



COUNTY OF NEVADA
COMMUNITY DEVELOPMENT AGENCY
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Sean Powers, Agency Director

Agricultural Commissioner

Building Department

Environmental Health

Planning Department

Dept. of Public Works

NEVADA COUNTY BOARD OF SUPERVISORS
Board Agenda Memo

MEETING DATE: March 13, 2018

TO: Board of Supervisors

FROM: **Scotty Borrer, Fleet Services Manager**

SUBJECT: Resolution approving a contract with Riebes Auto Parts LLC for a vendor managed inventory parts facility operation in an amount not to exceed \$650,832 for the period of April 1, 2018 through June 30, 2019.

RECOMMENDATION: Adopt the Resolution.

FUNDING: This contract directly impacts the Fiscal Years 2017/18 and 2018/19 Fleet Services budget. Costs associated with this contract have been included in the current budget for parts inventory purchases and will be available once current encumbrances are released. No budget amendment is needed.

BACKGROUND: The implementation of a Vendor Managed Inventory parts facility operation is based on the large expected increase in shop efficiency along with the expected reduction in bottom line expenses. The implementation is also in-line with the County's Vision, Mission and Value Statements and will meet a 2017 and 2018 Board Objective as follows:

- **Innovation:** The VMI system, while not a new concept, will be new to the County and will allow Fleet to better serve our customers more efficiently.
- **Objective:** To maintain financial stability and core services. The approval of this contract will allow Fleet mechanics to perform more of their core duties since they will not have to spend time ordering parts nor performing an inventory review. In addition, Road crews will no longer have to assist with inventory reviews. Some cost savings are expected with the reduction in invoice processing by the County.

As a member of the National Joint Powers Alliance (NJPA), the County may choose to enter into a contract for services with the NJPA's already competitively solicited service providers rather than issue a Request for Proposals. Due to the specialized nature of the service, Purchasing reached out to two known providers of vendor management inventory services. Riebes Auto Parts LLC offered to provide the same service to that of an existing NJPA contract for less.

Item Initiated by: Scotty Borrer, Fleet Services Manager

Approved by: Trisha Tillotson, Director of Public Works

Submittal Date: February 22, 2018