

COUNTY OF NEVADA

STATE OF CALIFORNIA

Vice Chair Heidi Hall, District I

Supervisor Ed Scofield, District II

Supervisor Lisa Swarthout, District III

Supervisor Susan Hoek, District IV

Chair Hardy Bullock, District V

Jeffrey Thorsby, Chief of Staff/Clerk of the Board

Alison Lehman, County Executive Officer

Katharine L. Elliott, County Counsel



BOARD OF SUPERVISORS

950 Maidu Avenue, Suite 200

Nevada City, CA 95959-8617

(530) 265-1480

Fax: (530) 265-9836

bdofsupervisors@nevadacountyca.gov

SUMMARY MINUTES

Date	Time	Location
Tuesday, June 18, 2024	9:00 AM	Board Chamber, First Floor Eric Rood Administrative Center 950 Maidu Avenue Nevada City, California

FINAL BUDGET HEARING

SPECIAL MEETING: 9:00 AM

Rollcall

The following Supervisors present:

Heidi Hall, 1st District

Ed Scofield, 2nd District

Lisa Swarthout, 3rd District

Susan Hoek, 4th District

Hardy Bullock, 5th District

STANDING ORDERS:

Chair Bullock called the meeting to order at 9:00 a.m.

The Pledge of Allegiance was held.

No corrections or deletions to agenda were noted.

SCHEDULED ITEM: 9:00 AM Alison Lehman, County Executive Officer

1. [SR 24-1029](#) Public hearing for the purpose of hearing written and oral comments from the public concerning the proposed Final Budget for Fiscal Year 2024/2025, totaling approximately \$387,709,385.

- Proposed budget presentation.
- Presentation of budgets on the consent list.
- Selection of budgets to pull from the consent list for further discussion.

Public hearing held.

Recommended Action:

- [SR 24-1030](#) Motion of intent to adopt budgets remaining on the consent list.

- Discuss proposed budgets pulled from the consent list.

Motion of Intent.

ACTION TAKEN: Chair Bullock opened the public hearing. Alison Lehman, County Executive Officer, introduced the item and held a moment of appreciation for Martin Polt, Chief Fiscal Officer (CFO) in honor of his retirement from Nevada County. CFO Polt and Erin Mettler, Health and Human Services Chief Fiscal/Administrative Officer, provided a presentation on the proposed final budget for fiscal year 2024/25. Board questions and comments ensued. Public comments were received.

CFO Polt recommended that the following budgets be pulled from consent: Community Development Agency budgets and the Public Health budget.

MOTION: Motion of Intent made by Supervisor Scofield and seconded by Supervisor Hall to adopt adopt the budgets on consent lists, less the Community Development Agency and Public Health budgets, which will be discussed during the fee hearing. On a roll call vote, the motion passed unanimously.

**SCHEDULED ITEM: 10:30 AM Martin Polt, Deputy County Executive Officer/Chief
Fiscal Officer**

Special meeting of the Board of Directors of the Nevada County Sanitation District No. 1.

Recessed as the Board of Supervisors and convened as the Board of Directors of the Nevada County Sanitation District No. 1.

Call the meeting to order:

ACTION TAKEN: Chair Bullock recessed the meeting of the Nevada County Board of Supervisors and convened as the Nevada County Sanitation District No. 1 Board of Directors. All Directors present.

2. [SR 24-1031](#) Public hearing to consider oral and written comments concerning proposed Fiscal Year 2024/2025 budgets for Zones 1-12 totaling \$13,475,816. (No rate increases proposed beyond voter approved rates).

- The Nevada County Sanitation District No. 1 Labor, Shared Operation, Maintenance, Risk Management Reserve, Capital Acquisition and Improvement Budget; and
- Operation, Maintenance, Capital Acquisition and Improvement Budgets, Sewer Service, and Standby Charges for Lake Wildwood, Zone 1; Lake of the Pines, Zone 2; North San Juan, Zone 4; Gold Creek, Zone 5; Penn Valley, Zone 6; Mountain Lakes Estates, Zone 7; Cascade Shores, Zone 8; Eden Ranch, Zone 9; Higgins Village, Zone 11; and Valley Oak Court, Zone 12.

Public hearing held.

Recommended Action:

- [SR 24-1032](#) Motion of intent to adopt the Nevada County Sanitation District No. 1 budget totaling \$13,475,816.

Motion of Intent.

ACTION TAKEN: Chair Bullock opened the public hearing. CFO Polt introduced the item. Trisha Tillotson, Community Development Agency Director, and Brad Torres, Waste Water Operations Manager, presented on the Nevada County Sanitation District No. 1 2024/25 budget for Zones 1-12. No public comment was received.

MOTION: Motion of Intent made by Director Scofield and seconded by Director Hall to adopt the Nevada County Sanitation District No. 1 budget, totaling \$13,475,816. On a roll call vote the motion of intent passed unanimously.

Adjournment:

ACTION TAKEN: Chair Bullock adjourned meeting of the Nevada County Sanitation District No. 1, and reconvened as the Nevada County Board of Supervisors. All Supervisors present.

SCHEDULED ITEM: 10:45 AM Martin Polt, Deputy County Executive Officer/Chief Fiscal Officer

3. [SR 24-1033](#) Public hearings to establish Fee Schedules per the County's Consolidated User Fee Schedule which includes multiple County departments. The fee schedules that include updated or revised user fees are Community Development Agency and Public Health. The proposed update will affect user fees related to the cost of providing certain individual services and reflect changes in the cost to provide covered services, including the cost of labor, materials and overhead.

Public hearing held.

- [SR 24-1034](#) Resolution to establish a Consolidated User Fee Schedule for County Departments and update or revise user fee schedules for services provided by Community Development Agency and Public Health, and rescinding Resolution 23-288 as amended.

Adopted.

Enactment No: RES 24-298

ACTION TAKEN: Chair Bullock opened the public hearing. CFO Polt introduced the item. Barry Anderson, Management Analyst, and Alicia Chaturvedula, Chief Fiscal/Administrative Officer of the Community Development Agency, provided a presentation on the Consolidated User Fee Schedule. Board questions ensued. Public comments were received.

MOTION: Motion made by Supervisor Swarthout and seconded by Supervisor Scofield to adopt Resolution 24-298. On a roll call vote, the motion passed unanimously.

Recommended Action:

[SR 24-1035](#) Motion of intent to adopt the Community Development Agency and Public Health budgets.

Motion of Intent.

MOTION: Motion of Intent made by Supervisor Scofield and seconded by Supervisor Swarthout to adopt the Community Development Agency and Public Health budgets. On a roll call vote, the motion passed unanimously.

ADJOURNMENT:

ACTION TAKEN: Chair Bullock adjourned the meeting at 11:18 a.m.

Signature and Attestation

Hardy Bullock, Chair of the Board of Supervisors

ATTEST:

By:

Claire Swanson, Deputy Clerk to the Board