



RESOLUTION No. 21-109

OF THE BOARD OF SUPERVISORS OF THE COUNTY OF NEVADA

RESOLUTION APPROVING AMENDMENT NO. 1 TO THE ADMINISTRATIVE SERVICES AGREEMENT BETWEEN THE COUNTY OF NEVADA AND BASIC PACIFIC FOR THE PERIOD BEGINNING JUNE 9, 2020 THROUGH DECEMBER 31, 2021, ADDING RETIREE DENTAL AND VISION BENEFITS ADMINISTRATION AND AUTHORIZING THE CHAIR OF THE BOARD OF SUPERVISORS TO EXECUTE THE AMENDMENT

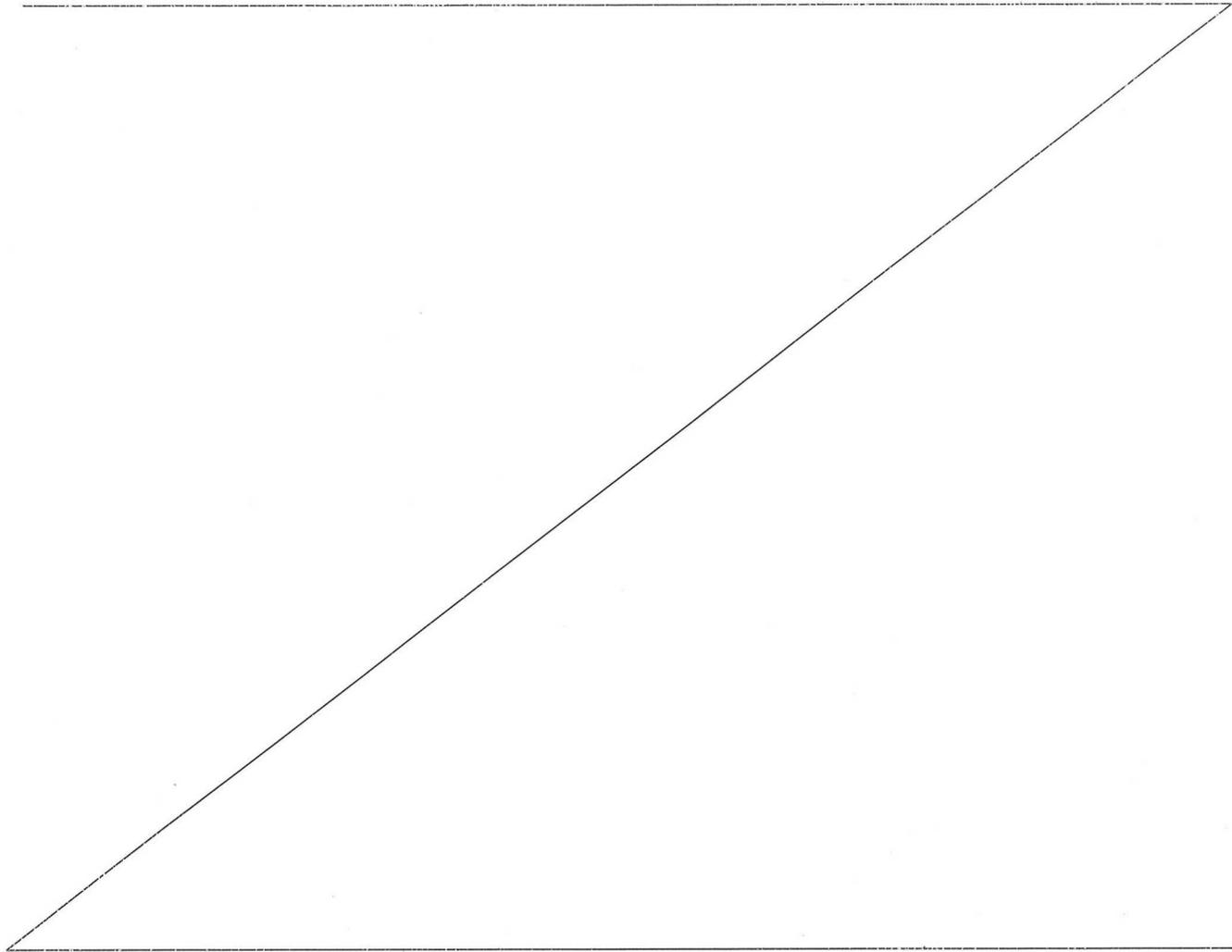
WHEREAS, by Resolution 20-263 the Parties entered into an Agreement with Basic Pacific to provide third-party pre-tax benefit administration and COBRA administration for dental and vision benefits on behalf of the County's health and welfare plan broker, Keenan & Associates, and benefit enrollment and service coordination with Benefit Bridge for Business; and

WHEREAS, prior to contracting with Basic Pacific, Preferred Benefit Insurance Administrators ("PBIA"), was providing third-party benefit administration for our pre-tax, COBRA, and Retiree dental and vision benefits; and

WHEREAS, to create better efficiencies within the Human Resources Department, the County desires to include our Retiree dental and vision benefits administration in the Basic Pacific contract and dissolve the current contract for Retiree dental and vision administration with PBIA, thereby consolidating all of our dental and vision benefits administration under one third-party administrator; and

WHEREAS, Basic Pacific is fully qualified and has agreed to assume the administration of the County's Retiree dental and vision benefits.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of the County of Nevada that Amendment No. 1 to Resolution 20-263, Administrative Services Agreement by and between the County of Nevada and Basic Benefit LLC, dba Basic Pacific, adding the administration of Retiree vision and dental benefits is hereby approved in the form attached hereto as Exhibit A, and the Chair of the Board of Supervisors is hereby authorized to execute the Amendment.



PASSED AND ADOPTED by the Board of Supervisors of the County of Nevada at a regular meeting of said Board, held on the 13th day of April, 2021, by the following vote of said Board:

Ayes: Supervisors Heidi Hall, Edward Scofield, Dan Miller, Susan K. Hoek and Hardy Bullock.
Noes: None.
Absent: None.
Abstain: None.

ATTEST:

JULIE PATTERSON HUNTER
Clerk of the Board of Supervisors

By:

Dan Miller, Chair

4/13/2021 cc: HR*
AC* (hold)

4/26/2021 cc: HR*
AC* (Release)

EXHIBIT A

**AMENDMENT NO. 1
TO ADMINISTRATIVE SERVICES AGREEMENT WITH BASIC PACIFIC
(Resolution 20-263)**

THIS AMENDMENT No. 1 is made and is effective as of May 1, 2021, by and between Basic Pacific (“Contractor”) and County of Nevada (“County”), (collectively, the “Parties”). This Amendment No. 1 amends the prior agreement between the Parties, for the provision of third-party pre-tax benefit administration and COBRA administration on behalf of the County’s health and welfare plan broker, and benefit enrollment and service coordination with Building Blocks for Business (“BB4B”), for the period beginning June 9, 2020 through December 31, 2021.

WHEREAS, by Resolution 20-263 the Parties entered into an Agreement to provide third-party pre-tax benefit administration and COBRA administration for dental and vision benefits on behalf of the County’s health and welfare plan broker, Keenan & Associates, and benefit enrollment and service coordination with BB4B; and,

WHEREAS, prior to contracting with Basic Pacific, Preferred Benefit Insurance Administrators (“PBI”), was providing third-party benefit administration for our pre-tax and COBRA dental and vision benefits, as well as Retiree dental and vision benefits; and,

WHEREAS, to create better efficiencies within the Human Resources Department, the County desires to include our Retiree dental and vision benefits administration in the Basic Pacific contract and dissolve the current contract for Retiree dental and vision administration with PBI; and,

WHEREAS, Basic Pacific is fully qualified and has agreed to assume the administration of the County’s Retiree dental and vision benefits.

NOW, THEREFORE, the parties hereto agree as follows:

1. That this amendment shall be effective as of May 1, 2021.
2. That the attached Appendix A – Retiree Billing Administration, as fully set forth herein, is hereby incorporated into the original Agreement.
3. That the attached Appendix B – Retiree Billing Fee Schedule, as fully set forth herein, is hereby incorporated into the original Agreement.
4. That in all other respects the prior Agreement of the Parties shall remain in full force and effect except as amended herein.

COUNTY OF NEVADA

By: 
Dan Miller (Apr 21, 2021 15:22 PDT)

Dan Miller, Chair
Nevada County Board of Supervisors

BASIC Benefits LLC

By: 
Connie Fox (Apr 21, 2021 09:42 EDT)

Connie Fox, Director
Sales Support

Attestation:

By: 

Julie Patterson-Hunter
Clerk of the Board of Supervisors

EXHIBIT A

Appendix B – Retiree Billing Fee Schedule



Retiree Billing Fee Schedule

\$250 One-Time Setup Fee

\$4.50 Per Insured Monthly Fee** (\$50.00 Monthly Minimum)

**Broker of Record is paying monthly administration fees: Yes No No

Broker of Record: Keenan & Associates

EDI (Electronic Data Interchange) & Expectations:

- A. Setup Fees:
 - a. If BASIC spends more than 20 hours to establish the file(s) for a line of service, BASIC will charge \$115/hour for time spent over 20 hours. This fee is in addition to the setup fee.
 - b. If the Client moves to a new Vendor requiring EDI files to be setup again, the setup fee is charged again for the new Vendor.
- B. Monthly Fees (if applicable) will be assessed on a case by case basis for each line of service (likely between \$50 and \$250 per month) for EDI files with the following issues:
 - a. Files not provided in BASIC's format
 - b. Required data is missing/not provided
 - c. Data fields with incorrect values that do not match BASIC's administration systems
 - d. Data is inaccurate or conflicting data is provided
 - e. Files transmitted in a non-standard manner
 - f. Other reasons as determined by BASIC

THE EMPLOYER TO INITIAL WITH ACCEPTANCE OF FEES HERE SLR
SLR

Signature: Steven Rose
Steven Rose (Apr 21, 2021 16:03 PDT)

Email: steven.rose@co.nevada.ca.us