

COUNTY OF NEVADA

DEPARTMENT OF HUMAN RESOURCES

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NEVADA COUNTY BOARD OF SUPERVISORS

Board Agenda Memo

MEETING DATE: April 23, 2019
TO: Board of Supervisors
FROM: Steve Rose, Human Resources Director
SUBJECT: Resolution to Amend Authorized Personnel Salary Resolution 18-241, as Amended

RECOMMENDATION: Approve the attached resolution.

FUNDING: Provided for in the 2018-2019 fiscal year budget.

BACKGROUND: Corrections and updates to the salary resolution are submitted to the Board of Supervisors on a quarterly basis. The salary resolution reflects corrections and revisions to the 2018-2019 salary document through March 31, 2019, as depicted below.

The changes to the Authorized Personnel Salary Resolution are as follows:

A new classification called Revenue and Collection Recovery Specialist is created to focus on recouping uncollected debt in the County. This position is housed in the Treasurer-Tax Collector's Office.

The Defensible Space Inspector (DSI) and Defensible Space Manager classifications are newly created to respond to the year-round wildfire preparedness efforts that the County is undertaking. The Defensible Space Manager classification provides skilled oversight to the DSI incumbents. These two classifications are designed for temporary staff.

The Assistant County Clerk-Recorder classification has been revised to require additional education and experience in keeping with the requirements of the position. Often the "face" of this high profile department, the Assistant County Clerk-Recorder is expected to help maintain public confidence in the office.

Your consideration of this matter is appreciated.

Initiated and Approved by: Steve Rose, Human Resources Director