



# RESOLUTION NO. 17-248

## OF THE BOARD OF SUPERVISORS OF THE COUNTY OF NEVADA

### RESOLUTION APPROVING EXECUTION OF AMENDMENT #1 TO THE RENEWAL PERSONAL SERVICES CONTRACT WITH TURNING POINT COMMUNITY PROGRAMS, INC. FOR MENTAL HEALTH SERVICES ACT (MHSA) RESPITE INSIGHT CENTER SERVICES

WHEREAS, the County entered into a renewal contract with Turning Point Community Programs, Inc. for the provision of Mental Health Services Act (MHSA) Respite Insight Center Services; and

WHEREAS, Turning Point Community Programs, Inc. has developed and operates the "*Respite Insight Center*" which houses an ongoing caseload of four (4) qualified clients, operating 24 hours per day, seven days per week (24/7) providing temporary housing and supportive counseling services as an alternative to inpatient hospitalization for individuals experiencing a mental health crisis; and

WHEREAS, the parties desire to amend their Agreement to increase the Maximum Contract Price and revise Exhibit "B" Schedule of Charges and Payments to reflect the increase in maximum price.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of Supervisors of the County of Nevada, State of California, that Amendment #1 to the Personal Services Contract by and between the County and the Turning Point Community Programs, Inc. pertaining to the provision of temporary housing and supportive counseling services in the Respite Insight Center which operates 24/7 to increase the Maximum Contract Price from \$508,489 to \$541,489 (an increase of \$33,000) and revise Exhibit "B" Schedule of Charges and Payments to reflect the increase in maximum price, for the contract term of July 1, 2016 through June 30, 2017, be and hereby is approved and that the Chair of the Board of Supervisors be and is hereby authorized to execute the Amendment on behalf of the County of Nevada.

Funds to be disbursed from account: 1589-40110-493-8502/521520.

PASSED AND ADOPTED by the Board of Supervisors of the County of Nevada at a regular meeting of said Board, held on the 13th day of June, 2017, by the following vote of said Board:

Ayes: Supervisors Heidi Hall, Edward Scofield, Dan Miller, Hank Weston and Richard Anderson.

Noes: None.

Absent: None.

Abstain: None.

ATTEST:

JULIE PATTERSON HUNTER  
Clerk of the Board of Supervisors

By: 



Hank Weston, Chair

6/13/2017 cc: BH\*  
AC\*  
TCP, Inc.

**AMENDMENT #1 TO THE RENEWAL CONTRACT WITH  
TURNING POINT COMMUNITY PROGRAMS, INC. (RESO 16-259)**

**THIS AMENDMENT** is dated this 4<sup>th</sup> day of May, 2017 by and between TURNING POINT COMMUNITY PROGRAMS, INC., hereinafter referred to as "Contractor" and COUNTY OF NEVADA, hereinafter referred to as "County". Said Amendment will amend the prior Agreement between the parties entitled Personal Services Contract, as approved on June 21, 2016, per Resolution No. 16-259.

**WHEREAS**, the County has contracted with Contractor to provide Mental Health Services Act (MHSA) Réspite Insight Center services, for the contract term of July 1, 2016 through June 30, 2017; and

**WHEREAS**, the parties desire to amend their agreement to: 1) increase the Maximum Contract Price from \$508,489 to \$541,489 (an increase of \$33,000) due to an unanticipated increase in services; and 2) revise Exhibit "B" Schedule of Charges and Payments to reflect the increase in the maximum contract price.

**NOW, THEREFORE**, the parties hereto agree as follows:

1. That Amendment #1 shall be effective as of April 1, 2017.
2. That Section (§2) Maximum Contract Price, shall be changed to the following: \$541,489.
3. That Exhibit "B", "Schedule of Charges and Payments", shall be revised to the amended Exhibit "B" as attached hereto and incorporated herein.
4. That in all other respects the prior Agreement of the parties shall remain in full force and effect.

COUNTY OF NEVADA:

By:   
Honorable Hank Weston  
Chair of the Board of Supervisors

CONTRACTOR:

By:   
Al Rowlett, CEO  
Turning Point Community Programs, Inc.  
3440 Viking Drive, Suite 114  
Sacramento, California 95827

ATTEST:

By:   
Julie Patterson-Hunter  
Clerk of the Board of Supervisors

**EXHIBIT "B"**  
**SCHEDULE OF CHARGES AND PAYMENTS**  
**TURNING POINT COMMUNITY PROGRAMS, INC.**

County agrees to reimburse Contractor for satisfactory performance of services in accordance with Exhibit A, up to a maximum amount not to exceed \$541,489 for the contract term. Contract Maximum is based on the estimated budget (see Attachment "A").

Contractor shall bill County monthly for actual costs incurred in carrying out the terms of the contract. Invoices shall be itemized according to the above budget lines, and shall reference the Resolution Number assigned to this Contract. Contractor agrees to be responsible for the validity of all invoices.

With prior approval of the Director of Behavioral Health, major lines (total Personnel, total Operating Costs) within the budget may be increased or decreased by using funds from other lines by up to 5% of the original amounts. County reserves the right to deny any such change.

Any and all furniture, computer equipment, furnishings, assets, etc. purchased with funds under this Agreement shall remain the property of the County.

Contractor shall submit monthly invoices to:

Nevada County Behavioral Health  
Attn: Fiscal Staff  
500 Crown Point Circle, Suite 120  
Grass Valley, CA 95945

The Behavioral Health Department will review the invoice and notify the Contractor within fifteen (15) working days if any individual item or group of costs is being questioned. Payment shall be made within thirty (30) days of County's receipt of a completed, correct, and approved invoice.



**Attachment "A"**

<b>REPITE CENTER BUDGET</b>	<b>2016-17</b>
<b>Salary &amp; Benefit Expense</b>	
Salaries-Management	75,717
Salaries-Peer Support Specialits	167,466
Salaries-On-Call	9,500
Vacation/Holiday	5,186
Retirement Benefit	12,277
Benefit Credit	9,171
Payroll taxes-FICA/MediCare	19,515
Payroll taxes-SUI	1,965
Workers Comp Insurance	80,163
Overtime	9,200
<b>Total Salary &amp; Benefit Expense</b>	<b>\$390,160</b>
<b>Operating Expense</b>	
Training	21,000
Medical supplies	300
Program Supplies	600
Household supplies	1,300
Expensed Furniture-Office	1,000
Expensed tools & equipment	1,388
Facility repair & maintenance	6,000
Maintenance	2,000
Building rent	30,360
Utilities	8,616
Telephone	7,379
Insurance	2,280
Employee mileage	1,666
Office expenses	2,231
Employee hiring	2,000
Employment advertising	700
<b>Total Operating Expense</b>	<b>\$88,820</b>
<b>Allocated Expense</b>	
Indirect Administrative	45,307
<b>Total Allocated Expense</b>	<b>\$45,307</b>
<b>Client Support Expense</b>	
Food, Groceries, Clothing, Hygeine, Restaurant Meals	10,000
Furniture & Other Household-Client	2,000
Facility repair & maintenance-Client	5,202
<b>Total Client Support Expense</b>	<b>\$17,202</b>
<b>Total Expenses</b>	<b>\$541,489</b>

