



**NEVADA  
COUNTY**  
CALIFORNIA

## Information and General Services Agency

Information Systems  
Geographic Information Systems  
Facilities Management

Emergency Services  
Central Services  
Cable Television

Purchasing  
Airport  
Library

---

### **NEVADA COUNTY SANITATION DISTRICT 1**

#### **BOARD OF DIRECTORS**

##### **Board Agenda Memo**

---

**MEETING DATE:** March 25, 2025  
**TO:** Board of Directors  
**FROM:** Craig Griesbach, Interim IGS Agency Director  
**SUBJECT:** Resolution declaring certain County property as surplus and authorizing the Purchasing Agent to dispose of surplus property

**RECOMMENDATION:**

Adopt the Resolution, by 4/5 affirmative vote

**FUNDING:** Proceeds from the sale of the Capital Asset and other items will be credited to the Sanitation District budget.

**BACKGROUND:** The Purchasing Division has received a list of surplus equipment which the Department has identified as having reached the end of their useful life. The complete inventory and remaining book value is shown on Exhibit A. All listed items have been removed from service by the Sanitation District.

In accordance with the Purchasing Policy Section 7.1(I) your Board's approval is required for surplus declarations of assets having an original acquisition value of more than \$5,000 and identified in the Nevada County Capital Asset Inventory. The items on Attachment A meet this criterion.

The subject Resolution will authorize the Purchasing Agent to dispose of surplus property, including the Capital Asset listed on Exhibit A. Surplus auctions are on-line and ongoing throughout the year.

Please note, County employees shall not either directly or indirectly participate in the purchase of surplus property if the employee is responsible for surplus declarations, the acceptance of an offer, or assigned to the surplus program within the Purchasing Division.

**Item Initiated by:** Desiree Belding, Program Manager  
**Approved by:** Craig Griesbach, Interim IGS Agency Director  
**Submittal Date:** March 10, 2025