



**COUNTY OF NEVADA**  
**COMMUNITY DEVELOPMENT AGENCY**  
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Trisha Tillotson, Agency Director

Agricultural Commissioner

Building Department

Environmental Health

Planning Department

Dept. of Public Works

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**NEVADA COUNTY BOARD OF SUPERVISORS**  
**Board Agenda Memo**

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**MEETING DATE:** **March 14, 2023**

**TO:** Board of Supervisors

**FROM:** **Alicia Chaturvedula, Chief Fiscal Administrative Officer**

**SUBJECT:** Resolution approving Amendment No. 1 to the professional services contract with Accela, Inc. increasing the contract amount by \$58,132 to a maximum contract amount of \$213,792 and extending the contract date to April 26, 2024 and authorizing the Chair of the Board of Supervisors to execute the contract amendment and sign the software renewal order form

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**RECOMMENDATION:** Adopt the Resolution.

**FUNDING:** This contract amendment is budgeted in the Fiscal Year 2022/23 Community Development Agency budget. Funding will be provided by reimbursements from CDA departments that utilize the software. There is no impact to the General Fund. A budget amendment is not needed.

**BACKGROUND:** On May 12, 2020, the Board of Supervisors approved Resolution 20-168 which authorized CDA to enter into a 3-year software maintenance agreement with Accela, Inc. for maintenance of the Community Development Agency's land use Accela software system. This contract amendment extends the contract by one year and increases the contract by the cost for one additional year of software maintenance fees.

The cost over the term of this agreement is increasing the total contract amount by \$58,131.27 for this request.

**Item Initiated and Approved by: Alicia Chaturvedula**

Submittal Date: 02/21/23

Revision Date: