

**DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT  
DIVISION OF STATE FINANCIAL ASSISTANCE**

2020 W. El Camino Avenue, Suite 670, 95833  
P. O. Box 952054  
Sacramento, CA 94252-2054  
(916) 263-2771  
[www.hcd.ca.gov](http://www.hcd.ca.gov)



December 18, 2023

Rob Choate, Administrative Services Associate  
County of Nevada  
950 Maidu Avenue, Suite 120  
Nevada City, CA 95959

Dear Rob Choate:

**RE: Conditional Award Commitment and Acceptance of Terms and Conditions  
Manufactured Housing Opportunity and Revitalization (MORE) Program, Round 1  
Notice of Funding Availability, Fiscal Year 2023/2024  
County of Nevada – *County of Nevada*  
Contract No. 23-MORE-17979**

The California Department of Housing and Community Development (“**Department**” or “**HCD**”) issued a Manufactured Housing Opportunity and Revitalization (MORE) Program, Round 1, Notice of Funding Availability on May 2, 2023, and as amended November 9, 2023. The Department is now pleased to inform you of this conditional award to County of Nevada (“**Awardee**”). This conditional award is a loan in the amount of \$1,811,500 (the “**Conditional Award**”) for the above-referenced project (the “**Project**”) and includes the following:

Program	Award Amount	Contract Number
Acquisition	\$0	N/A
Conversion	\$0	N/A
Rehabilitation	\$0	N/A
Reconstruction	\$0	N/A
Replacement	\$0	N/A
Resident Individual Mobilehome Rehabilitation	\$1,811,500	23-MORE-17979
Replacement for Disaster Response	\$0	N/A
Remediation of Deficiencies or Violations	\$0	N/A

**MORE Round 1, NOFA award is under a media and public announcement embargo until released by the Office of the Governor or otherwise notified by HCD staff. HCD will provide updates on the timing of the public award announcement and provide a social media toolkit and a quote from the HCD Director for use in local media releases.**

The Conditional Award is based on and subject to the Applicant Representations and the Terms and Conditions of Conditional Award, both as further specified and described in this notice of the Conditional Award (the “**Conditional Award Commitment**”). This Conditional Award may only be accepted by timely delivery of a fully executed Acceptance of Terms and Conditions of Conditional Award form to the Department (an executed copy of this form is enclosed herein).

**I. Applicant Representations – Basis of Conditional Award**

In response to the above mentioned NOFA, the Awardee submitted an application for financing of the Project (that application, and all communications and documentation submitted to the Department in support thereof, the “**Application**”). The Department is making this Conditional Award to the Awardee on the basis of, and in reliance upon, the representations, warranties, projections, and descriptions that the Awardee submitted as part of the Application (the “**Applicant Representations**”).

The Department may rescind this Conditional Award if the Department discovers, at any time prior to disbursement of the Conditional Award, that the Applicant Representations included material misrepresentations or omissions, regardless of whether or not such misrepresentations or omissions were innocent, unintentional, and/or based upon belief.

**II. Terms and Conditions of Conditional Award**

TIME IS OF THE ESSENCE IN THE SATISFACTION OF THESE TERMS AND CONDITIONS OF CONDITIONAL AWARD.

The Department may rescind this Conditional Award if any of the terms and conditions enumerated in this Section II (the “**Terms and Conditions of Conditional Award**”) are not timely satisfied. The Terms and Conditions of this Conditional Award and their corresponding timelines are described below.

If the Terms and Conditions of this Conditional Award are timely satisfied, the Department will (i) promptly provide a written notification to the Awardee via electronic mail; and (ii) circulate an executed copy of an STD 213, Standard Agreement, for all appropriate signatures and approvals in accordance with the timeline specified in Section III of this Conditional Award Commitment.

All timelines shall be calculated in calendar days. Any deadline falling on a weekend or State of California holiday shall be extended to the next business day.

**A. Timely Execution of Acceptance of Terms and Conditions of Conditional Award Form**

The Awardee shall execute and deliver a copy of the enclosed Acceptance of Terms and Conditions of Conditional Award to the Department within ten (10) calendar days of the date of this Conditional Award Commitment. The Department will deem this condition to be unsatisfied if it receives an executed Acceptance of Terms and Conditions of Conditional Award that has been substantively modified, altered, or amended in any way. The signed Acceptance of Terms and Conditions of Conditional Award form must be submitted to [MORE@hcd.ca.gov](mailto:MORE@hcd.ca.gov).

**B. Timely Delivery of Authorization and Organizational Documents**

If not provided at the time of application, the Awardee shall deliver to the Department, within sixty (60) calendar days of the date upon this Conditional Award Commitment, a legally sufficient set of Authorization and Organizational Documents, as further described and specified below. Specifically, the Awardee shall deliver a duly adopted authorizing resolution, as well as a complete and duly filed or adopted set of organizational documents and all amendments (the “**Authorization and Organizational Documents**”), for each of the following entities as applicable:

- each Awardee entity; the ultimate borrower of the Conditional Award funds (the “**Borrower**”); and,
- each separate legal entity that is part of the Awardee’s or Borrower’s organizational structure.

Each entity’s resolution must constitute, to the Department’s reasonable satisfaction, an unconditional, duly adopted, and legally binding authorization of the entity to accept the total amount of these Conditional Award funds, to fully participate in the relevant Department program, and to be legally bound by the requirements of the Department program. The Department may agree to an extension of fifteen (15) calendar days based on the Awardee’s demonstration of necessity.

**Note:** Local Public Entities, as defined in the above-mentioned NOFA and/or Final Program Guidelines, are not required to submit a complete and duly filed or adopted set of organizational documents and amendments. Both the Conditional Award and this Conditional Award Commitment are subject to Health and Safety Code section 50406, subdivision (p), as subsequently amended (“**AB 1010**”).

The Department has posted resolution templates on its website as informational guidance. Please note that use of the resolution templates is not compulsory. However, use of the provided templates will assist in the timely review and approval of the Standard Agreement. While entities may choose to use modified language in their resolutions, Sponsors should be aware that this may delay preparation of the Standard Agreement or, if deemed insufficient, may result in the need to submit a revised resolution.

At any point prior to disbursement, the Department may also require the Awardee to resubmit Authorization and Organizational Documents if the original submittals were determined to be inaccurate or incomplete.

### **III. Delivery of Standard Agreement**

In an effort to be responsive to each Awardee's closing needs and to ensure timely commitment of funds, the Department commits to delivering an executed copy of the Standard Agreement relative to this Conditional Award within ninety (90) calendar days of receiving all required documents, including all legally sufficient Authorization and Organizational Documents, in connection with this Project and as applicable.

Congratulations on your successful Application. For further information, please contact Shirley Chavez, MORE Program Manager, Program Design and Implementation Branch, at (916) 263-5132 or [Shirley.Chavez@hcd.ca.gov](mailto:Shirley.Chavez@hcd.ca.gov).

Sincerely,

A handwritten signature in blue ink that reads "Jennifer Seeger". The signature is fluid and cursive, with the first name "Jennifer" written in a larger, more prominent script than the last name "Seeger".

Jennifer Seeger  
Deputy Director  
Division of State Financial Assistance

Enclosure: Acceptance of Terms and Conditions of Conditional Award form

**California Department of Housing and Community Development**  
**Manufactured Housing Opportunity and Revitalization (MORE) Program, Round 1**  
**Notice of Funding Availability**

**Acceptance of Terms and Conditions of Conditional Award**

County of Nevada ("**Awardee**")  
County of Nevada ("**Project**")

MORE Program NOFA award totaling \$1,811,500 ("**Conditional Award**"), as detailed below:

<b>Program</b>	<b>Award Amount</b>	<b>Contract Number</b>
Acquisition	\$0	N/A
Conversion	\$0	N/A
Rehabilitation	\$0	N/A
Reconstruction	\$0	N/A
Replacement	\$0	N/A
Resident Individual Mobilehome Rehabilitation	\$1,811,500	23-MORE-17979
Replacement for Disaster Response	\$0	N/A
Remediation of Deficiencies or Violations	\$0	N/A

By signing this Acceptance of Terms and Conditions of Conditional Award, the Awardee acknowledges having read and fully understood the terms and conditions of the Conditional Award Commitment, dated December 18, 2023, in connection with the Project.

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In addition, the Awardee acknowledges that it has reviewed and verified the accuracy of the project report prepared by the Department on December 14, 2023, for the Project.

\_\_\_\_\_  
Rob Choate, Administrative Services Associate  
County of Nevada

\_\_\_\_\_  
Date

**\*\* For HCD Use Only \*\***

☐ Authorized Representatives Verified

☐ All Parties Signed

Date Received: \_\_\_\_\_