



# RESOLUTION No. 24-448

## OF THE BOARD OF SUPERVISORS OF THE COUNTY OF NEVADA

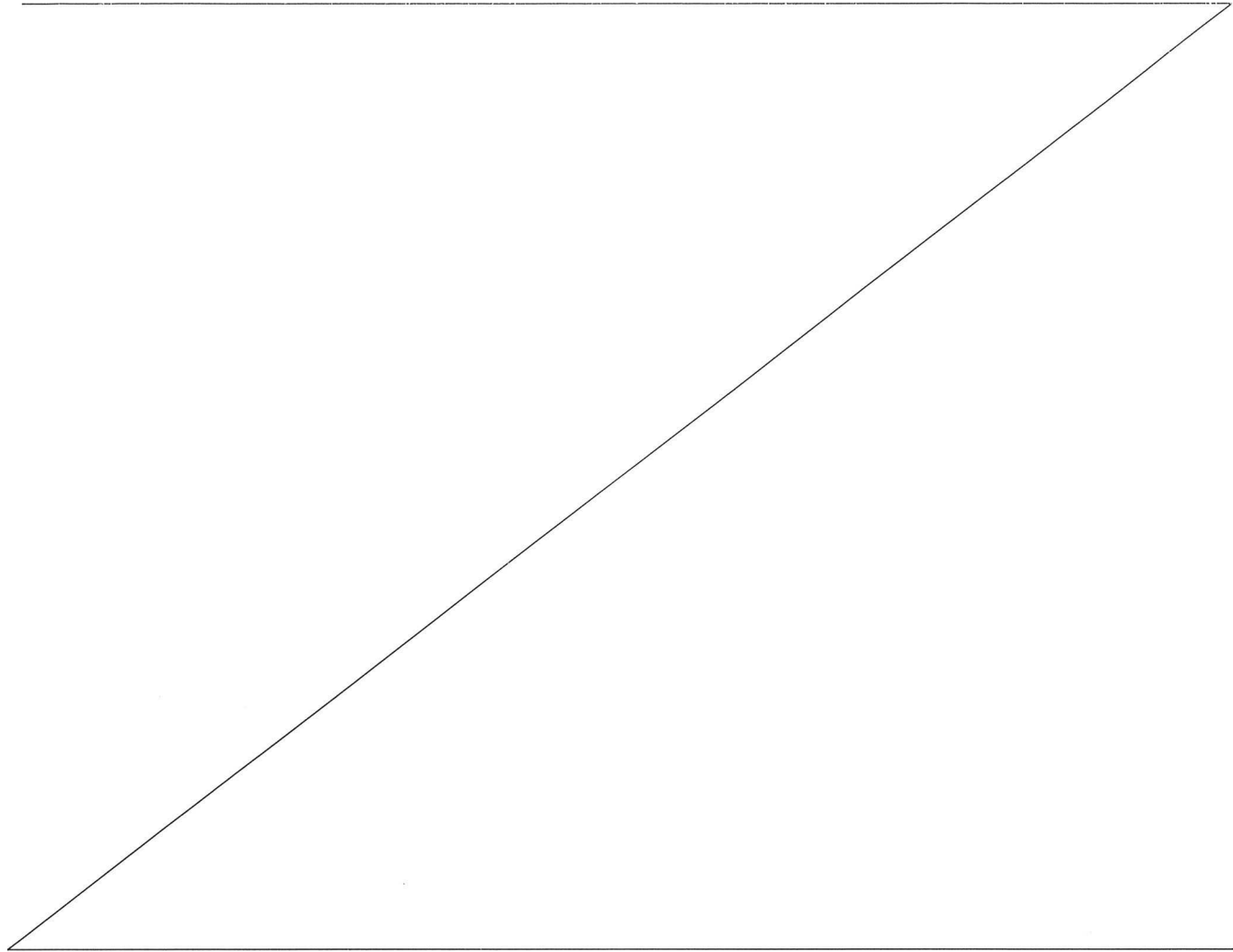
**RESOLUTION APPROVING EXECUTION OF A REVENUE AGREEMENT WITH THE TULARE SUPERINTENDENT OF SCHOOLS, A POLITICAL SUBDIVISION OF THE STATE OF CALIFORNIA, DOING BUSINESS AS THE CALIFORNIA FRIDAY NIGHT LIVE PARTNERSHIP (CFNLP) PERTAINING TO THE FRIDAY NIGHT LIVE/CLUB LIVE PROGRAM IN NEVADA COUNTY IN THE MAXIMUM AMOUNT RECEIVABLE OF \$9,000.00 FOR THE TERM OF JULY 1, 2024, THROUGH JUNE 30, 2025**

WHEREAS, The Tulare County Superintendent of Schools, through its program the California Friday Night Live Partnership (CFNLP), wishes to enter into an agreement with Nevada County Public Health Department (NCPHD) for a maximum contract of \$9,000 to support the implementation of Friday Night Live and Club Live programs in Nevada County; and

WHEREAS, Nevada County has had CFNLP programs, including Friday Night Live, Club Live and Friday Night Live mentoring, for nearly 30 years and these programs increase protective factors for youth as part of Nevada County Public Health Department's alcohol and other drug prevention work.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of Supervisors of the County of Nevada, State of California, that the Agreement by and between the County and the Tulare County Superintendent of Schools, a political subdivision of the State of California, d/b/a California Friday Night Live Partnership pertaining to the Friday Night Live mentoring program for the term of July 1, 2024, through June 30, 2025, in the maximum amount of \$9,000, be and hereby is substantially approved in the same form attached hereto, and that the Chair of the Board is hereby authorized to execute the Agreement on behalf of the County of Nevada.

Revenue funds to be deposited: 1589-40102-492-2733 / 449000



PASSED AND ADOPTED by the Board of Supervisors of the County of Nevada at a regular meeting of said Board, held on the 20th day of August 2024, by the following vote of said Board:

Ayes: Supervisors Heidi Hall, Edward C. Scofield, Lisa Swarhout, Susan Hoek, and Hardy Bullock.

Noes: None.

Absent: None.

Abstain: None.

Recuse: None.

ATTEST:

TINE MATHIASSEN  
Chief Deputy Clerk of the Board of Supervisors

By:  \_\_\_\_\_

  
Hardy Bullock, Chair

# Tulare County Office of Education

*Committed to Students, Support & Service*

**Tim A. Hire**  
County  
Superintendent  
of Schools

P.O. Box 5091  
Visalia, California  
93278-5091

(559) 733-6300  
tcoe.org

**Administration**  
(559) 733-6301  
fax (559) 627-5219

**Business Services**  
(559) 733-6474  
fax (559) 737-4378

**Human Resources**  
(559) 733-6306  
fax (559) 627-4670

**Instructional Services**  
(559) 302-3633  
fax (559) 739-0310

**Special Services**  
(559) 730-2910  
fax (559) 730-2511

#### *Main Locations*

**Administration  
Building & Conference  
Center**  
6200 S. Mooney Blvd.  
Visalia

**Doe Avenue Complex**  
7000 Doe Ave.  
Visalia

**Liberty Center/  
Planetarium &  
Science Center**  
11535 Ave. 264  
Visalia

June 11, 2024

Nevada County Public Health  
500 Crown Point Circle, Ste 110  
Grass Valley, CA 95945

Mr. Toby Guevin,

Attached is your Agency Agreement for 2024-2025 FNL SUBG funds from the California Friday Night Live Partnership.

You were identified as your agency's primary contact through the opt-in form. Please facilitate the countersignature/full execution of the attached Agency Agreement. The signatory will need to print name, sign, date, and provide their title on the signature block (page 4)

Once signed, please return either by e-mail or by mail to:

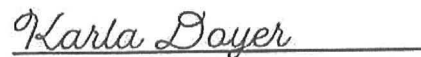
E-mail: [karla.doyer@tcoe.org](mailto:karla.doyer@tcoe.org)

OR

Mail: Tulare County Office of Education  
Attn: Karla Doyer, Purchasing & Agreements Manager  
P.O. Box 5091  
Visalia, Ca 93278-5091

Please feel free to contact me if you have any questions. Thank you.

Sincerely,



Karla Doyer

Purchasing & Agreements Manager | 559-302-3729 | [karla.doyer@tcoe.org](mailto:karla.doyer@tcoe.org)

# SCOPE OF SERVICES - EXHIBIT A

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## 1. RESPONSIBILITIES OF AGENCY:

(Please provide a detailed description of services and deliverables to be provided by Nevada County Public Health.)

See Exhibit A

## 2. RESPONSIBILITIES OF SUPERINTENDENT:

(Please provide a list of items The Tulare County Superintendent of Schools will furnish.)

See Exhibit A

## FEE SCHEDULE

The contract total for services to be provided are estimated to be

\$9000.00 Invoice will be submitted no later than July 5, 2025.

including travel or other expenses.

Payment will be by the job or day unless specified otherwise in a fee schedule attached to this document.

<b>Exhibit (A)</b>	1. FNL SUBG Exhibit A - Scope of Services 2024-2025 (\$9k).pdf	139.54KB
<b>Exhibit (B)</b>	2. FNL SUBG Exhibit B - SOP & CC.pdf	103.45KB
<b>Exhibit (C)</b>		
<b>Exhibit (D)</b>		

# AGENCY AGREEMENT 250212

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THIS AGREEMENT, is entered into between the Tulare County Superintendent of Schools, referred to as SUPERINTENDENT and Nevada County Public Health, referred to as Agency.

ACCORDINGLY, IT IS AGREED:

1. TERM: This Agreement shall become

effective as

7/1/2024

and shall expire on .

6/30/2025

2. **SERVICES:** Agency shall provide services as set forth: (See attached Scope of Services - Exhibit A for details. The Exhibit A is made part of this Agreement by reference.)

3. **COST OF SERVICES:** SUPERINTENDENT shall pay Agency for the actual cost of such services to the extent they are allowable not to exceed the sum of

sum of \$ 9,000.00

4. **METHOD OF PAYMENT:**

- a. Agency must submit itemized invoices to SUPERINTENDENT for the cost of the services.
- b. Agency is responsible for maintaining verifiable records for all expenditures.

5. **INDEMNIFICATION:** SUPERINTENDENT and Agency shall hold each other harmless, defend and indemnify their respective agents, officers and employees from and against any liability, claims, actions, costs, damages or losses of any kind, including death or injury to any person and/or damage to property, arising out of the activities of SUPERINTENDENT or Agency or their agents, officers and employees under this Agreement. This indemnification shall be provided by each party to the other party regarding its own activities undertaken pursuant to this Agreement, or as a result of the relationship thereby created, including any claims that may be made against either party by any taxing authority asserting that an employer-employee relationship exists by reason of this Agreement, or any claims made against either party alleging civil rights violations by such party under Government Code section 12920 et seq. (California Fair Employment and Housing Act). This indemnification obligation shall continue beyond the term of this Agreement as to any acts or omissions occurring under this Agreement or any extension of this Agreement.

6. **TERMINATION:** Either party may terminate this Agreement without cause by giving thirty (30) calendar days advance written notice to the other party.

**THE PARTIES**, having read and considered the above provisions indicate their agreement by their authorized signatures below.

**Agency**

Nevada County Public Health  
500 Crown Point Circle, Ste. 110  
, CA

**SUPERINTENDENT**

Tim A. Hire, Superintendent  
Tulare County Superintendent of  
Schools  
Tulare County Office of Education  
P.O. Box 5091  
Visalia CA 93278-5091

**SUPERINTENDENT**

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Signature

*Tim A. Hira*



*9/12/24*

Date

6/10/2024

**Agency**

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Signature

*Hardy Bullock*

Sign



Date

*9/26/24*

**TCOE Program Information**

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Contact Person:

Perla Estrada

Telephone:

5597336496 ext. 1265

Department/Program: California Friday Night Live Partnership

Please return an original copy to:

Tulare County Office of Education  
ATTN: Internal Business Services Secretary  
P.O. Box 5091  
Visalia, CA 93278-5091

# EXHIBIT A

## SCOPE OF SERVICES

### 1. RESPONSIBILITIES OF CONTRACTOR:

- Implement Friday Night Live (FNL) program(s) (FNL, Club Live [CL], Friday Night Live Kids [FNLK], and/or Friday Night Live Mentoring [FNL M]) by supporting existing chapters and developing new chapters.
- Demonstrate efforts to meet FNL Program Integrity Review (FNL PIR) standards. FNL PIR requirements include:
  - o Utilizing a youth development framework that aligns with the FNL Standards of Practice and FNL Core Components (Exhibit B);
  - o Demonstration of program fidelity through branding and promotional efforts;
  - o Implementation of an alcohol, tobacco, or other drug (ATOD) prevention-related project;
  - o Reporting chapter activities in ECCO on a monthly basis; and
  - o Administrative requirements, as communicated by the California Friday Night Live Partnership (CFNLP)

### 2. RESPONSIBILITIES OF SUPERINTENDENT:

- The CFNLP/Superintendent will provide TA to support the successful implementation of all contractor responsibilities.

# EXHIBIT A

## FEE SCHEDULE

The contract total for services to be provided is estimated to be \$ 9,000.00.

**Reporting:** CONTRACTOR will record FNL activities on a monthly basis through an online portal.

CONTRACTOR shall submit one invoice and narrative report per project year. The invoice and narrative report will be submitted in accordance with the dates below by one of the two following methods:

MAIL: Tulare County Office of Education  
California Friday Night Live Partnership  
Attn: Katelyn Williford  
PO Box 5091  
Visalia, CA 93278-5091

EMAIL: [katelyn.williford@tcoe.org](mailto:katelyn.williford@tcoe.org)

<u>Project Year</u>	<u>Invoice &amp; Report Narrative Due Date</u>	<u>Contract Amount</u>
July 1, 2024 – June 30, 2025	July 5, 2025	\$ 9,000.00

Payment will be made at the conclusion of the project year.



# EXHIBIT B



## FRIDAY NIGHT LIVE STANDARDS OF PRACTICE

- **A Safe Environment**
  - Physical Safety – to feel safe physically, free from the risk of harm.
  - Emotional Safety – to feel safe emotionally, to feel like they can be who they are.
- **Opportunities for Community Engagement**
  - Knowledge of Community – to learn about their community and its resources.
  - Interaction / Interface with the Community – to interact and work with community members.
  - Communication with the Community – to communicate about the program or youth issues.
  - Contribution to the Community – to give back and serve the community.
- **Opportunities for Leadership & Advocacy**
  - Decision-Making and Governance – to participate in decision-making and occupy leadership roles, such as staff or board roles.
  - Youth Voice – to learn to express their opinions constructively and to hear those of others.
  - Action – to take action on issues or projects they care about outside of the program – in the community, at school.
- **Opportunities to Build Caring & Meaningful Relationships with Peers & Adults**
  - Peer Knowledge – to learn about their peers and build relationships with them.
  - Adult Knowledge / Guidance – to learn about the adult staff and build relationships with them.
  - Emotional Support – to feel supported emotionally by others in the program.
  - Practical Support – to feel like their practical needs are met by adult staff.
  - Sense of Belonging – to feel like they belong, like they matter to the group and its success.
- **Opportunities to Engage in Interesting & Relevant Skill Development Activities**
  - Specific Skills – to develop and build specific skills through program activities.
  - Challenging and Interesting Activities – to engage in interesting and challenging activities.

# EXHIBIT B

## FRIDAY NIGHT LIVE CORE COMPONENTS

The components characterize elements within all Friday Night Live Programs and how they implement prevention programming that reflects youth development best practices. The components define how FNL groups are formed, what services we provide, and how we connect to the community.

- **Chapters**  
Chapters describe a group of committed young people and at least one adult ally working together. Chapters provide Skill Development, Opportunities, and Outreach through ongoing partnerships at local sites.
- **Opportunities**  
Opportunities are any safe environment or avenue in which youth and adults accomplish a project or task in partnership, with shared power and ownership.
- **Outreach**  
Outreach engages youth, adults, and systems in building the partnerships that create positive and healthy youth development.
- **Skill Development**  
Skill Development occurs in purposeful activities and opportunities that promote or result in building skills, mastery, resiliency, and core competencies.