

# COUNTY OF NEVADA

## STATE OF CALIFORNIA

*Chair Heidi Hall, District I*

*Supervisor Robb Tucker, District II*

*Vice Chair Lisa Swarthout, District III*

*Supervisor Susan Hoek, District IV*

*Supervisor Hardy Bullock, District V*

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*Jeffrey Thorsby, Chief of Staff/Clerk of the Board*

*Alison Lehman, County Executive Officer*

*Katharine L. Elliott, County Counsel*



## BOARD OF SUPERVISORS

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## SUMMARY MINUTES

Date	Time	Location
Tuesday, April 8, 2025	9:00 AM	Board Chamber, First Floor Eric Rood Administrative Center 950 Maidu Avenue Nevada City, California

### REGULAR MEETING: 9:00 AM

*Rollcall*

*The following Supervisors present:*

*Heidi Hall, 1st District*

*Robb Tucker, 2nd District*

*Lisa Swarthout, 3rd District*

*Susan Hoek, 4th District*

*Hardy Bullock, 5th District*

### STANDING ORDERS:

Chair Hall called the meeting to order at 9:00 a.m.

The Pledge of Allegiance was held.

No corrections or deletions to agenda were noted.

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**CONSENT CALENDAR:****Behavioral Health Director: Phebe Bell**

1. [SR 25-0677](#) Resolution approving Amendment A2 to Agreement No. 21-10099, known as the County Mental Health Services Performance Contract, between the County of Nevada and the California Department of Health Care Services for the provision of mental health program services (Res. 21-321), extending the term of the agreement one year to the new term July 1, 2021, through June 30, 2026, and authorizing the Director of Behavioral Health to execute the amendment.

**Adopted.**

Enactment No: RES 25-114

**Sheriff-Coroner/Public Administrator: Shannan Moon**

2. [SR 25-0654](#) Resolution authorizing execution of Amendment No. 1 to the professional services contract between the County of Nevada and Cop Chop Installations for the provisions of Sheriff's Office vehicle equipment purchases and installation services (Res. 24-063), increasing the maximum not to exceed contract amount from \$217,617 to \$277,617, for the period July 1, 2023, through June 30, 2025, and authorizing the Chair of the Board of Supervisors to execute the amendment.

**Adopted.**

Enactment No: RES 25-115

**Public Works Director: David Garcia**

3. [SR 25-0659](#) Resolution approving a contract between Construction Materials Engineers, Inc. and the County of Nevada for Construction Management and Inspection Services for the Tinloy Street Transit Center Electric Bus Charging Project, County Project No. 889830-10, for a total amount not to exceed \$152,509, and authorizing the Chair of the Board of Supervisors to execute the contract. (Dist III)

**Adopted.**

Enactment No: RES 25-116

4. [SR 25-0668](#) Resolution authorizing Environmental Clearance and authorizing the Chair of the Board to sign the Invitation to Bid and authorizing the Purchasing Agent to solicit bids for the 2025 Road Rehabilitation Project, County Project Number 450013. (Dist IV)

**Adopted.**

Enactment No: RES 25-117

5. [SR 25-0669](#) Resolution authorizing Environmental Clearance and authorizing the Chair of the Board to sign the Invitation to Bid, and the Purchasing Agent to solicit bids for the 2025 Eastern Nevada County Annual Striping Project, County Project Number 426644. (Dist V)

**Adopted.**

Enactment No: RES 25-118

Cannabis and Code Compliance Director: Matt Kelley

6. [SR 25-0673](#) Resolution adopting the recommendation of the hearing body and approving a special assessment and ordering recordation of abatement lien in the amount of \$14,000 after a nuisance abatement on the parcel located at 13421 Mystic Mine Road, Nevada City, CA 95959 (APN 052-231-053), owner of record Laurel Wright.

**Adopted.**

Enactment No: RES 25-119

Information and General Services Agency Director: Craig Griesbach

7. [SR 25-0662](#) Resolution authorizing the capital asset purchase and installation of a new air conditioning unit to replace the current swamp cooler in the amount of \$23,058 for the Nevada County Animal Shelter, and directing the Auditor Controller to amend the fiscal year 2024/25 Animal Shelter budget. (4/5 Affirmative vote required)

**Adopted.**

Enactment No: RES 25-120

Facilities Management Director: Justin Drinkwater

8. [SR 25-0681](#) Resolution approving the Notice of Acceptance and Completion of the contract with ICOR, Inc. for the Bost House Kitchen/Dining Addition Project (Res. 24-235) with contract costs totaling \$331,346, and directing the Clerk of the Board to record the Notice in accordance with Civil Code section 9208.

**Adopted.**

Enactment No: RES 25-121

County Librarian: Nick Wilczek

9. [SR 25-0686](#) Resolution accepting a grant from the California State Library in the amount of \$34,829 to support the Lunch at the Library Program at the Nevada County Library for use during the period February 1, 2025, through January 31, 2026, authorizing the County Librarian to sign the grant award documents, and directing the Auditor-Controller to amend the fiscal year 2024/25 Library budget. (4/5 Affirmative vote required)

**Adopted.**

Enactment No: RES 25-122

Chief of Staff: Jeffrey Thorsby

11. [SR 25-0667](#) Resolution approving the appointment of Brian Jones to the Nevada Cemetery District Board of Trustees to fill an unexpired four-year term beginning April 8, 2025, and ending December 1, 2028.

**Adopted.**

Enactment No: RES 25-123

12. [SR 25-0665](#) Appointment of Thaddeus Stoenner as Consumer Member to the Mental Health and Substance Use Advisory Board for an unexpired three-year term ending June 30, 2027.

**Appointed.**

13. [SR 25-0355](#) Acknowledge Supervisor Tucker's acceptance of the resignation of Maryjane Huenergardt from the South County Area Municipal Advisory Council, as effective February 20, 2025.

**Acknowledged.**

14. [SR 25-0658](#) Acknowledge Supervisor Tucker's reappointment of Mike Kochis as District 2 representative to the Historical Landmarks Commission, effective March 13, 2025.

**Acknowledged.**

15. [SR 25-0660](#) Acknowledge Supervisor Tucker's reappointment of Felicia Tracy as District 2 representative to the Nevada County Historical Landmarks Commission, effective March 18, 2025.

**Acknowledged.**

16. [SR 25-1040](#) Acceptance of the Board of Supervisors May 31, 2024, minutes from the Joint County-Cities-Town Special Meeting.

**Accepted.**

*Approval of the Consent Agenda.*

**Adopted.**

ACTION TAKEN: Chair Hall introduced the consent calendar. Supervisor Hoek pulled agenda item no. 10 (SR 25-0173) for discussion. Chair Hall provided an opportunity for public comment, no public comment was received.

**MOTION: Motion made by Supervisor Swarthout and seconded by Supervisor Bullock to adopt the consent calendar, less agenda item no. 10 (SR 25-0173). On a roll call vote, the motion passed unanimously.**

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**\*ITEMS PULLED FROM THE CONSENT CALENDAR:**

Chief of Staff: Jeffrey Thorsby

10. [SR 25-0173](#) Resolution designating the Indian Springs School, located at 17455 Indian Springs Road, Penn Valley, CA 95946 (APN 051-310-034), as Nevada County Historical Landmark NEV 25-03.

**Adopted.**

Enactment No: RES 25-124

ACTION TAKEN: Supervisor Hoek requested that agenda item no. 10 (SR 25-0173) be pulled from consent for discussion. Board comments ensued. Public comment was received.

**MOTION: Motion made by Supervisor Swarthout and seconded by Supervisor Tucker to adopt Resolution 25-124. On a roll call vote, the motion passed unanimously.**

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**Regular meeting of the Board of Directors of the Nevada County Sanitation District No. 1.**

**Call the meeting to order:**

ACTION TAKEN: Chair Hall recessed as the Nevada County Board of Supervisors and convened as the Nevada County Sanitation District No. 1 Board of Directors. All Directors present.

**Sanitation District Consent:**

Information and General Services Agency Director: Craig Griesbach

17. [SR 25-0649](#) Resolution declaring certain District property as surplus, and authorizing the Purchasing Agent to sell or otherwise dispose of those certain items of surplus property listed on Exhibit A as “Assets to be Sold or Recycled.” (4/5 Affirmative vote required) (Purchasing)

**Adopted.**

Enactment No: SD25-002

*Approval of the Consent Agenda.*

**Adopted.**

ACTION TAKEN: Chair Hall introduced the Sanitation District consent agenda. No public comment was received.

**MOTION: Motion made by Director Hoek and seconded by Director Bullock to adopt the Nevada County Sanitation District No. 1 consent agenda. On a roll call vote, the motion passed unanimously.**

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**Sanitation District Public Comment:**

- [SR 25-0663](#) Members of the public shall be allowed to address the Sanitation District Board of Directors on items not appearing on the agenda that are of interest to the public and are within the subject matter jurisdiction of the Directors.

ACTION TAKEN: Chair Hall opened the opportunity for members of the public to provide general public comment directed at the Sanitation District Board of Directors. No public comment was received.

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**Sanitation District Adjournment:**

ACTION TAKEN: Chair Hall adjourned the meeting of the Nevada County Sanitation District No. 1 Board of Directors and reconvened as the Nevada County Board of Supervisors. All Supervisors present.

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**PUBLIC COMMENT:**

[SR 25-0664](#) Members of the public shall be allowed to address the Board of Supervisors on items not appearing on the agenda that are of interest to the public and are within the subject matter jurisdiction of the Board.

ACTION TAKEN: Chair Hall provided the opportunity for the public to provide general public comment directed to the Board of Supervisors. Public comment was received.

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**\*INDIVIDUAL BOARD MEMBER ITEMS:****District 5 Supervisor: Hardy Bullock**

18. [SR 25-0672](#) Presentation honoring April Cole as “California Senate District 4 Truckee Woman of the Year” by the Office of Senator Marie Alvarado-Gil.  
**Presentation provided.**

ACTION TAKEN: Staff introduced the item and Supervisor Bullock recognized April Cole as "California Senate District 4 Truckee Woman of the Year" by Senator Marie Alvarado-Gil. Board comments ensued. Public comment was received.

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**District 1 Supervisor: Heidi Hall**

19. [SR 25-0685](#) Certificate of Recognition for the Nevada County Coalition of Firewise Communities for outstanding contributions to fire safety in the community.  
**Recognized.**

ACTION TAKEN: Staff introduced the item and Chair Hall recognized the Nevada County Coalition of Firewise Communities for outstanding contributions to fire safety in Nevada County. Board comments ensued. Public comment was received.

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**SCHEDULED ITEM: 10:00 AM**

**Sheriff-Coroner/Public Administrator: Shannan Moon**

20. [SR 25-0146](#) Public Community Forum regarding the TRUTH Act, pursuant to Government Code sections 7283 to 7283.2, to provide information to the public about Immigration and Customs Enforcement access to individuals, and to receive and consider public comment.  
**Accepted.**

ACTION TAKEN: The Sheriff Department provided a presentation on the TRUTH Act and a public forum was held. Board comments were provided. Public comment was received.

**MOTION: Motion made by Supervisor Swarthout and seconded by Supervisor Bullock to accept the presentation. On a roll call vote, the motion passed unanimously.**

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**\*DEPARTMENT HEAD MATTERS:**

**Community Development Agency Director: Trisha Tillotson**

21. [SR 25-0670](#) Resolution accepting the Nevada County Courthouse Highest and Best Use Study (Res. 24-246).  
**Adopted.**  
Enactment No: RES 25-125

ACTION TAKEN: Staff and a consultant provided a presentation on the Nevada County Courthouse Highest and Best Use Study. Board questions and comments were provided. Public comment was received.



**MOTION: Motion made by Supervisor Hoek and seconded by Supervisor Swarthout to adopt Resolution 25-125. On a roll call vote, the motion passed unanimously.**

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**Information and General Services Agency Director: Craig Griesbach**

22. [SR 25-0671](#) Presentation on Voter Opinion Survey and Truckee Library JPA's formation of a Community Facilities District (CFD) for the purpose of placing a ballot measure on the November 2025 special election in Eastern Nevada County for purposes of generating partial funding for a new Truckee Regional Library.  
**Accepted.**

ACTION TAKEN: Staff and representatives of Friends of the Truckee Library provided a presentation on Voter Opinion Survey and Truckee Library JPA's formation of a Community Facilities District. Board questions and comments were provided. Public comment was received.

**MOTION: Motion made by Supervisor Bullock and seconded by Supervisor Hoek to accept the presentation. On a voice vote, the motion passed unanimously.**

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**Social Services Director: Rachel Peña**

23. [SR 25-0683](#) Resolution proclaiming April 7 through 11, 2025, as "Eligibility and Employment Week" in Nevada County.  
**Adopted.**  
Enactment No: RES 25-126

ACTION TAKEN: Staff provided a presentation on the "Eligibility and Employment Week" in Nevada County. Board comments were provided. No public comment was received.

**MOTION: Motion made by Supervisor Hoek and seconded by Supervisor Swarthout to adopt Resolution 25-126. On a roll call vote, the motion passed unanimously.**

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**\*INDIVIDUAL BOARD MEMBER ITEM:****District 1 Supervisor: Heidi Hall**

24. [SR 25-0684](#) Resolution proclaiming April 2025 as "Child Abuse and Neglect Prevention Month" in Nevada County.  
**Adopted.**  
Enactment No: RES 25-127

ACTION TAKEN: Staff provided a presentation on the "Child Abuse and Neglect Prevention Month" in Nevada County. Board comments were provided. No public comment was received.

**MOTION: Motion made by Supervisor Swarthout and seconded by Supervisor Hoek to adopt Resolution 25-127. On a roll call vote, the motion passed unanimously.**

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**Recess for lunch:**

ACTION TAKEN: Chair Hall recessed the meeting for lunch at 12:22 p.m.

**AFTERNOON SESSION 1:30 PM**

ACTION TAKEN: Chair Hall reconvened the meeting at 1:30 p.m.

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**\*INDIVIDUAL BOARD MEMBERS ITEM:****District 5 Supervisor: Hardy Bullock and District 4 Supervisor: Sue Hoek**

25. [SR 25-0679](#) Resolution supporting and proclaiming April 22, 2025, as "Earth Day" in Nevada County.  
**Adopted.**  
Enactment No: RES 25-128

ACTION TAKEN: Staff provided a presentation on the "Earth Day" in Nevada County. Board comments were provided. No public comment was received.

**MOTION: Motion made by Supervisor Hoek and seconded by Supervisor Bullock to adopt Resolution 25-128. On a roll call vote, the motion passed unanimously.**

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**\*DEPARTMENT HEAD MATTERS:**

**District Attorney: Jesse Wilson**

26. [SR 25-0675](#) Resolution proclaiming April 6 through 12, 2025, as "National Crime Victims' Rights Week" in Nevada County.  
**Adopted.**  
Enactment No: RES 25-129

ACTION TAKEN: Staff provided a presentation on the "National Crime Victims' Rights Week" in Nevada County. Board comments were provided. No public comment was received.

**MOTION: Motion made by Supervisor Bullock and seconded by Supervisor Tucker to adopt Resolution 25-129. On a roll call vote, the motion passed unanimously.**

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**Community Development Agency Director: Trisha Tillotson**

27. [SR 25-0657](#) Resolution approving Amendment No. 1 to the contract between the County of Nevada and the Community Foundation of Nevada County (Res. 24-134) extending the contract term to June 30, 2028, amending Exhibit A of the Schedule of Services to allow administrative overhead costs, and authorizing the Chair of the Board of Supervisors to execute the amendment.  
**Adopted.**  
Enactment No: RES 25-130

ACTION TAKEN: Staff and representative of the Community Foundation of Nevada County provided a presentation. Board questions and comments ensued. Staff provided clarifying information. Public comment was received.

**MOTION: Motion made by Supervisor Swarthout and seconded by Supervisor Hoek to adopt Resolution 25-130. On a roll call vote, the motion passed unanimously.**

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28. [SR 25-0185](#) Economic Development Incentives presentation.  
**Accepted.**

ACTION TAKEN: Staff and representative of the Sierra Business Council provided a presentation on Economic Development Incentives. Board questions and comments ensued. No public comment was received.

**MOTION: Motion made by Supervisor Tucker and seconded by Supervisor Bullock to accept the presentation. On a roll call vote, the motion passed unanimously.**

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**\*ANNOUNCEMENTS:**

ACTION TAKEN: Updates were provided by members of the Board, and the County Executive Officer.

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**ADJOURNMENT:**

ACTION TAKEN: Chair Hall adjourned the meeting at 3:52 p.m.

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Signature and Attestation

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Heidi Hall, Chair

ATTEST:

By:

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Claire Swanson, Deputy Clerk to the Board