



# **RESOLUTION No. \_\_\_\_\_**

## **OF THE BOARD OF SUPERVISORS OF THE COUNTY OF NEVADA**

### **APPROVAL OF CONTRACT WITH NELSON ENGINEERING FOR PROFESSIONAL SURVEYING SERVICES FOR COUNTY SURVEYOR FUNCTIONS FOR FISCAL YEAR 2023/24 FOR AN AMOUNT NOT-TO-EXCEED \$100,000 AND APPOINTMENT OF KEVIN NELSON AS COUNTY SURVEYOR FOR THE COUNTY OF NEVADA AND AUTHORIZING THE CHAIR OF THE BOARD OF SUPERVISORS TO EXECUTE THE CONTRACT**

WHEREAS, on March 7, 2023, the County released a Request for Qualifications (RFQ) for professional surveying services for County Surveyor functions; and

WHEREAS, two (2) proposals were submitted to the County and reviewed by an inhouse selection panel and evaluated based on a scoring methodology identified in the RFQ; and

WHEREAS, Nelson Engineering was selected as the firm to provide the surveying services for a maximum annual amount not to exceed \$100,000; and

WHEREAS, the contract will run from July 1, 2023, through June 30, 2024, and will be eligible for up to four (4) additional one-year renewals; and

WHEREAS, government Code section 27550 provides that the County Surveyor shall be a person authorized to practice land surveying in the State of California, and that by ordinance the County Surveyor may be appointed by and serve at the will of the Board of Supervisors; and

WHEREAS, Section A-II 42.6.4 of the Nevada County Administrative Code provides that the Nevada County Surveyor shall be appointed by the Board of Supervisors and shall serve at the will and pleasure of the Board of Supervisors; and

WHEREAS, as part of the proposed contract with Nelson Engineering, staff proposes that Kevin Nelson serve as the County Surveyor beginning July 1, 2023; and

WHEREAS, the contract is contingent upon the adoption of the FY 2023/24 County Budget; and

WHEREAS, funds are available in budget account 0101-11009-711-1000/521520.

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Nevada County Board of Supervisors:

1. Approves the Personal Services Contract between the County of Nevada and Nelson Engineering in the form attached hereto and authorizes the Chair of the Board of Supervisors to execute the Contract on behalf of the County of Nevada.

2. Appoints Kevin Nelson of Nelson Engineering as the County Surveyor for Nevada County for the FY 2023/24.

3. Direct the Auditor-Controller's Office to encumber the contract amount of \$100,000 for FY 2023/24.