



Trisha Tillotson  
Community Development Agency Director

David Garcia  
Director of Public Works

## NEVADA COUNTY BOARD OF SUPERVISORS

### Board Agenda Memo

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**MEETING DATE:** June 24, 2025

**TO:** Board of Supervisors

**FROM:** David Garcia, Director of Public Works

**SUBJECT:** Resolution approving a contract between The County of Nevada and Genuine Parts Company for the vendor managed inventory parts facility operations for Fiscal Year 2025/26 with a not to exceed annual amount of \$1,200,000 and authorizing the Purchasing Agent to encumber the contract and execute all required contract documents – All Districts

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**RECOMMENDATION:** Adopt the attached Resolution.

**FUNDING:** This contract is contingent upon the adoption of the Fiscal Year 2025/26 County Budget and is included in the Fleet Services' Proposed Budget.

**BACKGROUND:** The implementation of the Vendor Managed Inventory (VMI) parts operation was first approved by the Nevada County Board of Supervisors in March 2018, with resolution 18-104. awarding a contract to Riebes Auto Parts, LLC. The contract assignment was later transferred via resolution 22-226 to Genuine Parts Company, the parent company to NAPA Integrated Business Solutions. Fiscal Year 24/25 was the final year to renew the original contract, and a new contract is necessary for Fiscal Year 25/26.

The VMI has proven successful for the past seven years, meeting the goals to increase shop efficiency and reduce bottom line expenses by providing onsite vendor managed inventory. Contracting for these services has eliminated inventory management from the Fleet staff, increasing Fleet mechanics' ability to focus on their core duties, spending less time researching, ordering parts, and maintaining a County owned inventory system. The VMI has also improved fiscal operations with the reduction of invoice processing, tracking, and budget monitoring by County staff.

In contracting for these services, the Nevada County Purchasing Policy Section 4.5 (B) allows for an exception of competitive solicitation for purchases made from other public agencies competitive solicitations, or by use of Joint Powers Agreements, Cooperative Purchasing programs, Pooling Agreements, and other recognized types of agreements used by government agencies to combine agency requirements for purchases in order to obtain volume discounts.

The Nevada County Purchasing Department has performed an evaluation of three (3) Cooperative Agreements for automotive parts, of which Sourcewell contract 090624-GPC with NAPA Integrated Business Solutions is the only agreement meeting the needs for Nevada County, which includes onsite counter assistance, inventory and warehouse management, parts distribution and just in time delivery.

Genuine Parts Company – as the parent company of NAPA Integrated Business Solutions - provides VMI services through the Sourcewell contract 090624-GPC. Fleet is satisfied with their services, and the

department is requesting to maintain current onsite services through a new contract with Genuine Parts Company starting July 1, 2025, through June 30, 2026, with three automatic annual renewals beginning Fiscal Year 26/27. The current Sourcewell contract expires on December 3, 2028. The department and Purchasing will match the final renewal end date in FY 28/29 based on the current or amended Sourcewell contract expiration date.

**Attachments:**

1. Resolution approving a contract between The County of Nevada and Genuine Parts Company
2. Genuine Parts Company Contract
3. County of Nevada Purchasing Division Buyers Memorandum

**Item Initiated by:** Josh Hylinski, Fleet Services Manager  
**Approved by:** David Garcia, Director of Public Works