
**NEVADA COUNTY
SHERIFF'S OFFICE**



SHANNAN MOON
SHERIFF / CORONER
PUBLIC ADMINISTRATOR

NEVADA COUNTY BOARD OF SUPERVISORS
Board Agenda Memo

MEETING DATE: March 25, 2025

TO: Board of Supervisors

FROM: Shannan Moon, Sheriff-Coroner-Public Administrator

SUBJECT: Resolution authorizing execution of Amendment No. 1 to the Professional Services Contract with Sutter Buttes Communications, Inc. (Reso 24-169), to allow for a change order regarding installation of custom radio antennas for Sheriff's Office vehicles and increase the not to exceed contract amount by \$13,576.75, from \$90,180 to \$103,756.75 for the contract term of April 1, 2024 to June 30, 2025.

RECOMMENDATION: Adopt the Resolution

FUNDING: No funding impact is anticipated. This project is related to the DOJ COPS Radio Infrastructure Upgrade project and will be reimbursed by grant funds. There is no impact to the general fund and no budget amendment is required at this time.

BACKGROUND: Sutter Buttes Communications, Inc., is a vendor proficient in providing critical services to the Public Safety market including Police, Sheriff, and Fire as well as to the Private industry. Services include the Radio Systems and Communications Infrastructure that are critically important to everyone's life. Sutter Buttes Communications, Inc., also fully equip Police and Fire vehicles with emergency lighting and other equipment necessary, such as in-car radios and portable radios necessary for them to perform their duties.

The Sheriff's Office purchased \$1.6 million in replacement radio equipment as part of the first phase of the \$6.3 million Radio Infrastructure Upgrade Project, of which \$4.8 million is funded through the Department of Justice (DOJ) Office of Community Oriented Policing Services (COPS) Technology and Equipment Program (Congressionally Directed Funding) grant. Purchase of seventy-eight (78) vehicle radios and ninety-six (96) handheld radios was approved by the Board of Supervisors in December 2022 (Reso 22-1636). The equipment was recently received by the County and this Contract with Sierra Buttes, who is an authorized installer of Motorola equipment, has facilitated the installation and deployment of the new equipment. During the installation

process it was determined that a lower profile, higher quality radio antenna was desired to be installed on vehicles. The increased contract amount of \$13,576.75 is related to the procurement and installation of the preferred antennas.

It is requested that the Board approve Amendment No 1 to the Contract with Sutter Buttes Communications, Inc., to increase the not to exceed contract amount by \$13,576.75, from \$90,180 to \$103,756.75 for the term of April 1, 2024 to June 30, 2025.

Initiated by: Robert Jakobs
Approved by: Shannan Moon