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COUNTY OF NEVADA

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June 2, 2016

Honorable Board of Supervisors
Eric Rood Administrative Center
950 Maidu Avenue
Nevada City, CA 95959

DATE OF MEETING: June 21, 2016

SUBJECT: Resolution Approving an Agreement with Thomson Reuters Regarding On-line Legal Research, Case Management, Legal Calendaring, and Legal Document Preparation Software, and Related Services in the Amount of \$36,831.91 for the Period of July 1, 2016 through June 30, 2019, and Authorizing the Chair of the Board of Supervisors to Execute the Agreement

RECOMMENDATION: Adopt the attached Resolution

FUNDING: Funding will come from the General Fund and the cost for year one has been included in County Counsel's fiscal year 2016-2017 budget.

BACKGROUND: The Office of the County Counsel serves as in-house counsel and provides a wide array of legal services for the County of Nevada, including litigation services. The County Counsel's office currently contracts with multiple providers for legal research, legal publication services and other services that are necessary to the practice of law. In recent years, the County Counsel's office has looked at various options to reduce costs and increase staff efficiency.

Online legal research, case management, calendaring and other technology-based support services are the most cost-effective and efficient way to maintain the resources necessary to operate and manage in-house legal services and ensure that staff can remain up-to-date on the law. After investigation various options for obtaining these services, we have determined that working with one service provider to bundle our online legal research service with other related legal support services will achieve the greatest cost savings and will provide for better connectivity between internal legal support service programs and with other County systems. In addition, this bundling

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provides access to discount programs for purchasing books and other legal materials for the office.

Thomson Reuters is a leading provider of legal publications, online research services, case management and calendaring programs and other legal support services and is well-qualified to provide these needed services for the County Counsel's office. The proposed contract includes case and document management software to support our overall effort to move toward technology-based solutions for routine legal tasks, increased electronic document management and reduced reliance on hard copy storage.

The overall savings achieved by bundling our legal research and support services needs in this manner will result in a significant improvement in support services with no increase in overall cost to the County. I recommend the Board approve the Agreement.

Respectfully submitted,



Alison A. Barratt-Green
County Counsel

Attachments: Resolution Approving Contract with Thomson Reuters
Agreement with Thomson Reuters