



COUNTY OF NEVADA
COMMUNITY DEVELOPMENT AGENCY
DEPARTMENT OF PUBLIC WORKS
950 MAIDU AVENUE, P.O. BOX 59902
NEVADA CITY, CA 95959-7902

Mali LaGoe
Acting Community Development Agency Director

Trisha Tillotson
Director of Public Works

File:
NEVADA COUNTY BOARD OF SUPERVISORS
Board Agenda Memo

MEETING DATE: May 25, 2021

TO: Board of Supervisors

FROM: Josh Hylinski, Fleet Services Manager

SUBJECT: **Resolution approving and authorizing execution of Amendment No. 5 to the Agreement BFO18104 with Riebes Auto Parts, LLC., for a Vendor Managed Inventory parts facility operation, increasing the current year encumbrance to \$620,000, for a new maximum amount not to exceed of \$1,764,628.**

RECOMMENDATION: Adopt the Resolution

FUNDING: This agreement directly impacts the Fleet Services budget. Costs associated with this agreement will be spread to County Departments that utilize county vehicles. There is no impact to the General Fund and no budget amendment is required.

BACKGROUND: On March 13, 2018, the Nevada County Board of Supervisors adopted Resolution 18-104 approving an agreement with Riebes Auto Parts, LLC., for a vendor managed inventory (VMI) parts facility operation for the period of April 1, 2018 through June 30, 2019. On January 8, 2019, the Board adopted Resolution 19-015, approving Amendment No. 1, removing tires purchases from the VMI and reducing the maximum total contract amount to \$534,972. On June 11, 2019, the Board adopted Resolution 19-247, approving Amendment No. 2, extending the contract agreement through June 30, 2020 and adding \$434,656 to the total contract in order to accommodate costs through the new extended date, increasing the maximum total not to exceed to \$969,628. On June 25, 2019, the Board adopted Resolution 19-339, approving Amendment No. 3, increasing the contract by another \$58,000, for the maximum total not to exceed to \$1,027,628. On June 9, 2020, the Board adopted Resolution 20-195, approving Amendment No. 4, increasing the contract by \$657,000, for a maximum total not to exceed to \$1,684,628, extending the contract through June 30, 2021, and providing an option to increase the not to exceed maximum total contract amount by \$540,000 per year, for three additional years.

With an aging fleet and heavy equipment, Fleet continues to make extensive repairs, thus exceeding the anticipated contract amount for the current fiscal year 2020/2021. Fiscal year 20/21

opened the encumbrance with the remaining contract balance of \$540,000 and approving this Amendment No. 5 would increase the current fiscal year encumbrance by \$80,000, for a total of \$620,000, for a maximum not to exceed of \$1,764,628 over the life of the contract.

Item Initiated by: Josh Hylinski, Fleet Manager
Approved by: Trisha Tillotson, Director of Public Works

Submittal Date: May 05, 2021
Revision Date: May 10, 2021