



Information and General Services Department

Facilities Management
10014 N. Bloomfield Road
Nevada City, CA 95959
Phone: 530-470-2635
Fax: 530-265-7087

*Information Systems
Geographic Information Systems
Facilities Management*

*Emergency Services
Central Services
Cable Television*

*Purchasing
Airport
Library*

NEVADA COUNTY BOARD OF SUPERVISORS

Board Agenda Memo

MEETING DATE: June 26, 2018

TO: Board of Supervisors

FROM: **Steve Monaghan – IGS-Facilities Management**

SUBJECT: Resolution authorizing execution of a Personal Services Contract between the County of Nevada and The Boland Group, Inc., dba Out of Sight Cleaning for janitorial services at various Nevada County facilities in the amount of \$65,000 for the period July 1, 2018 through December 31, 2018

RECOMMENDATION: Adopt the Resolution.

FUNDING: Funding for these services are included and will be paid from the Fiscal Year 2018-19 Facilities Management, Airport, Library, Probation, Public Defender, District Attorney and various departments of the Community Development Agency budgets.

BACKGROUND: In 2016 the County Purchasing Agent issued requests for proposals for janitorial services to be provided at County facilities in both the eastern and western portions of the County. Two companies were selected for a contract award. Out of Sight Cleaning of Penn Valley was selected to provide cleaning services at the Madelyn Helling, Grass Valley, Penn Valley, and Doris Foley Historical libraries, the Grass Valley Veterans building, Transit/Airport and the Public Works Yard, the District Attorney and the Probation/Public Defender building. Pro-Line Cleaning Services, Inc., of Diamond Springs was selected to service the remaining facilities.

Facilities and Purchasing are preparing another competitive process to solicit bids for janitorial services that will be issued this fall for both the western and Truckee portions of the County. Therefore this contract has been prepared for only six months.

The Purchasing Agent will encumber the contract and shall be authorized to make amendments to this contract up to an aggregate increase of ten percent as may be necessary to change the level or schedule of service to meet the needs of the County.

Item Initiated by: Justin Drinkwater

Approved by: Steve Monaghan