



NEVADA COUNTY BOARD OF SUPERVISORS

Board Agenda Memo

MEETING DATE: October 22, 2024

TO: Board of Supervisors

FROM: Craig Griesbach – Office of Emergency Services

SUBJECT: Resolution approving the contract between Dudek and the Nevada County Office of Emergency Services for the Nevada County Community Wildfire Protection Plan (CWPP) Land Management Plan in the amount of \$74,900.00 for use during the period October 22, 2024 through June 30, 2025, authorizing the Director of Emergency Services to execute the contract, and amend the FY 2024/25 Emergency Services budget. (4/5 affirmative vote required)

RECOMMENDATION: Adopt the attached Resolution.

FUNDING: The County of Nevada secured \$250,000 from the Community Wildfire Defense Grant Program (CWDG; Grant#23-DG-11052012-451) to support the development of a five-phase Community Wildfire Protection Plan (CWPP) Update. These grant funds are being supplemented by \$80,931.00 in PG&E Settlement Funds and \$1,292.50 from the approved FY 24/25 OES Department Budget. Match in the amount of \$90,800.00 was provided by the CAL FIRE funded Evacuation Study (Grant#5GG21105) which wrapped up March 15, 2024. A budget amendment in the amount of \$74,900.00 has been included for approval in the Resolution for the contractual expenditure. A four-fifths affirmative vote is required to amend the OES budget.

BACKGROUND: The Nevada County Community Wildfire Protection Plan (CWPP) is a key planning tool to help prioritize wildfire mitigation action(s) to protect against loss of life and property. Community Wildfire Protection Plans should be updated periodically to reflect work that has been completed, and guide strategy for future work. Updated CWPP's serve as important documents for justifying projects proposed to funders as priorities within respective communities. The Nevada County CWPP was last updated in 2016.

The Office of Emergency Services worked to identify appropriate grant opportunities to fund the CWPP Update. USDA FY22 Community Wildfire Defense Grant (CWDG) Notice of Funding Opportunity specifically included the update of Community Wildfire Protection Plans as a priority for funding. On October 7, 2022 Nevada County Office of Emergency Services submitted a proposal to CWDG; OES was subsequently notified that this funding was awarded. The fully executed grant agreement (23-DG-11052012-451) was brought to the BOS for fund acceptance on January 23, 2024 (Res. 24-042).

The Nevada County CWPP Update is a five-phase process consisting of (1) Community Outreach and Engagement, (2) a Wildfire Risk Assessment, (3) a Land Management Plan comprised of a suite of locally vetted treatment prescriptions for different land types, (4) a CWPP Document, and (5) an interactive Project Dashboard (GIS Application). Each of these components is designed to function as an independent resource and all components also integrate with one another so that entities interested in pursuing projects can easily reference and strategically plan for implementation of priorities using best management practices.

The Office of Emergency Services enlisted the Purchasing Division to develop competitive Bid No. 189561 for a qualified Consultant to produce the Community Wildfire Protection Plan Land Management Plan. The advertisement was distributed to over nine hundred and sixty firms. Fifty-four firms accessed the Bid documents and bids were received from two firms.

Purchasing conducted a thorough evaluation of all bids received to determine the most qualified applicant and has identified that Dudek is the qualified firm. Purchasing has recommended that the Nevada County Office of Emergency Services enter into a contract with Dudek in an amount not to exceed \$74,900.00.

In accordance with the Purchasing Policy, section 7.1 (B) Board approval is required for all Contracts in excess of \$50,000. Therefore, your Board's approval is required to proceed with the Contract award to Dudek in an amount not to exceed \$74,900.00 for the period of October 22, 2024 through June 30, 2025.

Item Initiated by: Alex Keeble-Toll, Senior Administrative Analyst

Approved by: Craig Griesbach, Director, OES