



**COUNTY OF NEVADA**  
**COMMUNITY DEVELOPMENT AGENCY**  
**DEPARTMENT OF PUBLIC WORKS**  
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Trisha Tillotson  
Community Development Agency Director

George Schureck  
Interim Director of Public Works

**NEVADA COUNTY BOARD OF SUPERVISORS**  
**Board Agenda Memo**

**MEETING DATE:** March 26, 2024  
**TO:** Board of Supervisors  
**FROM:** George Schureck, Interim Director of Public Works.  
**SUBJECT:** Resolution approving Amendment No. 2 to the Service Contract between the County of Nevada and JPB, LLC for Heavy Duty Vehicle and Equipment Repair for Fiscal Year 2023/2024 to increase to a Total not-to-exceed of \$115,000, amending the Fleet Services Budget, and authorizing the Purchasing Agent to increase the Encumbrance.

**RECOMMENDATION:** Adopt the Resolution.

**FUNDING:** The funding for the original \$50,000 contract was included in the Fleet Services' Fiscal Year 2023/2024 Budget. A \$65,000 budget amendment is necessary to encumber this contract increase. This vendor expense is fully reimbursable to Fleet Services by Transit and Road Fund. There is no impact to the General Fund.

**BACKGROUND:** JPB, LLC (Silver State International) is a vendor used annually by Fleet Services for heavy-duty vehicle and equipment repairs. JPB works primarily on Transit bus engine repairs and has proven to be the best source for repairs to International engines that are used in County buses. Typically, costs do not go over the \$50,000 maximum of a purchasing contract. However, last Fiscal Year 2022-23 a known large repair caused the contract to be established as a Board contract for \$80,000 with resolution 22-552, ending June 30, 2023. For Fiscal Year 2023-24, it was thought a \$50,000 purchasing contract would suffice and the contract was renewed as Purchasing contract PESR4133; amendment number 1 to the original Board contract. We now have a major bus repair necessary for an engine in-frame rebuild at the estimated cost of nearly \$48,000, which would exceed the remaining balance on the current contract. The bus fleet is aged, and we are requesting funds to cover this repair and leave enough room in the contract for any unforeseen similar need in the remaining fiscal year. Heavy duty equipment shortages throughout the United States has impacted the ability to replace this bus and the repairs are required to maintain the level of buses necessary for Transit to perform services.

This contract Amendment No.2 between County of Nevada and JPB, LLC would be for the contract term of July 1, 2023, and June 30, 2024, with an annual amount not to exceed \$115,000.

Attachments:

1. Exhibit A – Amendment No. 2
2. Bus 65 Engine Overhaul quote

3. COI Silver State 2024

**Item Initiated by:** Josh Hylinski, Fleet Services Manager

**Approved by:** George Schureck, Interim Director of Public Works