

COUNTY OF NEVADA

STATE OF CALIFORNIA

Supervisor Heidi Hall, District I
Supervisor Ed Scofield, District II
Chair Dan Miller, District III
Vice Chair Susan Hoek, District IV
Supervisor Hardy Bullock, District V

Julie Patterson Hunter, Clerk of the Board
Alison Lehman, County Executive Officer
Katharine L. Elliott, County Counsel



BOARD OF SUPERVISORS

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SUMMARY MINUTES - Final

<u>Date</u>	<u>Time</u>	<u>Location</u>
Tuesday, June 22, 2021	9:00 AM	Board Chambers, First Floor Eric Rood Administrative Center 950 Maidu Avenue Nevada City, California

REGULAR MEETING: 9:00 AM

Rollcall

The following Supervisors present:

Heidi Hall, 1st District
Ed Scofield, 2nd District
Dan Miller, 3rd District
Sue Hoek, 4th District
Hardy Bullock, 5th District

STANDING ORDERS:

Chair Miller called the meeting to order at 9:00 a.m.

Pledge of Allegiance held.

Corrections and/or deletions to agenda.

ACTION TAKEN: Julie Patterson Hunter, Clerk of the Board, reported that agenda items #36 (SR 21-0496) and #37 (SR 21-0497) were pulled from the agenda by staff.

PUBLIC COMMENT: 9:01 A.M.

[SR 21-0510](#)

Chair Miller opened the opportunity for public comment and the following members of the public provided comments: Joanna Mazur, District IV; and David Adams, District IV. There being no further members of the public waiting to speak, Chair Miller closed the public comment period.

CONSENT CALENDAR:*Behavioral Health Director: Phebe Bell**

2. [SR 21-0501](#) Resolution approving Amendment 2 to the Memorandum of Understanding (MOU) between the County of Nevada and California Health and Wellness Plan (CHWP) for the coordination of services in the delivery of specialty mental health services and alcohol and other drug treatment services to CHWP members served by both parties (Res. 15-094), extending the term of the MOU through June 30, 2023, and authorizing the Chair of the Board of Supervisors to execute the Amendment.
Adopted.
Enactment No: RES 21-243
3. [SR 21-0366](#) Resolution approving a renewal contract between the County of Nevada and the County of Sierra for Nevada County to provide Crisis Stabilization Unit services for Sierra County referred clients, in the maximum contract amount of \$20,000, for the period July 1, 2021 through June 30, 2022, and authorizing the Chair of the Board of Supervisors to execute the contract.
Adopted.
Enactment No: RES 21-244
4. [SR 21-0441](#) Resolution approving a renewal Contract for Services between the County of Nevada and the County of Sierra for Nevada County to provide Respite Insight Center services for Sierra County referred clients, in the maximum contract amount of \$20,000, for the period July 1, 2021 through June 30, 2022, and authorizing the Chair of the Board of Supervisors to execute the contract.
Adopted.
Enactment No: RES 21-245
5. [SR 21-0443](#) Resolution approving a renewal contract between the County of Nevada and Granite Wellness Centers for the provision of services related to serving Nevada County clients with both a psychiatric disorder and substance abuse issue (Co-Occurring Disorder), in the maximum amount of \$89,059, for the period July 1, 2021 through June 30, 2022, and authorizing the Chair of the Board of Supervisors to execute the contract.
Adopted.
Enactment No: RES 21-246

6. [SR 21-0440](#) Resolution approving a renewal contract between the County of Nevada and SPIRIT - Peers for Independence and Recovery, Inc. for peer support services for individuals in emotional crisis as a component of the County's Mental Health Services Act Community Services and Supports Plan, in the maximum amount of \$99,769, for the period July 1, 2021 through June 30, 2022, and authorizing the Chair of the Board of Supervisors to execute the contract.
Adopted.
Enactment No: RES 21-247
7. [SR 21-0394](#) Resolution approving a renewal contract between the County of Nevada and BHC Sierra Vista Hospital, Inc. dba Sierra Vista Hospital for psychiatric inpatient hospitalization services under Welfare & Institutions Code section 5150 for referred County clients, in the maximum contract price of \$100,000, for the period July 1, 2021 through June 30, 2023, and authorizing the Chair of the Board of Supervisors to execute the contract.
Adopted.
Enactment No: RES 21-248
8. [SR 21-0442](#) Resolution approving a renewal contract between the County of Nevada and Shellee Ann Sepko, LMFT, dba What's Up? Wellness Checkups, for the provision of mental health screening services for high school students in eastern and western Nevada County as a component of the County's Mental Health Services Act Prevention and Early Intervention Plan, in the maximum amount of \$105,856, for the period July 1, 2021 through June 30, 2022, and authorizing the Chair of the Board of Supervisors to execute the contract.
Adopted.
Enactment No: RES 21-249
9. [SR 21-0420](#) Resolution approving a renewal contract between the County of Nevada and Gateway Mountain Center for the provision of specialty mental health services primarily targeted for emotionally disturbed youth, and two new programs including crisis youth services and Latinx leadership development, in the maximum amount of \$141,120, for the period July 1, 2021 through June 30, 2022, and authorizing the Chair of the Board of Supervisors to execute the contract.
Adopted.
Enactment No: RES 21-250

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10. [SR 21-0447](#) Resolution approving a contract between the County of Nevada and Common Purpose for the provision of outpatient rehabilitative treatment services for the recovery and treatment of alcohol/drug dependency, in the maximum amount of \$141,400, for the period July 1, 2021 through June 30, 2022, and authorizing the Chair of the Board of Supervisors to execute the contract.
Adopted.
Enactment No: RES 21-251
11. [SR 21-0439](#) Resolution approving a renewal contract between the County of Nevada and SPIRIT - Peers for Independence and Recovery, Inc. for operation of SPIRIT's Mental Health Peer Empowerment Center and related services for the enhancement and expansion of services to meet unmet community needs as a component of the County's Mental Health Services Act, Community Services and Supports Plan, in the maximum amount of \$194,598, for the period July 1, 2021 through June 30, 2022, and authorizing the Chair of the Board of Supervisors to execute the contract.
Adopted.
Enactment No: RES 21-252
12. [SR 21-0450](#) Resolution approving a renewal contract between the County of Nevada and Foothill House of Hospitality, dba Hospitality House for the provision of homeless outreach, and access and linkage to treatment services, in the maximum amount of \$243,582, for the period July 1, 2021 through June 30, 2022, and authorizing the Chair of the Board of Supervisors to execute the contract.
Adopted.
Enactment No: RES 21-253
13. [SR 21-0435](#) Resolution approving a renewal contract between the County of Nevada and Stanford Youth Solutions dba Stanford Sierra Youth & Families for the provision of comprehensive specialty mental health services, primarily targeted to serve pre- and post-adoptive and guardianship children and their families, in the maximum amount of \$1,051,356, for the period July 1, 2021 through June 30, 2022, and authorizing the Chair of the Board of Supervisors to execute the contract.
Adopted.
Enactment No: RES 21-254

14. [SR 21-0445](#) Resolution approving a renewal contact between the County of Nevada and Auburn Counseling Services, Inc. for the provision of Phone Triage services for the Nevada County Behavioral Health Department, Regional Telephone Triage services for Placer, El Dorado, Sierra, and Plumas Counties' Adult System of Care and Children's System of Care and Placer County's Children's System of Care, Substance Use Disorder Care Coordination, Mental Health Therapy in the jail, New Directions Program services, as well as Patients' Rights, and Quality Assurance services, in the maximum amount of \$1,368,407, for the period July 1, 2021 through June 30, 2022, and authorizing the Chair of the Board of Supervisors to execute the contract.
Adopted.
Enactment No: RES 21-255
15. [SR 21-0444](#) Resolution approving a renewal contract between the County of Nevada and Sierra Mental Wellness Group for the provision of services in relation to crisis intervention, community client services, and services relating to the operation of a Crisis Stabilization Unit, in the maximum amount of \$2,497,912, for the period July 1, 2021 through June 30, 2022, and authorizing the Chair of the Board of Supervisors to execute the contract.
Adopted.
Enactment No: RES 21-256
16. [SR 21-0434](#) Resolution approving a renewal agreement between the County of Nevada and Granite Wellness Centers for the provision of Perinatal and Non-Perinatal Outpatient Drug Free Treatment and Intensive Outpatient Treatment services for substance using pregnant and/or parenting women, men, and adolescents, Comprehensive Residential Treatment Program services for the recovery of alcohol/drug dependency, and Substance Abuse Prevention and Treatment services to residents of Nevada County, in the maximum amount of \$2,684,991, for the period July 1, 2021 through June 30, 2022, and authorizing the Chair of the Board of Supervisors to execute the agreement.
Adopted.
Enactment No: RES 21-257
17. [SR 21-0451](#) Resolution approving a renewal contract between the County of Nevada and Victor Community Support Services, Inc. for the provision of Wraparound and Therapeutic Behavior Services, in the maximum amount of \$2,708,093, for the period July 1, 2021 through June 30, 2022, and authorizing the Chair of the Board of Supervisors to execute the contract.
Adopted.
Enactment No: RES 21-258

18. [SR 21-0449](#) Resolution approving a renewal contract between the County of Nevada and Turning Point Community Programs, Inc. for the provision of Adult Assertive Community Treatment Program, Respite, Case Management, and Housing Services as a component of the County's Mental Health Services Act Community Services and Supports Plan, in the maximum amount of \$3,859,457, for the period July 1, 2021 through June 30, 2022, and authorizing the Chair of the Board of Supervisors to execute the contract.

Adopted.

Enactment No: RES 21-259

Public Health Director: Jill Blake

19. [SR 21-0414](#) Resolution approving an extension and revision to Nevada County's comprehensive Tobacco Control Plan previously approved (Res. 18-146), in the maximum amount of \$1,304,010, and extending the contract termination date from June 30, 2021 to December 31, 2021 per Program Letter 20-02.

Adopted.

Enactment No: RES 21-260

Director of Social Services: Rachel Roos

20. [SR 21-0388](#) Resolution approving a renewal contract between the County of Nevada and Welcome Home Vets, Inc. for the securing of psychotherapy services for the veteran population of Nevada County, in the maximum amount of \$32,445, for the period July 1, 2021 through June 30, 2022, and authorizing the Chair of the Board of Supervisors to execute the contract.

Adopted.

Enactment No: RES 21-261

21. [SR 21-0406](#) Resolution approving a renewal contract between the County of Nevada and Nevada County Superintendent of Schools for the provision of Independent Living Program services, in the maximum amount of \$180,000, for the period July 1, 2021 through June 30, 2023, and authorizing the Chair of the Board of Supervisors to execute the contract.

Adopted.

Enactment No: RES 21-262

Child Support Services, Collections, and Housing Director: Mike Dent

22. [SR 21-0421](#) Resolution approving the submission of an amendment to the approval of the application for funding and the execution of a grant agreement and any amendments thereto pertaining to the Community Development Block Grant Coronavirus Response Round 1 funding. (Res. 20-357 and 21-003) (Housing)
Adopted.
Enactment No: RES 21-263
23. [SR 21-0469](#) Resolution approving Amendment 2 to the contract between the County of Nevada and Robert M. Wallis dba Wallis Design Studio for architectural design services for the Odyssey House Renovation Project (Res. 19-551), increasing the maximum contract amount to \$223,707 for additional engineering and design modifications, extending the contract termination date to December 31, 2021, and authorizing the Chair of the Board of Supervisors to execute the Amendment. (Housing)
Adopted.
Enactment No: RES 21-264

Clerk-Recorder/Registrar of Voters: Gregory Diaz

24. [SR 21-0512](#) Resolution accepting the California Secretary of State's grant award known as Voter's Choice Act Implementation, providing the County of Nevada with State funding in the amount of \$15,000 for implementation of Senate Bill (SB) 450, The Voter's Choice Act, for the period January 1, 2021 through June 30, 2021, and authorizing the Nevada County Clerk-Recorder/Registrar of Voters to execute Standard Agreement No. 20S10078.
Adopted.
Enactment No: RES 21-265

District Attorney: Clifford Newell

25. [SR 21-0471](#) Resolution approving a renewal contract between the County of Nevada and Valley Toxicology Services, Inc. pertaining to blood and alcohol testing and toxicology services for the District Attorney and Sheriff's office, in an amount not to exceed \$165,000, for the period July 1, 2021 through June 30, 2024, and authorizing the Chair of the Board of Supervisors to execute the contract.
Adopted.
Enactment No: RES 21-266

Planning Director: Brian Foss

26. [SR 21-0470](#) Resolution approving Amendment 2 to the contract between the County of Nevada and Helix Environmental Planning, Inc. to provide on-call professional planning project processing and review services (Res. 19-055), increasing the contract amount by \$75,000 for a total amount not to exceed \$225,000, extending the contract period by one year to June 30, 2022, and authorizing the Chair of the Board of Supervisors to execute the Amendment.

Adopted.

Enactment No: RES 21-267

Director of Public Works: Trisha Tillotson

27. [SR 21-0509](#) (Waive further reading/Adopt) An Ordinance repealing Subsection 30 and 34 of Section G-IV 3.A.5, amending Subsections 15, 16, and 17, and adding Subsections 24, 25, and 26 to Section G-IV 3.A.7, of Article 3.A of Chapter IV of the Nevada County General Code pertaining to Speed Limits on McCourtney Road.

Waived further reading and adopted.

Enactment No: ORD-2493

28. [SR 21-0491](#) Resolution adopting the Initial Study/Mitigated Negative Declaration for the Dog Bar Road Bridge over Bear River Replacement Project, and directing the Director of the Nevada County Department of Public Works to file a Notice of Determination with the Nevada County Clerk-Recorder and the California State Clearinghouse within five days from the date of this action. (Dist. II)

Adopted.

Enactment No: RES 21-268

29. [SR 21-0490](#) Resolution awarding Task Order No. 1 to PSOMAS in the amount of \$88,160 to provide on-call construction inspection services for the 2021 Road Rehabilitation Project No. 450008, for the period July 2021 through October 2021, and authorizing the Director of the Nevada County Public Works Department to execute the agreement. (Dists. I, III, IV)

Adopted.

Enactment No: RES 21-269

30. [SR 21-0492](#) Resolution awarding and approving a contract between the County of Nevada and 9SE Incorporated, dba Envoy Construction for the Gold Country Stage Bus Stop Improvements Project, County Project No. 889816, in the amount of \$74,122.57 plus a 10% contingency of \$7,412.26, for a total amount of \$81,534.83 for construction costs, and authorizing the Chair of the Board of Supervisors to execute the contract.
Adopted.
Enactment No: RES 21-270
31. [SR 21-0493](#) Resolution approving Standard Agreement 64BO20-01417 between the County of Nevada and the California Department of Transportation for a Federal Transit Administration Section 5311 (49 U.S.C. Section 5311) grant to support operation of rural transit service in western Nevada County, in the amount of \$497,313, for Fiscal Year 2020/21 (2020), authorizing the Chair of the Board of Supervisors to execute the Agreement. (Transit Services)
Adopted.
Enactment No: RES 21-271
32. [SR 21-0494](#) Resolution approving the 0.79% Special Circumstances Rate Adjustment Request made by Tahoe Truckee Disposal Company, Inc., a California Corporation, dba Tahoe Truckee Sierra Disposal for solid waste collection at the Eastern Regional Landfill, to the annual Producer Price Index rate adjustment of 3.42%, for a total rate adjustment of 4.21%, effective July 1, 2021. (Solid Waste)
Adopted.
Enactment No: RES 21-272
33. [SR 21-0426](#) Resolution approving a contract between the County of Nevada and Riebes Auto Parts, LLC., pertaining to a Vendor Managed Inventory Parts Facility Operation, in an amount not to exceed \$640,000 annually, for the period July 1, 2021 through June 30, 2022, with up to three additional annual renewals, and authorizing the Chair of the Board of Supervisors to execute the contract.
Adopted.
Enactment No: RES 21-273

Chief Information Officer: Stephen Monaghan

34. [SR 21-0503](#) Resolution approving and directing the Auditor-Controller to release fund balance in the amount of \$16,000 from the INET Cable TV fund balance, and amend the Fiscal Year 2020/21 INET Cable TV budget for expenditures related to replacing and updating equipment in the Board Chambers. (4/5 affirmative vote required)
Adopted.
Enactment No: RES 21-274
35. [SR 21-0504](#) Resolution approving the capital asset purchase of Data Protection and Cybersecurity enhancements in the amount of \$289,243, authorizing the Purchasing Agent to execute all quotes and forms, encumber the forms, and process the procurements, and directing the Auditor-Controller to amend the Fiscal Year 2021/22 Information Systems Department budget. (4/5 affirmative vote required)
Adopted.
Enactment No: RES 21-275
36. **SR 21-0496** Approve the proposed Forest Reserve (Title III) spending plans for Forest Reserve funding in Fiscal Years 2021-22 and 2022-23, and direct staff to file a notice of a 45-day public comment period and schedule a public hearing on September 14, 2021 for approval of the spending plan. (Emergency Services)
Pulled.
37. **SR 21-0497** Resolution approving a renewal contract between the County of Nevada and the Fire Safe Council of Nevada County to provide fire prevention and education services to the residents of Nevada County, in the amount of \$72,000, for the period July 1, 2021 through June 30, 2022, and authorizing the Board of Supervisors to execute the contract. (Emergency Services)
Pulled.
38. [SR 21-0499](#) Resolution approving a Standard Public Works Contract between the County of Nevada and Kingsley Development Group, Inc., dba Kingsley Builders for the Nevada County Bost Cottage Addition Project, in the amount of \$366,560 plus a contingency of \$36,656, for a total contract amount of \$403,216, authorizing the Chair of the Board of Supervisors to execute the contract, and directing the Auditor-Controller to amend the Fiscal Year 2021/22 Capital Facilities and Behavioral Health budgets. (4/5 affirmative vote required)
(Facilities)
Adopted.
Enactment No: RES 21-276

County Executive Officer: Alison Lehman

39. [SR 21-0432](#) Resolution approving Amendment 1 to the agreement between the County of Nevada and Sierra Business Council for Economic Development Program Management services (Res. 21-049), increasing the contract amount from \$165,000 to a maximum amount not to exceed \$343,300, extending the contract end date from June 30, 2021 to June 30, 2022, and authorizing the Chair of the Board to execute the Amendment.
Adopted.
Enactment No: RES 21-277
40. [SR 21-0498](#) Resolution approving a contract between the County of Nevada and Sheila Cameron pertaining to County Public Communications, in the total amount of \$90,000, for the period of July 1, 2021, through June 30, 2022, and authorizing the Chair of the Board of Supervisors to execute the contract.
Adopted.
Enactment No: RES 21-278
41. [SR 21-0508](#) Resolution appropriating \$2,000,000 from the Pension Contributions assignment of the General Fund to pre-fund pension contributions in the Post-Employment Benefits Trust Program administered by Public Agency Retirement Services (PARS), and directing the Auditor-Controller to amend the Fiscal Year 2020-2021 Sources and Uses budget. (4/5 affirmative vote required)
Adopted.
Enactment No: RES 21-279

Clerk of the Board: Julie Patterson Hunter

42. [SR 21-0247](#) Resolution designating Kentucky Ridge Mine Site, located at 10615 Lone Lobo Trail, Nevada City, CA 95959 (APN 052-060-018) as Nevada County Historical Landmark NEV 21-01. (Dist. IV)
Adopted.
Enactment No: RES 21-280
43. [SR 21-0362](#) Resolution designating the Grass Valley AME Church and School Site, formerly located at 319 and 321 South Church Street, Grass Valley (APNs 008-05-015 and 008-405-014, respectively) as Nevada County Historical Landmark NEV 21-02. (Dist. III)
Adopted.
Enactment No: RES 21-281

44. [SR 21-0339](#) Resolution reappointing Alan Archer to the Nevada Cemetery District for a 4-year term beginning July 1, 2021.
Adopted.
Enactment No: RES 21-282
45. [SR 21-0468](#) Acknowledge Ana Acton's resignation from the Nevada County Building and Accessibility Standards Board of Appeals, effective May 31, 2021.
Acknowledged.
46. [SR 21-0383](#) Reappointments of Shera Banbury and Suzanne Nobles to the Mental Health and Substance Use Advisory Board.
Reappointed.

Approval of the Consent Agenda

Adopted.

MOTION: Motion made by Supervisor Scofield, seconded by Supervisor Hall, to adopt the consent calendar, less Agenda Items #36 and #37. On a roll call vote the motion passed unanimously.

***DEPARTMENT HEAD MATTERS:**

SCHEDULED ITEM: 10:00 A.M.

Chief Information Officer: Stephen Monaghan

48. [SR 21-0502](#) Resolution approving and adopting the 2021-2026 Nevada County Capital Facilities Master Plan. (Facilities)
Adopted.
Enactment No: RES 21-283

ACTION TAKEN: Justin Drinkwater, Director of Facilities Management, provided a PowerPoint presentation regarding the Capital Facilities Master Plan for years 2021 through 2026. Director Drinkwater reviewed the department's mission to provide safe, functional facilities and grounds for the public, and County departments in a cost effective and efficient manner. The Plan is separated into three sections: 1) analyze County facilities for Americans with Disabilities (ADA) and condition data to categorize projects; 2) prioritize and program to a five-year project schedule (ADA and health/safety; project management capacity; and available funding); and 3) present projects to the Capital Facilities Subcommittee.

Facilities Management is estimating their expenditures over the next five years to be approximately \$5.9 million dollars in the following categories: 30% for ADA/Safety project; 37% to address deferred maintenance; and 33% in response to department requests.

Board questioning and discussion ensued.

MOTION: Motion made by Supervisor Hoek, seconded by Supervisor Bullock, to adopt Resolution 21-283. On a roll call vote the motion passed unanimously.

County Executive Officer: Alison Lehman

50. [SR 21-0488](#) Resolution authorizing various expenditures from the U.S. American Rescue Plan Act - State and Local Aid Program (ARPA) in the amount of \$5,205,000, and directing the Auditor-Controller to amend various Fiscal Year 2020/21 budgets. (4/5 affirmative vote required)

Adopted.

Enactment No: RES 21-284

ACTION TAKEN: Barry Anderson, Management Analyst, provided a PowerPoint presentation regarding the American Rescue Plan Act - Expenditure Plan (ARPA), and reviewed the objectives and key considerations for the first round of project authorizations. Key objectives include: 1) support to the community to encourage economic recovery and resiliency; continue to fund costs and revenue loss related to the COVID-19 pandemic; focus on outcomes including Board priorities where possible; and leverage this one-time funding to provide long-term benefits to the County. The proposed Plan for the \$19.4 million distributes 70% for County costs and revenue loss related to the COVID-19 pandemic and 30% for community economic recovery and resiliency. The County Executive Office reached out to County departments to identify priority needs within the community and at the County level.

Staff's recommendation to address community economic recovery and resiliency include: 1) micro-grants up to \$5,000 for small businesses; 2) low-interest loan program for small businesses in the total amounts of \$250,000; and 3) Community Benefit Grants Program in the amount of \$2 million. Staff is looking for authorization to move the process forward with the recommendations and any resulting contracts or proposals would return to the Board for approval.

Analyst Anderson reported that projects not requiring further action from the Board include: 1) Health and Human Services Agency costs, including temporary staff response to COVID-19; 2) Public Health and other departmental staff time for COVID-19 response and related communications; and 3) quarantine support services. Projects requiring further Board action include: 1) increased capacity of Behavioral Health's Mobile Crisis Unit; 2) pre-approved master building plans to improve affordable housing, homelessness, and economic recovery; 3) sewer capital infrastructure improvements; and 3) Wayne Brown Correctional Facility Medical Unit expansion.

Staff responded to Board questioning and discussion ensued.

Chair Miller provided an opportunity for public comment, and the following member of the public spoke: Anna Gloria, District I. There being no further members of the public waiting to speak, Chair Miller closed the opportunity for public comment.

MOTION: Motion made by Supervisor Hall, seconded by Supervisor Bullock, to adopt Resolution 21-284. On a roll call vote the motion passed unanimously.

COMMUNITY PRESENTATION:

Supervisor Scofield, District II and Supervisor Hoek, District IV

1. [SR 21-0448](#) Certificate of Recognition for Ann Guerra for her many years of dedicated public service to the residents and communities of Nevada County, including her work as Executive Director of the Nevada-Sierra Connecting Point Public Authority (Connecting Point), and her service on the Nevada County Transit Commission and Nevada County Transportation Commission.

Recognized.

ACTION TAKEN: Supervisors Scofield and Hoek thanked Ann Guerra for Ann's many years of work in support of the community as Executive Director of the Nevada-Sierra Connecting Point Public Authority (Connecting Point), as well as Ann's service on the Nevada County Transit Commission and Nevada County Transportation Commission. Supervisor Hoek read the Certificate into the record.

The Board members thanked Ann and discussion ensued. Ann Guerra thanked the Board members and the Board members presented Ann with the Certificate of Recognition.

DEPARTMENT HEAD MATTER:*Chief Information Officer: Stephen Monaghan**

49. [SR 21-0472](#) Wildfire preparedness informational presentation to the Board by Office of Emergency Services, CAL FIRE, Nevada County Consolidated Fire District, and the Fire Safe Council of Nevada County regarding the outlook on the 2021 Fire Season and wildfire prevention program updates. (Emergency Services)
Presentation provided.

ACTION TAKEN: Paul Cummings, Office of Emergency Services (OES) Program Manager, joined by CALFIRE Deputy Chief Jim Hudson and Unit Chief Jim Mathias; Nevada County Consolidated Fire District Chief James Turner; and Jamie Jones, Executive Director, Fire Safe Council, provided a PowerPoint presentation, reviewed the 2020 Fire Season, and highlighted Wildfire and Emergency Preparedness for the 2021 Fire Season. Board questioning and discussion ensued.

SCHEDULED ITEM: 10:30 AM**Child Support Services, Collections, and Housing Director: Mike Dent**

47. [SR 21-0412](#) Public hearing to discuss the service needs and priorities of Nevada County and to solicit citizen input. The Nevada County Adult and Families Commission, on behalf of the County of Nevada, is in the process of submitting an updated Community Action Plan (CAP) for the 2022/2023 program years. The CAP guides service development and delivery for the next two years, based on community and agency input regarding service needs and gaps in the County. The draft 2022/23 Community Action Plan was prepared utilizing input gathered during two public forums held in both the Western and Eastern portions of the County, as well as with information collected from community surveys completed by members of the low-income community and service providers. (Housing)
Resolution accepting public comment on the Community Services Block Grant (CSBG) 2022/23 Community Action Plan (CAP), and approving the submittal of the CSBG 2022/23 CAP to the State Department of Community Services and Development, and authorizing the Chair of the Board of Supervisors or designee, including the Director of the Department of Housing and Community Services, to sign the Certification of the CAP and Assurances, and all other subsequent documents.

Adopted.

Enactment No: RES 21-285

ACTION TAKEN: Following a short break, Chair Miller called the meeting back into order and Mike Dent, Director of Child Support Services, Collections and Housing, provided a PowerPoint presentation regarding the updated Community Action Plan (CAP) for the 2022/2023 Program years. Housing Director Dent explained that the purpose of the public hearing was to provide the public an opportunity to provide comment on the CAP, and this process is required for State and Federal funding to increase address the needs of low-income individuals and families. Public notice was published in The Union in Western County and Sierra Sun in Eastern County. Two virtual public meetings were held, and a community survey was released through the Adult and Family Services Commission (AFSC). Funding is administered by the Community Services Block Grant (CSBG); the CAP is renewed every two years and is based on community input. Based on the survey data received, the following factors contribute to the causes of poverty: lack of jobs paying a living wage; lack of affordable housing; availability of transportation; educational barriers; substance abuse; poor health and disability; and an increase in the cost of living. It has been determined that the causes of poverty eligible for funding under the CSBG Program include; Housing; Employment; Senior Support; and Emergency Assistance for COVID-19 related activities. The AFSC determined that many causes of poverty are addressed through other programs; therefore future CSBG funding will be directed to supportive services for low-income individuals and families, and employment training. Housing Director Dent requested the Board ask questions, open the public hearing to receive public comment, and adopt the Resolution accepting public comment and authorizing submission of the 2022/2023 CAP.

Board questioning and discussion ensued.

Chair Miller opened the public hearing for public comment, and there being no members of the public waiting to speak, Chair Miller closed the public comment portion of the public hearing.

MOTION: Motion made by Supervisor Hall, seconded by Supervisor Hoek, to adopt Resolution 21-285. On a roll call vote the motion passed unanimously.

***ANNOUNCEMENTS:**

ACTION TAKEN: Updates were provided by the Board members.

Recess for lunch:

ACTION TAKEN: Chair Miller recessed the morning session at 11:30 A.M.

AFTERNOON SESSION: 1:30 P.M.**Regular meeting of the Board of Directors of the Nevada County Sanitation District No. 1.****Call the meeting called to order.**

ACTION TAKEN: Chair Miller called the meeting of the Nevada County Sanitation District No. 1 to order at 1:30 p.m. (All Directors were present. Director Hall arrived a few moments after the meeting was called to order.)

Consent:

Director of Public Works: Trisha Tillotson

51. [SR 21-0495](#) Resolution approving a renewal contract between Nevada County Sanitation District No. 1 and Cranmer Engineering, Inc. for testing provided samples from Wastewater Treatment Facilities and Collection Systems, in the amount of \$55,000, for the period July 1, 2021 through June 30, 2022, and authorizing the Chair of the Board of Directors to execute the contract.

Adopted.

Enactment No: SD21-004

Approval of the Consent Agenda

Adopted.

MOTION: Motion made by Supervisor Scofield, seconded by Supervisor Bullock, to adopt the Nevada County Sanitation District No. 1 consent calendar. On a roll call vote the motion passed unanimously.

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PUBLIC HEARING:

Director of Public Works: Trisha Tillotson

52. [SR 21-0484](#) Public hearing to consider the proposed adjustments and increases in Sewer Service Charge fees for all customers within the District for Fiscal Years 2021/22 through 2025/26. At the public hearing, any record owner of a parcel upon which the Sewer Service Charges are proposed to be imposed and any tenant directly liable for the payment of Sewer Service Charge fees may submit a written protest to the proposed Sewer Service Charge adjustments and increases to the District's service charges. Protest must (1) be in writing, (2) state which utility service rate adjustments(s) the identified property owner or tenant is protesting, (3) provide the location of the identified parcel by street address or assessor's parcel number, and (4) include the name and signature of the property owner or tenant submitting the written protest. Only one protest will be counted per identified parcel (All Zones)

Public hearing held.

- 52a.** [SR 21-0519](#) Resolution accepting the County of Nevada Sanitation District No. 1 Wastewater Fee Study, dated April 23, 2021. (All Zones)
Adopted.
Enactment No: SD21-005
- 52b.** [SR 21-0485](#) (Introduce/Waive further reading/Adopt) An Ordinance amending Subsections 1.6, 4.3, 4.4 and 4.5 of Title 4 of the Sanitation District Code pertaining to revised sewer service charge rate adjustments.
Adopted.
Enactment No: ORD SD-74
- 52c.** [SR 21-0486](#) Resolution requesting the County of Nevada place Sanitation District No. 1 Sewer Service and Standby Charges for Zones 1, 2, 4, 5, 6, 7, 8, 9, 11, and 12 for Fiscal Year 2021/22 on the Nevada County Tax Roll.
Adopted.
Enactment No: SD21-006

ACTION TAKEN: Chair Miller introduced the public hearing and read the title of the agenda item into the record.

Trisha Tillotson, Director of Public Works, provided an introduction. Brad Torres, Wastewater Program Manager, and Rick Simonson, Senior Vice President, HF&H Consultants, provided a PowerPoint presentation regarding the Wastewater Fee Study process and proposed increase in parcel charges. Brad Torres clarified that Nevada County Sanitation District No. 1 (NCSD1) is an independent special district, funded solely by the rates generated by its customers. NCSD1 provides wastewater services for ten Zones located in the unincorporated areas of the County, which includes 5,600 residential connections and 15 commercial connections. Additionally, there are 703 properties located within the zones that are not yet connected to the system. Brad Torres reviewed rate background for the current annual service charges, which were last adjusted in 2011. Rate-making objectives and considerations include providing revenue efficiency and financial stability to fund projected capital and operations and maintenance costs of the District.

Brad Torres report that Proposition 218 process requirements dictate that rates must be based on the actual cost of service; notices must be mailed to property owners/rate payers; and a public hearing must be held, no sooner than 45 days after the notices are mailed. Brad Torres explained that the Board can adopt the rates if less than a majority of rate payers protest.

Brad Torres shared a video created by the Nevada County Public Works Department regarding sewer service provided by NCSD1.

Rick Simonson, Senior Vice President, HF&H Consultants, provided an overview of the Rate Study process: Step 1 - Revenue Requirement Projections; Step 2 - Cost of Service Allocations; and Step 3 - Rate Design. Rick Simonson provided expenses specific to each Zone, and explained that the Consumer Price Index (CPI) is budgeted over the next 10 fiscal years. Rates are designed to generate sufficient revenue to maintain each system moving forward. The proposed rates meet, or approach, the total target reserve by Fiscal Year 2025/26. Rick Simonson reviewed Revenue Requirement Projections for each of the ten Zones.

Board questioning and discussion ensued.

Trisha Tillotson reviewed the Protest Process, which is mandated by Proposition (Prop) 218. Prop 218 provides for a majority protest; written protest must be received in writing in advance or before the close of the public comment period. Trisha Tillotson reviewed staff's recommendations: open the public hearing allowing for public comment and submittal of written protests; close the public hearing; tally the written protests; and determine if a majority protest has been submitted.

Chair Miller opened the public comment portion of the public hearing, and the following member of the public provided comments: Tom Benoit, District IV. There being no additional members of the public waiting to speak, Chair Miller closed the public comment portion of the public hearing.

Staff initiated the protest ballot count within view of the public. If less than 45% of eligible protests are received (less than 2,615) a majority protest has not occurred and staff will announce the count. If 45% or more of eligible protests (2,615 or more) are received, a majority protest may have occurred but each protest letter will have to be verified.

Following the end of the protest count, Trisha Tillotson reported that the initial count was completed, resulting in a final tally of 1,184 ballots, which is under the 45% of protest ballots that are required. Therefore, Trisha Tillotson recommended the Board accept the Wastewater Fee Study for all Zones; adopt the Resolution accepting the Fee Study; introduce, waive further reading, and adopt the Ordinance; and approve the Resolution placing the NCSD1 charges for all Zones on the Fiscal Year 2021/22 Nevada County Tax Roll.

MOTION: Motion made by Supervisor Bullock, seconded by Supervisor Hall, to adopt Nevada County Sanitation District No. 1 Resolution SD21-005, accepting the County of Nevada Wastewater Fee Study. On a roll call vote the motion passed unanimously.

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MOTION: Motion made by Supervisor Hall, seconded by Supervisor Scofield, to introduce, waive further reading, and adopt Nevada County Sanitation District No. 1 Ordinance SD-74, amending the Sanitation District Code pertaining to revised service charge rate adjustments. On a roll call vote the motion passed unanimously.

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MOTION: Motion made by Supervisor Scofield, seconded by Supervisor Hoek, to adopt Nevada County Sanitation District No. 1 Resolution SD21-006, placing Sewer Service and Standby Charges for all Zones for Fiscal Year 2021/22 on the Nevada County Tax Roll. On a roll call vote the motion passed unanimously.

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Public comment:

ACTION TAKEN: No public comment was heard.

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Adjournment:

Chair Miller adjourned the meeting of the Nevada County District No. 1 Board of Directors.

ADJOURNMENT:

ACTION TAKEN: Chair Miller reconvened as the Board of Supervisors, and adjourned the meeting at 2:56 P.M.

Signature and Attestation:

Dan Miller, Chair

ATTEST:

By:

Julie Patterson Hunter, Clerk of the Board