rehabilitation Project, per Resolution 18-488 on October 9, 2018. The County entered into an agreement with Wallis Design Studios to provide final architectural design and construction documents on October 8, 2019, per Resolution 19-551. Based on the length of time between the submission of the application and the project's current progress it is anticipated that cost will increase prior to the project's completion. It is the intent of the Housing and Community Services Division to recommend the commitment of

current PI funds, \$298,759 and all future PI funds, estimated at \$750,000, to the Odyssey House Rehabilitation Project through its completion.

A public hearing is required by the CDBG program to give citizens an opportunity to make their comments known regarding the proposed use of CDBG PI funds.

Your Board is requested to solicit public comment on the use of CDBG PI funds; and to approve submission of a request to the California Department of Housing and Community Development to commit the current PI funds and all future PI funds received to the Odyssey House Rehabilitation Project through its completion. Upon your Board's approval, the Director of Nevada County's Housing and Community Services shall be authorized to sign the request, any amendments and all documents that support the use of CDBG PI. If approved, a formal request to amend the appropriate budgets will be brought before the Board of Supervisors for approval.

Item Initiated and Approved by: Mike Dent, Director – Housing and Community Services