

# COUNTY OF NEVADA

## STATE OF CALIFORNIA

Heidi Hall, 1st District  
Ed Scofield, 2nd District (Vice-Chair)  
Dan Miller, 3rd District  
Wm. "Hank" Weston, 4th District (Chair)  
Richard Anderson, 5th District



## BOARD OF SUPERVISORS

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Julie Patterson Hunter, Clerk of the Board  
Richard A. Haffey, County Executive Officer  
Alison Barratt-Green, County Counsel

## SUMMARY MINUTES

<u>Date</u>	<u>Time</u>	<u>Location</u>
Tuesday, September 26, 2017	9:00 AM	Board Chambers, First Floor Eric Rood Administrative Center 950 Maidu Avenue Nevada City, California

### REGULAR MEETING: 9:00 AM

*Rollcall*

*The following Supervisors present:*

*Heidi Hall, 1st District  
Ed Scofield, 2nd District  
Dan Miller, 3rd District  
Hank Weston, 4th District  
Richard Anderson, 5th District*

### STANDING ORDERS:

Chairman Weston called the meeting to order at 9:00 A.M.

Pledge of Allegiance led by Mr. David Garcia, Department of Public Works, Solid Waste Program Manager.

Supervisor Miller acknowledged the passing of Mrs. Peggy Levine and the beneficial works she and her husband Mr. Howard Levine, Mayor of Grass Valley, have done over the years for the Nevada County community. He requested a moment of silence be observed in her honor.

*Moment of Silence held.*

Corrections and/or deletions to agenda.

ACTION TAKEN: No corrections and/or deletions to the agenda were noted.

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**PUBLIC COMMENT: 9:01 A.M.**

ACTION TAKEN: Mr. Al Bulf, District I resident, spoke to pollution and safety on Highway 49 and felt that the traffic solution of barriers is not the best option for this stretch of highway. He suggested the County look at rail solutions in the corridor.

Ms. Linda Chaplin, District I resident, reported on the state of Independence Trail, she stressed that the trail has fallen into disrepair and suggested the County pay attention to maintaining it in a reasonable and safe condition.

Mr. Barry Pruett, District IV resident, commented on the lack of services for getting a passport in Nevada County. Currently, Nevada County residents have to travel to the Placer County Clerk-Recorder's office Auburn. He listed possible options to bring these services back to the County.

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**SCHEDULED ITEM: 9:02 A.M.**

1. [SR 17-0758](#) Resolution proclaiming the month of October 2017 as "United Way of Nevada County Campaign Kick-Off Month" in Nevada County. (Ms. Megan Timpany, Executive Director, United Way of Nevada County)

**Adopted.**

Enactment No: RES 17-476

ACTION TAKEN: Ms. Megan Timpany, Executive Director, United Way of Nevada County, reported on United Way's community assistance efforts in Nevada County. Ms. Timpany thanked Nevada County and its employees for raising and donating over \$100,000 throughout the past eight years, and presented a Gold Award for the 2016/17 campaign to the Supervisors on behalf of United Way.

Chairman Weston read the Resolution into the record, the Board members presented it to Ms. Timpany.

**MOTION: Motion made by Supervisor Miller, seconded by Supervisor Anderson, to adopt Resolution 17-476. On a roll call vote the motion passed unanimously.**

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**CONSENT CALENDAR:****Health and Human Services Agency Director: Michael Heggarty**

2. [SR 17-0753](#) Resolution ratifying a Memorandum of Understanding (MOU) for the purpose of authorizing the Nevada County Health and Human Services Agency, as a member of the Nevada County Health Collaborative (NCHC), to formally partner in implementing NCHC's agreed upon goals related to the improvement of healthcare access, the local healthcare system, and community health, for the period July 1, 2017 through June 30, 2020, and authorizing the County Executive Officer to execute the MOU.

**Adopted.**

Enactment No: RES 17-477

**Behavioral Health Director: Rebecca Slade**

3. [SR 17-0735](#) Resolution approving a renewal contract between the County of Nevada and Social and Environmental Entrepreneurs, dba Gateway Mountain Center for the provision of Comprehensive Specialty Mental Health Services primarily targeted for emotionally disturbed youth, in the maximum amount of \$70,000, for the period September 1, 2017 through June 30, 2018, and authorizing the Chair of the Board of Supervisors to execute the contract.

**Adopted.**

Enactment No: RES 17-478

**Public Health Director: Jill Blake**

4. [SR 17-0681](#) Resolution approving a renewal agreement between the County of Nevada and the NorCal AIDS Cycle (NCAC), awarding the County's Public Health Department \$7,000 to support HIV Counseling, Testing and Referral Program services for County residents, for the period August 16, 2017 through August 16, 2018, and authorizing the Chair of the Board of Supervisors to execute the agreement.

**Adopted.**

Enactment No: RES 17-479

5. [SR 17-0744](#) Resolution approving a renewal contract between the County of Nevada and Wendy Van Wagner, dba In the Kitchen for Nutrition Education Consultant services for the County's Nutrition Education and Obesity Prevention Grant Program, in the maximum amount of \$29,120, for the period October 1, 2017 through September 30, 2018, and authorizing the Chair of the Board of Supervisors to execute the contract. (Pulled from consent by Ms. Linda Chaplin, District I resident)  
**Adopted.**  
Enactment No: RES 17-494
6. [SR 17-0717](#) Resolution approving a renewal contract between the County of Nevada and Shaun Havard, dba Shaun Havard Consulting for the provision of Health Education Community Liaison Consultant services for the County's Nutrition Education and Obesity Prevention Project and the County Medical Services Program Prediabetes Prevention Program, in the maximum amount of \$59,370, for the period October 1, 2017 through September 30, 2018, and authorizing the Chair of the Board of Supervisors to execute the contract. (Pulled from consent by Ms. Linda Chaplin, District I resident)  
**Adopted.**  
Enactment No: RES 17-495
7. [SR 17-0729](#) Resolution approving a renewal contract between the County of Nevada and Lynne Lacroix, dba Cody Consulting for the provision of consultation services related to the County's Nutrition Education and Obesity Prevention Program and the County Medical Services Program Prediabetes Prevention Program, in the maximum amount of \$88,850, for the period October 1, 2017 through September 30, 2018, and authorizing the Chair of the Board of Supervisors to execute the contract. (Pulled from consent by Ms. Linda Chaplin, District I resident)  
**Adopted.**  
Enactment No: RES 17-496

8. [SR 17-0730](#) Resolution approving Amendment A02 to Agreement 15-10096 between the County of Nevada and the California Department of Public Health for the Women, Infants, and Children (WIC) Supplemental Nutrition Program (Res. 15-444), shifting funds for Federal Fiscal Years 2016/17, 2017/18 and 2018/19 and revising the Scope of Work to coincide with Federal Guidelines, in the maximum amount of \$2,683,081, for the period October 1, 2015 through September 30, 2019, and authorizing the Chair of the Board of Supervisors to execute the Amendment.

**Adopted.**

Enactment No: RES 17-480

Director of Social Services: Mike Dent

9. [SR 17-0742](#) Resolution approving Amendment 1 to the contract between the County of Nevada and Domestic Violence and Sexual Assault Coalition (DVSAC) for the provision of coordinated and intensified domestic violence related services for CalWORKs participants and families, amending the agreement to reflect a change in Contractor's business name to "Community Beyond Violence," effective September 1, 2017, and authorizing the Chair of the Board of Supervisors to execute the Amendment.

**Adopted.**

Enactment No: RES 17-481

10. [SR 17-0756](#) (Waive further reading/Adopt) An Ordinance amending Section A-II 39.10 of Article 39 of Chapter II of the Nevada County Administrative Code regarding method of payment of General Assistance.

**Waived further reading and adopted.**

Enactment No: ORD-2442

Sheriff-Coroner/Public Administrator: Keith Royal

11. [SR 17-0752](#) Resolution approving an amendment to the agreement between the County of Nevada and the County of Sierra for booking and housing certain Sierra County inmates at the Nevada County Jail (Res. 12-353), extending contract term from June 30, 2017 to June 30, 2018, and authorizing the Chair of the Board of Supervisors to execute the amendment.

**Adopted.**

Enactment No: RES 17-482

12. [SR 17-0757](#) Resolution approving the renewal Project Agreement G16-03-16-L01 between the County of Nevada and the State of California, Department of Parks and Recreation, to provide grant funding in the maximum amount of \$17,196 for Off-Highway Vehicle (OHV) law enforcement activities, for the period July 8, 2017 through July 7, 2018, and authorizing the Nevada County Sheriff to execute the Agreement.

**Adopted.**

Enactment No: RES 17-483

Agricultural Commissioner: Chris de Nijs

13. [SR 17-0745](#) Resolution supporting the filing of an application for funding from the California Department of Conservation's Sustainable Agricultural Lands Conservation Program (SALCP) by Bear Yuba Land Trust, for the Robinson Ranch Agricultural Conservation Easement located at the corner of Spenceville Road and Indian Springs Road in the unincorporated area of Penn Valley, for the purpose of conserving priority agricultural land resources.

**Adopted.**

Enactment No: RES 17-484

Planning Director: Brian Foss

14. [SR 17-0737](#) Resolution approving Amendment 1 to the Grant Agreement between the County of Nevada and the City of Nevada City pertaining to Recreation Mitigation funding for the Pioneer Park Picnic Area Improvement Project (Res. 16-205), extending the expiration date for an additional twelve months beyond the original date of October 12, 2017 to complete the Project, and authorizing the Chair of the Board of Supervisors to execute the Amendment. (Dist. I) (Pulled from consent by Ms. Linda Chaplin, District I resident)

**Adopted.**

Enactment No: RES 17-497

Director of Public Works: Trisha Tillotson

15. [SR 17-0691](#) Resolution approving Amendment 1 to the contract between the County of Nevada and Telfer Pavement Technologies LLC for the 2017 Roadway Microsurface Project, County Contract No. 440818 (Res. 17-180), increasing the total contract amount by \$30,000 for a total amount not to exceed \$375,394.50 due to an unanticipated increase in roadway surface area, authorizing the Chair of the Board of Supervisors to execute the Amendment, and directing the Auditor-Controller to amend the Fiscal Year 2017/18 Department of Public Works Engineering Division budget. (4/5 affirmative vote required)  
**Adopted.**  
Enactment No: RES 17-485
16. [SR 17-0746](#) Resolution approving a contract between the County of Nevada and Al Pombo, Inc. for snow removal, road sanding and snow pack removal in the Hobart Mills area of Eastern Nevada County, in the amount of \$35,650 for Fiscal Year 2017/18, plus \$2,000 for on-demand services if they are required in the month of September 2017, and authorizing the Chair of the Board of Supervisors to execute the contract. (Dist. V)  
**Adopted.**  
Enactment No: RES 17-486
17. [SR 17-0721](#) Resolution approving Program Supplement Number N047 Revision 1 to Administering Agency-State Agreement for Federal Aid Projects Number 03-5917R for the Purdon Road at Shady Creek Bridge Project - County Project No. 224021, in the amount of \$370,000, and authorizing the Chair of the Board of Supervisors to execute the Program Supplement. (Dist. IV)  
**Adopted.**  
Enactment No: RES 17-487
18. [SR 17-0695](#) Resolution amending the 2017 Capital Improvement Program to incorporate a list of projects funded by Senate Bill 1 (SB 1): the Road Repair and Accountability Act, and directing the Auditor-Controller to amend the Fiscal Year 2017/18 Road Engineering budget in the amount of \$980,000. (4/5 affirmative vote required)  
**Adopted.**  
Enactment No: RES 17-488

Chief Probation Officer: Michael Ertola

19. [SR 17-0732](#) Resolution authorizing the County to issue a Request for Letters of Intent and administer Board of State and Community Corrections Community Recidivism Reduction Grant Program funds (Res. 14-433) designed to fund nongovernmental entities providing community recidivism and crime reduction through peer mentorship services, up to the amount of \$10,000.

**Adopted.**

Enactment No: RES 17-489

Chief Information Officer: Stephen Monaghan

20. [SR 17-0738](#) Resolution approving bidding documents and specifications for the Bost House ADA Parking and Entry Ramp Project, located at 145 Bost Avenue, Nevada City, authorizing the Chair of the Board of Supervisors to sign the documents, and directing the Purchasing Agent to solicit bids for this Project. (Facilities)

**Adopted.**

Enactment No: RES 17-490

21. [SR 17-0736](#) Resolution awarding and approving a contract between the County of Nevada and Steve A. Owens dba Owens Construction for the Odyssey House Roofing Replacement Project located at 995 Helling Way, Nevada City (Res. 17-441), in the amount of \$36,280 plus a contingency of \$3,628, for a total contract amount of \$39,908, and authorizing the Chair of the Board of Supervisors to execute the contract. (Facilities)

**Adopted.**

Enactment No: RES 17-491

22. [SR 17-0750](#) Resolution approving an amendment to the contract between the County of Nevada and Aramark Uniform Services for rental and laundering of uniforms, mats and towels for various County departments, extending the contract period through September 30, 2018, increasing the contract amount to an amount not to exceed \$100,000, authorizing the Purchasing Agent to administer the contract, including modifications to the scope of services provided, or to add services for other departments, and authorizing the Chair of the Board of Supervisors to execute the amendment. (Purchasing)

**Adopted.**

Enactment No: RES 17-492



County Counsel: Alison Barratt-Green

23. [SR 17-0741](#) Resolution approving Amendment 6 to Contract BFS15295 between the County of Nevada and Porter Scott, A Professional Corporation, for legal services, increasing the amount by \$50,000 for a maximum contract price of \$290,000, and authorizing the Chair of the Board to execute the Amendment.

**Adopted.**

Enactment No: RES 17-493

Clerk of the Board: Julie Patterson Hunter

24. [SR 17-0714](#) Approval of the Chicago Park School District's amended Conflict of Interest Code (updating the Designated Positions to include separate positions of Superintendent and Principal).

**Approved.**

25. [SR 17-0759](#) Appointment of Ms. Deborah Bierwagen as an Agricultural Interests representative to the Agricultural Advisory Commission, for a four-year term expiring January 1, 2022.

**Appointed.**

26. [SR 17-0727](#) Acceptance of Board of Supervisors Summary Minutes for September 5, 2017 and September 12, 2017.

**Accepted.**

**ACTION TAKEN:** Chairman Weston introduced the consent calendar. Agenda Items #5,6,7, and 14 pulled from consent by Ms. Linda Chaplin, District I resident.

*Approval of the Consent Agenda*

**Adopted.**

**MOTION: Motion made by Supervisor Anderson, seconded by Supervisor Scofield, to approve the consent calendar less Agenda Items #5, 6, 7, and 14. On a roll call vote, the motion passed unanimously.**

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**ITEMS PULLED FROM THE CONSENT CALENDAR:**

Public Health Director: Jill Blake

5. [SR 17-0744](#) Resolution approving a renewal contract between the County of Nevada and Wendy Van Wagner, dba In the Kitchen for Nutrition Education Consultant services for the County's Nutrition Education and Obesity Prevention Grant Program, in the maximum amount of \$29,120, for the period October 1, 2017 through September 30, 2018, and authorizing the Chair of the Board of Supervisors to execute the contract. (Pulled from consent by Ms. Linda Chaplin, District I resident)  
**Adopted.**  
Enactment No: RES 17-494
6. [SR 17-0717](#) Resolution approving a renewal contract between the County of Nevada and Shaun Havard, dba Shaun Havard Consulting for the provision of Health Education Community Liaison Consultant services for the County's Nutrition Education and Obesity Prevention Project and the County Medical Services Program Prediabetes Prevention Program, in the maximum amount of \$59,370, for the period October 1, 2017 through September 30, 2018, and authorizing the Chair of the Board of Supervisors to execute the contract. (Pulled from consent by Ms. Linda Chaplin, District I resident)  
**Adopted.**  
Enactment No: RES 17-495
7. [SR 17-0729](#) Resolution approving a renewal contract between the County of Nevada and Lynne Lacroix, dba Cody Consulting for the provision of consultation services related to the County's Nutrition Education and Obesity Prevention Program and the County Medical Services Program Prediabetes Prevention Program, in the maximum amount of \$88,850, for the period October 1, 2017 through September 30, 2018, and authorizing the Chair of the Board of Supervisors to execute the contract. (Pulled from consent by Ms. Linda Chaplin, District I resident)  
**Adopted.**  
Enactment No: RES 17-496

ACTION TAKEN: Ms. Linda Chaplin, District I resident, requested agenda items 5, 6, and 7 be pulled from the consent agenda because she was interested in knowing more about the programs. She shared her interest in nutrition education, obesity, exercise and diabetes.

Ms. Jill Blake, Public Health Director, responded to the three related items.

Ms. Blake reported on the Nutrition, Education, Obesity Prevention (NEOP) program and the work that is done in the community by the associated contractors who help implement the program and work to support the program.

Chairman Weston asked Ms. Blake to give Ms. Chaplin her contact information so that she could contact her with any further questions she might have.

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Planning Director: Brian Foss

14. [SR 17-0737](#) Resolution approving Amendment 1 to the Grant Agreement between the County of Nevada and the City of Nevada City pertaining to Recreation Mitigation funding for the Pioneer Park Picnic Area Improvement Project (Res. 16-205), extending the expiration date for an additional twelve months beyond the original date of October 12, 2017 to complete the Project, and authorizing the Chair of the Board of Supervisors to execute the Amendment. (Dist. I) (Pulled from consent by Ms. Linda Chaplin, District I resident)

**Adopted.**

Enactment No: RES 17-497

ACTION TAKEN: Ms. Linda Chaplin, District I resident, requested this item be pulled from the agenda due to her interest in recreation. She expressed her support for the parks in Nevada City and in Nevada County and requested the Board support the extension.

**MOTION: Motion made by Supervisor Miller, seconded by Supervisor Hall, to adopt Resolutions 17-494, 17-495, 17-496 and 17-497. On a roll call vote the motion passed unanimously.**

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*Chairman Weston recessed as the Board of Supervisors and convened as the Board of Directors of the Nevada County Sanitation District No. 1.*

**Regular meeting of the Board of Directors of the Nevada County Sanitation District No. 1.**

Meeting called to order. All Directors present.

Consent:

Director of Public Works: Trisha Tillotson

**27a.** [SR 17-0748](#) Resolution approving Amendment 3 to Grant Agreement 13-829-550 between Nevada County Sanitation District No. 1 and the State Water Resources Control Board for the Penn Valley Sewer System Connection Project (SD14-004), revising the Project completion date from October 12, 2017 to March 11, 2018, and authorizing the District Administrator to execute the Amendment. (Dist. IV)

**Adopted.**

Enactment No: SD17-017

Clerk of the Board: Julie Patterson Hunter

**27b.** [SR 17-0760](#) Acceptance of Nevada County Sanitation District No. 1 Summary Minutes for September 12, 2017.

**Accepted.**

Consent: Chairman Weston introduced the consent calendar.

*Approval of the Consent Agenda*

**MOTION: Motion made by Director Scofield, seconded by Director Anderson, to approve the consent calendar. On a roll call vote, the motion passed unanimously.**

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Public Comment: No public comment received.

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Chairman Weston adjourned the meeting.

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*Chairman Weston adjourned as the Board of Directors of the Nevada County Sanitation District No. 1 and reconvened as the Nevada County Board of Supervisors.*

**DEPARTMENT HEAD MATTERS:****Health and Human Services Agency Director: Michael Heggarty**

28. [SR 17-0762](#) Resolution authorizing the Chair of the Board of Supervisors to sign letters to Representatives Doug LaMalfa and Tom McClintock requesting their support for extending mandatory Community Health Center funding, which is set to expire on September 30, 2017.

**Sponsors:** Hank Weston, District 4

**Adopted.**

Enactment No: RES 17-498

**ACTION TAKEN:** Mr. Michael Heggarty, Health and Human Services Agency Director, reviewed the staff report regarding support for mandatory Community Health Center or Federally Qualified Health Clinic funding, which is currently set to expire on September 30, 2017. He reported that if the funding expires, it will reduce funding by 70 percent, and will impact three clinics in Nevada County; Chapa-De Indian Health, Sierra Family Medical Clinic, and Western Sierra Health Clinic. The proposed letters request Representatives Doug LaMalfa and Tom McClintock support and co-sponsor the Community Health Investment, Modernization, and Excellence Act of 2017, which would extend funding for the next five years.

**MOTION: Motion made by Supervisor Hall, seconded by Supervisor Miller, to adopt Resolution 17-498. On a roll call vote the motion passed unanimously.**

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**Director of Public Works: Trisha Tillotson**

29. [SR 17-0711](#) (Introduce/Waive further reading) Ordinance adding Subsection 202 to Section G-IV 3.A.3, and adding Subsection 18 to Section G-IV 3.A.4 of Article 3.A of Chapter IV of the Nevada County General Code pertaining to speed limits on Mount Olive Road. [Twenty-Five Miles Per Hour Prima Facie Speed Limit established on Mount Olive Road from Highway 174 to Miranda Drive, and Thirty Miles Per Hour Prima Facie Speed Limit established on Mount Olive Road from Miranda Drive to Rolphholm Road.] (Dist I)

**First reading held.**

**ACTION TAKEN:** Chairman Weston read the title of the proposed Ordinance into the record, and Ms. Trisha Tillotson, Director of Public Works, reviewed the staff report regarding the proposed change to the speed limits along Mount Olive Road.

**MOTION: Motion made by Supervisor Hall, seconded by Supervisor Scofield, to introduce and waive further reading of the Ordinance. On a roll call vote the motion passed unanimously.**

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**Chief Probation Officer: Michael Ertola**

**30. [SR 17-0731](#)** Resolution approving the Nevada County Community Corrections Partnership Plan for Fiscal Year 2017/2018.

**Adopted.**

Enactment No: RES 17-499

ACTION TAKEN: Mr. Michael Ertola, Chief Probation Officer, and Mr. Steve Sinclair, Adult Services Program Manager, provided a PowerPoint presentation regarding the Fiscal Year 2017/18 Community Corrections Partnership (CCP) Plan.

Chairman Miller found a mistake on page 8. Mr. Ertola said the correction will be made.

Board discussion ensued.

**MOTION: Motion made by Supervisor Miller, seconded by Supervisor Anderson, to adopt Resolution 17-499. On a roll call vote the motion passed unanimously.**

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**\*ANNOUNCEMENTS:**

*Pursuant to Government Code Section 54954.2, Board members and County Executive Officer may make a brief announcement or brief report on his or her activities. Board members and County Executive Officer may also provide a reference to staff or other resources for factual information, request staff to report back to the Board at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.*

ACTION TAKEN: Updates were provided by members of the Board.

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**SCHEDULED ITEM: 10:00 A.M.**

31. [SR 17-0694](#) Public hearing to consider public testimony on an application submitted by Keith Royal, Nevada County Sheriff-Coroner-Public Administrator, for an Edward Byrne Memorial 2017 Justice Assistance Grant offered by the U.S. Department of Justice, Bureau of Justice Assistance, Office of Justice Programs. This grant in the amount of \$14,262 may be used for technical assistance, training, personnel, equipment, supplies, contractual support, and information systems for criminal justice in one or more designated purpose areas.

Resolution authorizing the Nevada County Sheriff to submit an application to the U.S. Department of Justice for the 2017 Justice Assistance Grant, in the amount of \$14,262, for the period July 1, 2017 to June 30, 2018, acknowledging the associated public hearing, and returning to the Board to obtain approval for acceptance of the grant if awarded.

**Adopted.**

Enactment No: RES 17-500

**ACTION TAKEN:** Following a short break, Chairman Weston called the meeting back to order and introduced the agenda item.

Sheriff Keith Royal, reported on the Edward Byrne Memorial 2017 Justice Assistance Grant, in the amount of \$14,262, offered by the U.S. Department of Justice, Bureau of Justice Assistance, and Office of Justice Programs. The purpose of the public hearing is to provide members of the public an opportunity to give input regarding the grant. The Sheriff's Office intent is to use the funding to replace older computer equipment in the Sheriff's Office.

Chairman Weston opened the public hearing for public comment. There being no public comment, Chairman Weston closed the public comment portion of the public hearing.

**MOTION: Motion made by Supervisor Anderson, seconded by Supervisor Scofield, to adopt Resolution 17-500. On a roll call vote the motion passed unanimously.**

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**\*ANNOUNCEMENTS CONTINUED:**

*Pursuant to Government Code Section 54954.2, Board members and County Executive Officer may make a brief announcement or brief report on his or her activities. Board members and County Executive Officer may also provide a reference to staff or other resources for factual information, request staff to report back to the Board at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.*

ACTION TAKEN: Updates were provided by members of the Board.

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**ADJOURNMENT:**

ACTION TAKEN: Chairman Weston adjourned the meeting at 10:21 A.M.

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Signature and Attestation

Hank Weston, Chairman

ATTEST:

By:

Lelia Loomis, Deputy Clerk to the Board