



COUNTY OF NEVADA DEPARTMENT OF HUMAN RESOURCES

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NEVADA COUNTY BOARD OF SUPERVISORS Board Agenda Memo

MEETING DATE: August 06, 2024

TO: Board of Supervisors

FROM: Steven Rose, Director of Human Resources

SUBJECT: Resolution authorizing renewal of a contract for a Vendor-Hosted Software Solution between the County of Nevada and Governmentjobs.com (DBA NEOGOV), for a one-year term beginning August 27, 2024, and ending August 26, 2025, (from September 22, 2024 to August 26, 2025 for Candidate Text Messaging Feature) in the amount of \$159,196.75, with an option to renew year two at the price of \$172,374.33, and authorizing the Chair of the Board of Supervisors to execute the Contract

RECOMMENDATION: Adopt the attached Resolution

FUNDING: The Contract, in the amount of 159,196.75, is included in the Fiscal Year 2024-25 Human Resources budget. No budget amendment is required and there is no further impact to the General Fund.

BACKGROUND: On January 13, 2015, per Resolution 15-026, the Nevada County Board of Supervisors approved the Agreement for licensed software, services and maintenance pertaining to a cloud-based Application Management System called NeoGov *Insight*. On July 19, 2016, per Resolution 16-357, the Nevada County Board of Supervisors approved Amendment No. 1 to the Agreement, adding NEOGOV's *Onboard* software module to streamline paperwork processing and training for new employees. On October 10, 2017, per Resolution 17-510, the Nevada County Board of Supervisors approved Amendment No. 2 to the Agreement, adding NEOGOV's *Perform* software module, an employee performance evaluation system. On August 27, 2019, per Resolution 19-484, Nevada County Board of Supervisors approved Amendment No. 3 to the Agreement, adding NEOGOV's *HRIS Core*, *eForms* and *LEARN* to our suite modules. *HRIS Core* enables us to create and process complex personnel actions which track the entire employee life cycle. *eForms* houses electronic employee personnel files, enables trackable and fillable HR forms to be routed and stored electronically, and *LEARN* provides a comprehensive learning management system with a robust training catalog for employees' learning and development opportunities. On March 14, 2023, per Resolution 23-118, the Nevada County Board of Supervisors approved the Agreement authorizing renewal of the contract for a vendor-hosted software for the terms of one-

year beginning August 27, 2022 and ending August 26, 2023, with an option to renew year two for the terms of August 27, 2023 and ending August 26, 2024, for NeoGov Insight, Onboard, Perform, HRIS Core, eForms, and Learn cloud-based software modules and the Silver Training Package. On August 22, 2023, per Resolution 23-464 the Nevada County Board of Supervisors approved the Agreement for licensed software, services, and maintenance for the purchase and implementation of NEOGOV's *Attract* Module to enhance solutions to effectively capture candidate leads, manage, relationships, automate communications, and measure recruiting data.

At this time, we are renewing our contract for the NeoGov suite of products for a one-year period (August 27, 2024, to August 26, 2025; September 22, 2024, to August 26, 2025 for Candidate Text Messaging feature only), in the amount of \$159,196.75, with an option to renew in year two at the price of \$172,374.33. Finally, while the contract was being negotiated with the vendor, our services have remained uninterrupted.

Renewing our contract enables the Human Resources department to provide services seamlessly.

Your consideration of this item is appreciated.

Initiated by: Brandi McManus

Approved by: Steven Rose

Submittal date: July 18, 2024

Revision date July 25, 2024