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NEVADA COUNTY BOARD OF SUPERVISORS

Board Agenda Memo

MEETING DATE: October 25, 2022

TO: Board of Supervisors

FROM: **Jill Blake**

SUBJECT: Resolution approving Amendment 1 to the contract with the Nevada County Superintendent of Schools for a Health Data Analyst to encourage, improve and support disease surveillance, testing, data collection, and reporting to address disease infection, control, and prevention in the school community to increase the maximum contract price from \$145,000 to \$179,580 (an increase of \$34,580), revise Exhibit "A", Schedule of Services to refine current deliverables and incorporate additional services, and revise Exhibit "B", Schedule of Charges and Payments to reflect the increase in the maximum contract price to the maximum amount of \$179,580 and a term extension from the contract end date of November 17, 2022 to June 30, 2023.

RECOMMENDATION: Approve the attached Resolution.

FUNDING: Services are funded by California Department of Public Health pass-through of federal Paycheck Protection Program and Health Care Enhancement Act of 2020 dollars and are within the department's budget. No General Fund dollars are required.

BACKGROUND: Public Health disease surveillance is the monitoring of reports of infectious or communicable diseases. The monitoring of such reports supports early identification of disease outbreaks, including gastrointestinal illnesses and respiratory illnesses such as seasonal influenza, which are common in school-aged children. Early identification of outbreaks can protect children and decrease absenteeism, as well as protect household members, including parents and grandparents.

Under this Amendment, Nevada County Superintendent of Schools (NCSOS) will provide a Health Data Analyst staff position to work in collaboration with Local Education Agency (LEA) stakeholders to encourage, improve and support disease surveillance, testing, data collection, and

reporting to address disease infection, control, and prevention in the school community on behalf of the Nevada County Public Health Department.

The Health Data Analyst position is designed to support the efforts of the Nevada County Public Health Department in collecting and analyzing disease and illness data to discover trends and anomalies to further support its efforts to prevent the spread of COVID-19 and other communicable diseases. Specific duties of the position include:

- Provide outreach and encourage schools to participate in the Nevada County's School Absenteeism Syndromic Surveillance Program and troubleshoot collection and database issues.
- Participate in Syndromic Surveillance management system development and implementation to support Nevada County's School Absenteeism Syndromic Surveillance Program.
- In coordination with Public Health staff, review, analyze and interpret data to identify potential outbreaks, trends, and anomalies in Nevada County schools.
- Assist NCPHD staff in coordination of gathering data regarding students' vaccination records during potential outbreaks of vaccine-preventable diseases.
- Serve as a liaison between school nurses/personnel and Public Health to address infection, control and prevention activities as it relates to COVID-19 or other disease tracking.
- Prepare and maintain a variety of records and reports related to assigned activities including those required by local, State and federal agencies.
- Keep abreast of best practices and changes in regulations and/or guidelines for assigned responsibilities. Prepare and disseminate information to school nurses/personnel and stakeholders.
- Review and educate school nurses/personnel and stakeholders on current immunization recommendations and immunization waiver process.
- Assist with Kindergarten Oral Health Assessment (KOHA) reporting.

It is recommended that the Board of Supervisors approve this Amendment 1 as this increase to the maximum contract price and term extension will ensure that there is staffing available in the school-community through the remainder of the school year that can help safeguard the public health of our community.

Item Initiated and Approved by: Jill Blake, MPA, Director of Public Health