

INSURANCE TRANSMITTAL SHEET

DATE: May 28, 2025TO: Board of SupervisorsCONTRACT: Shona Torgrimson DBA Healing Hands Nurturing Center

- The attached insurance documents have been reviewed and meet all of the contract insurance requirements.
- The attached contract does not require insurance tracking as it is an agreement with another public entity.

REVIEWED
By Kelly McKinley at 11:06 am, Jun 10, 2025

Kelly McKinley, Administrative Analyst

The attached contract and insurance documents have been reviewed and are being returned to the originating department because:

- General Liability Insurance**
- Insurance certificate not provided
 - Coverage does not meet contract requirements
 - Additional insured endorsement required
 - Other: _____
- Auto Insurance**
- Insurance certificate not provided
 - Additional insured endorsement required
 - Insurance is not business rated
 - Other: _____
- Workers' Compensation Insurance**
- Insurance certificate not provided
- Errors & Omissions/Professional Liability Insurance**
- Insurance certificate not provided
 - Other: _____

Please call me at 265-7196 if you have questions regarding insurance requirements.