



NEVADA COUNTY SANITATION DISTRICT NO. 1

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Sean Powers
Community Development Agency Director

Trisha Tillotson
Director of Public Works

NEVADA COUNTY SANITATION DISTRICT NO. 1 BOARD OF DIRECTORS Board Agenda Memo

MEETING DATE: June 30, 2020

TO: Board of Directors

FROM: Brad Torres, Wastewater Operations Manager

SUBJECT: **Approval of a Contract Renewal between Nevada County Sanitation District No. 1 and Cranmer Engineering, Inc., for Testing of Provided Samples from Wastewater Treatment Facilities and Collection Systems for Fiscal Year 2020/21.**

RECOMMENDATION: Approve the attached Resolution.

FUNDING: Funding for this contract will be provided by each zone that requires testing within the Nevada County Sanitation District No. 1 Fiscal Year 2020/21 budget and no budget amendment is needed. There is no impact to the General Fund.

BACKGROUND: Nevada County Sanitation District No. 1 (District) waste discharge permits require sampling to verify that permit requirements are met. Cranmer Engineering, Inc., was one of two firms selected to perform these services. Cranmer Engineering is certified by the California Department of Health Services, Environmental Laboratory Accreditation Program (ELAP). A contract with Cranmer was renewed for Fiscal Year 2016/17 (no Board action needed), subsequently amended by Resolutions SD17-007, SD17-010, and SD 18-003 and renewed for Fiscal Year 2019/20 by Resolution SD 19-008. The contract work by Cranmer Engineering, Inc. to date has been performed to the District's satisfaction.

The District desires to renew the Contract Agreement with Cranmer Engineering, Inc., for Fiscal Year 2020/21 beginning July 1, 2020 and ending June 30, 2021 in the contract amount of \$55,000.

Item Initiated by: Brad Torres, Wastewater Operations Manager

Approved by: Trisha Tillotson, Director of Public Works

Submittal Date: June 1, 2020