



**COUNTY OF NEVADA
COMMUNITY DEVELOPMENT AGENCY
BUILDING DEPARTMENT**

950 MAIDU AVENUE, SUITE 170, NEVADA CITY, CA 95959-8617
(530) 265-1222 FAX (530) 265-8794 <http://mynevadacounty.com>

Sean Powers
Community Development Agency Director

Craig Griesbach
Building Director

**NEVADA COUNTY BOARD OF SUPERVISORS
Board Agenda Memo**

MEETING DATE: July 28, 2020

TO: Board of Supervisors

FROM: **Craig Griesbach, Building Director**

SUBJECT: Resolution approving an extension of the Agreement between the County of Nevada and the City of Grass Valley for the County to provide building inspection, plan review, and other related building services to the City, for the period of July 1, 2020 through June 30, 2021, and authorizing the Chair of the Board of Supervisors to execute the Agreement.

RECOMMENDATION: Approve the resolution.

FUNDING: The revenue in this Agreement is included in the FY 2020-21 Building Department budget and will offset the costs of providing these services. There is no budget amendment required. There is no impact to the General Fund.

ATTACHMENTS:

- Resolution
- Signed Extension of Agreement

BACKGROUND: On August 18, 2014, with Resolution 14-393, the County entered into an Agreement with the City of Grass Valley to provide building inspection, plan review, and other related building services. This contract was extended with Resolutions 17-318 and 18-275.

The current contract expired on June 30, 2020 and both parties wish to extend the contract through June 30, 2021. On June 23, 2020, the City of Grass Valley approved an extension of the Agreement. If the Agreement extension is approved, the County Building Department will continue to provide a wide range of building services on an as-needed basis for the City. Staff will conduct building inspections, basic plan reviews, assist with customers, and also assist with building-related code enforcement on an as-needed basis. Revenue received from the City will be used for full cost recovery of the staff time used within the Building Department.

Staff believes that the Building Department will be able to continue to provide building-related services efficiently and effectively, improving customer service overall for both the County and the City.

Item Initiated and Approved by: Craig Griesbach, Director of Building

Submittal Date: 7/10/2020

Revision Date: