



**COUNTY OF NEVADA**  
**COMMUNITY DEVELOPMENT AGENCY**  
**DEPARTMENT OF PUBLIC WORKS**  
950 MAIDU AVENUE, NEVADA CITY, CA 95959-8617  
(530) 265-1411 FAX (530) 265-9849 [www.mynevadacounty.com](http://www.mynevadacounty.com)

Trisha Tillotson  
Community Development Agency Director

Heba El-Guindy,  
Director of Public Works

**NEVADA COUNTY BOARD OF SUPERVISORS**  
**Board Agenda Memo**

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**MEETING DATE:** June 13, 2023  
**TO:** Board of Supervisors  
**FROM:** **Heba El-Guindy, Director of Public Works**  
**SUBJECT:** Resolution to award a contract to Blackburn Consulting, for On-Call Material Testing and Inspection Services for various projects for the Fiscal Year 2023/24 Budget, for a maximum not to exceed \$40,000

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**RECOMMENDATION:** Approve the attached Resolution

**FUNDING:** Funding for the On-Call Material Testing and Inspection Services will come from two Road Fund budgets: Engineering and Capital Improvements. The contract with Blackburn Consulting will begin on July 1, 2023 contingent upon the adoption of the FY 2023/24 County Budget. There is no impact to the General Fund and no budget amendment is needed.

**BACKGROUND:** Contracting material testing, and inspection services provides specific expertise that includes water quality sampling and testing to ensure mandated compliance with regulatory agencies requirements, consultation regarding soil stability concerns, earthwork and drainage issues within publicly owned right-of-way, soils testing, materials testing, compaction testing, and other applicable geotechnical testing services as directed by the project engineer.

On March 7, 2023, the County released a Request for Qualifications (RFQs) for On-Call Material Testing and Inspection Services. On April 20, 2023, nine Statements of Qualifications (SOQs) were received and reviewed by staff. Staff is recommending award of four small contracts from the competitive bid process in lieu of one large contract, which provides the County access to a broader range of expertise. Blackburn Consulting is one of the four selected service providers. Each of the four contracts may be renewed annually for up to four additional years. Contract between the County and Blackburn Consulting is attached.

**Item Initiated by:** **Patrick Perkins, Principal Civil Engineer**  
**Approved by:** **Heba El-Guindy, Director of Public Works**

Submittal Date: May 14, 2023  
Revised Date: May 24, 2023