



## Information and General Services Department

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*Information Systems  
Geographic Information Systems  
Facilities Management*

*Emergency Services  
Central Services  
Cable Television*

*Purchasing  
Airport  
Library*

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## **NEVADA COUNTY BOARD OF SUPERVISORS**

### **Board Agenda Memo**

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**MEETING DATE:** June 28, 2016

**TO:** Board of Supervisors

**FROM:** **Steve Monaghan – IGS-Facilities Management**

**SUBJECT:** Resolution authorizing execution of a Personal Services Contract between the County of Nevada and Pro-Line Cleaning Services, Inc., for janitorial services at various County facilities in the amount of \$85,000 for the period July 1, 2016 through December 31, 2016

**RECOMMENDATION:** Adopt the Resolution.

**FUNDING:** Funding for these services will come from the FY 2016-17 budgets for Facilities Management, Library, Probation, District Attorney, and various departments of the Health and Human Services Agency and Community Development Agency.

**BACKGROUND:** The County has contracted with Pro-Line Cleaning Services, Inc. since 2007. Over that time, Pro-Line has been the successful proposer in response to two requests for proposals. Facilities and Purchasing are preparing to issue another RFP this fall. Therefore, this contract has been prepared for only six months.

The Purchasing Agent will encumber the contract and shall be authorized to make amendments to this contract up to an aggregate increase of ten percent as may be necessary to change the level or schedule of service to meet the needs of the County.

**Item Initiated by:** Mary Ross

**Approved by:** Steve Monaghan