

**PROFESSIONAL SERVICES AGREEMENT  
BETWEEN THE  
NEVADA COUNTY TRANSPORTATION COMMISSION  
AND NEVADA COUNTY AUDITOR-CONTROLLER  
FOR ACCOUNTING SERVICES**

This Agreement effective May 17, 2023, by and between the Nevada County Transportation Commission (hereinafter referred to as "NCTC"), and COUNTY OF NEVADA, (hereinafter referred to as "County"), in consideration of the mutual promises, covenants, and conditions hereinafter set forth, the parties do hereby agree as follows:

WHEREAS the County provides Local Transportation Funds accounting services to NCTC in accordance with Government Code Sections 29530 through 29536, and;

WHEREAS the Local Transportation Fund funding includes administration in accordance with the Public Utilities Code Sections 99233.1 and 99400(d), and;

WHEREAS the County general fund has limited resources to provide accounting service.

NOW, THEREFORE, THE PARTIES MUTUALLY AGREE AS FOLLOWS:

1. NCTC agrees to reimburse the County Auditor-Controller department for accounting services to administer the funds held by the County on behalf of NCTC.
2. Said accounting services will be billed to NCTC, semi-annually, for the actual cost of providing the accounting services. The billing will be based on the cost per transaction for normal accounts payable and general accounting processing. Transaction details and costs will be obtained from the most recently approved Countywide Cost Allocation Plan (A87).
3. The Auditor-Controller will send NCTC an itemized invoice for current services rendered administering the following funds and all the sub accounts contained in each fund:

Local Transportation Fund – NCTC	6317000009210000
Local Transportation Fund – Town of Truckee	6317000009215805
Local Transportation Fund – Pedestrian and Bike	6317000009215806
Local Transportation Fund – Nevada County	6317000009215807
Local Transportation Fund – Grass Valley	6317000009215808
Local Transportation Fund – Nevada City	6317000009215809
Local Transportation Fund – Community Transit Services	6317000009215810
PTMISEA	6318000009210000
NCTC Administration and Planning	6327000009210000
Regional Transportation Mitigation Fee Fund	6328000009210000
State Transit Assistance Fund	6357000009210000
Regional Surface Transportation Program	6492000009210000
Other funds may be added as required.	

4. The charge to NCTC for the current level of service will not exceed \$30,000 per year. This amount may be revised in subsequent years by amendment.


5. The auditor-controller shall give advance notice to NCTC with the first semi-annual billing or no later than April 30<sup>th</sup> if the amount of \$30,000 per year is estimated to be exceeded and will not charge more than \$30,000 in that year unless an amendment to this agreement has been fully executed.
6. NCTC Administration and Planning 6327000009210000 account 520010 will be charged for the accounting services and the County general fund 01011020204111000 account 450120 will record the reimbursement (revenue).

**IN WITNESS HEREOF**, this Agreement between the Nevada County Transportation Commission and County of Nevada Auditor-Controller has been executed by the parties hereto and is effective May 17, 2023.

**NEVADA COUNTY TRANSPORTATION COMMISSION**

By:  Date: 05/26/2023  
Michael G. Woodman, Executive Director  
Nevada County Transportation Commission

Nevada County Transportation Commission Counsel, Approved as to Form

By:  Date: 05/25/2023  
Osman Mufti, Sloan Sakai Yeung & Wong LLP

**COUNTY OF NEVADA**

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Edward C. Scofield, Chair, Board of Supervisors

Approved as to Form

By: \_\_\_\_\_ Date: \_\_\_\_\_  
County Counsel

Attest

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Julie Patterson Hunter, Clerk of the Board