



# RESOLUTION No. 18-033

## OF THE BOARD OF SUPERVISORS OF THE COUNTY OF NEVADA

### RESOLUTION APPROVING AN UPDATED AUTHORIZED AGENT FORM FOR THE LOW CARBON TRANSIT OPERATIONS PROGRAM (LCTOP) TO EXECUTE APPLICATION(S) AND ALL REQUIRED DOCUMENTS OF THE LCTOP PROGRAM AND ANY AMENDMENTS THERETO WITH THE CALIFORNIA DEPARTMENT OF TRANSPORTATION ON BEHALF OF THE COUNTY OF NEVADA

WHEREAS, the County of Nevada, Department of Public Works, Transit Services Division, is an eligible project sponsor and has and may receive State funding now and sometime in the future from the Low Carbon Transit Operations Program (LCTOP) that provides operating and capital assistance for transit agency projects to reduce greenhouse gas emissions and improve mobility; and

WHEREAS, Transit Services is currently implementing an incentive fare project that offers “free fare days” on Gold Country Stage throughout the year through LCTOP funding; and

WHEREAS, the statutes related to state-funded transit projects require a local or regional implementing agency to abide by various regulations; and

WHEREAS, Senate Bill 862 (2014) named the California Department of Transportation (Department) as the administrative agency for the LCTOP; and

WHEREAS, the Department has developed guidelines for the purpose of administering and distributing LCTOP funds to eligible sponsors; and

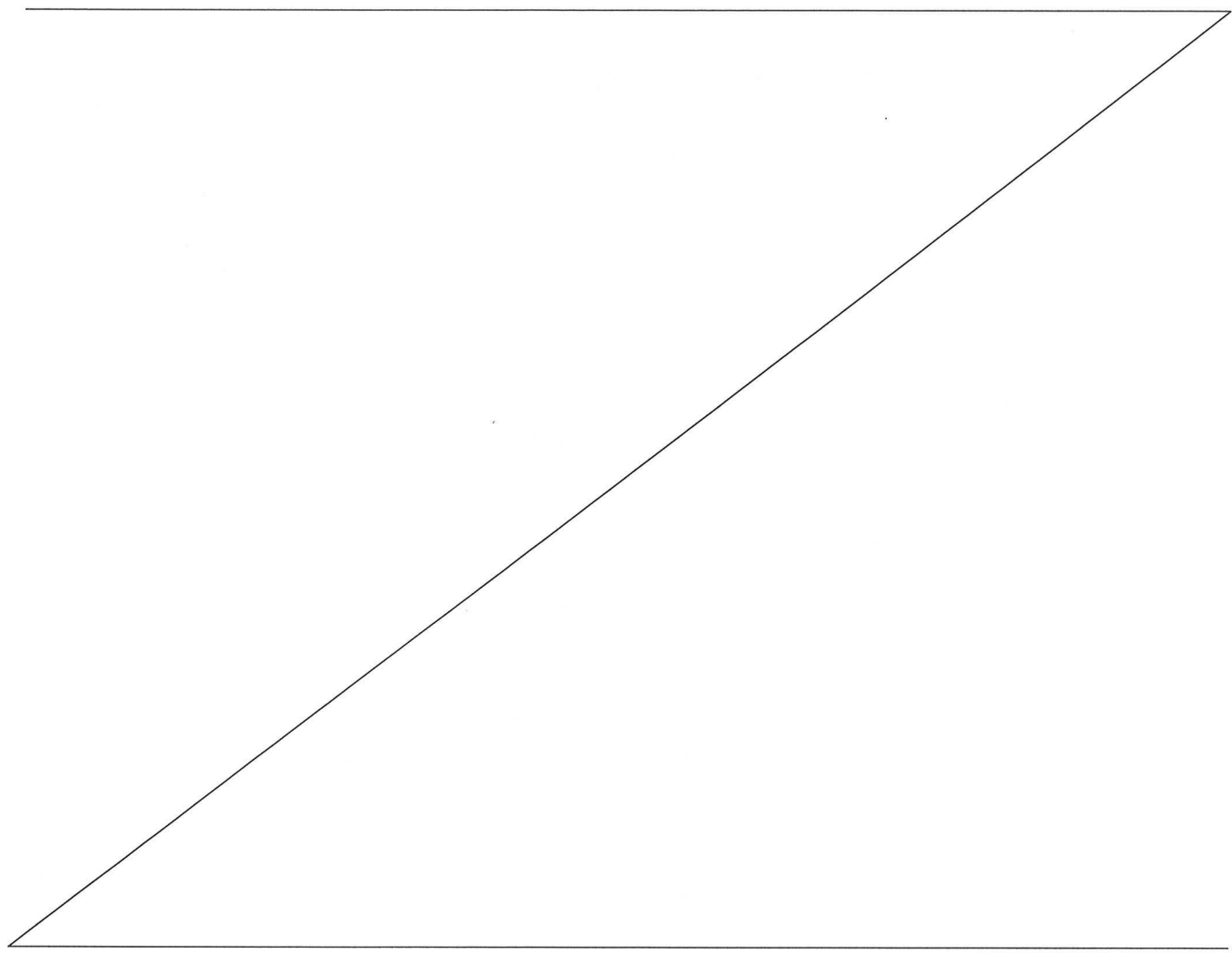
WHEREAS, the LCTOP requires approval, by Board Resolution, of authorized agent(s) to execute the application(s) and all required documents of the LCTOP program and any Amendments thereto with the California Department of Transportation on behalf of the County of Nevada and if there is a change in the authorized agent, a new Authorized Agent form must be submitted; and

WHEREAS, a change in the Transit Services Manager has taken place and Board approval is required for an updated Authorized Agent Form; and

WHEREAS, the County of Nevada, Department of Public Works, Transit Services Division wishes to delegate authorization to execute these documents and any amendments thereto to the Director of Public Works, Trisha Tillotson and the Transit Services Manager, Robin Van Valkenburgh.

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Nevada County Board of Supervisors authorizes:

1. The County Executive Officer to execute the LCTOP Authorized Agent form; and
2. Trisha Tillotson, Director of Public Works, and Robin Van Valkenburgh, Transit Services Manager to execute the application(s) and all required documents of the LCTOP program and any Amendments thereto with the California Department of Transportation on behalf of the County of Nevada.



PASSED AND ADOPTED by the Board of Supervisors of the County of Nevada at a regular meeting of said Board, held on the 23rd day of January, 2018, by the following vote of said Board:

- Ayes: Supervisors Heidi Hall, Edward Scofield, Dan Miller, Hank Weston and Richard Anderson
- Noes: None.
- Absent: None.
- Abstain: None.

ATTEST:

JULIE PATTERSON HUNTER  
Clerk of the Board of Supervisors

By: 

  
Edward Scofield, Chair

1/23/2018 cc: DPW\*  
AC\* (Hold)

1/26/2018 cc: DPW\*  
AC\* (Release)  
CEO\*



**Low Carbon Transit Operations Program (LCTOP)  
AUTHORIZED AGENT**

AS THE County Executive Officer  
(Chief Executive Officer / Director / President / Secretary)

OF THE County of Nevada  
(Name of County/City Organization)

I hereby authorize the following individual(s) to execute for and on behalf of the named Regional Entity/Transit Operator, any actions necessary for the purpose of obtaining Low Carbon Transit Operations Program (LCTOP) funds provided by the California Department of Transportation, Division of Rail and Mass Transportation. I understand that if there is a change in the authorized agent, the project sponsor must submit a new form. This form is required even when the authorized agent is the executive authority himself. I understand the Board must provide a resolution approving the Authorized Agent. The Board Resolution appointing the Authorized Agent is attached.

Trisha Tillotson, Director of Public Works OR  
(Name and Title of Authorized Agent)

Robin Van Valkenburgh, Transit Services Manager OR  
(Name and Title of Authorized Agent)

for Richard A. Haffey County Executive Officer  
(Print Name) (Title)

  
(Signature)

Approved this 26 day of January, 20 18

Attachment: Board Resolution approving Authorized Agent