



# RESOLUTION No. 24-025

## OF THE BOARD OF SUPERVISORS OF THE COUNTY OF NEVADA

### RESOLUTION AMENDING AUTHORIZED PERSONNEL STAFFING RESOLUTION 23-338, AS AMENDED BY RESOLUTION 23-529

WHEREAS, the Board of Supervisors of the County of Nevada, on June 27, 2023, adopted Resolution 23-338 allocating positions to various County departments;  
and

WHEREAS, the Board of Supervisors of the County of Nevada, on October 24, 2023, adopted Resolution 23-529 allocating positions to various County departments; and

WHEREAS, the Board of Supervisors deems it necessary to amend the staffing pattern at this time; and

WHEREAS, funding for the changes is included in the various departmental budgets for Fiscal Year 2023/24; and

WHEREAS, bargaining units were met and conferred with as needed.

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Nevada County Board of Supervisors hereby revises the staffing pattern as follows:

#### Personnel Staffing Resolution

#### Auditor-Controller's Office Fund 0101 SBU 10202 Accounting, Auditing and Tax

##### Deletion:

Accounting Technician	1.00
Senior Accounting Assistant	1.00

##### Addition:

Accounting Technician	2.00
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**Board of Supervisors**Fund 0101 SBU 10101 Clerk of the BoardDeletion:

Chief of Staff 1.00  
Clerk of the Board of Supervisors 1.00

Addition:

Chief of Staff/Clerk of the Board of Supervisors 1.00  
Chief Deputy Clerk of the Board of Supervisors 1.00

**Health and Human Services Agency****Behavioral Health Department**Fund 1589 SBU 40110 Adult Behavioral HealthAddition:

Health Technician I/II 1.00

**Public Health**Fund 1589 SBU 40101 Public Health AdminDeletion:

Health Technician I/II 0.30

Addition:

Health Technician I/II 0.05

Fund 1589 SBU 40114 Public Health Client ServicesDeletion:

Physical Therapist/Occupational Therapist 0.50

Deletion:

Physical Therapist/Occupational Therapist 0.75

**Probation Department**Fund 0101 SBU 20320 ProbationDeletion:

Probation Assistant I/II 0.50  
Supervising Deputy Probation Officer 3.00

Addition:

Supervising Deputy Probation Officer 4.00

**Social Services Department**Fund 1589 SBU 50105 Eligibility Services AdminDeletion:

Human Services Specialist I/II/III/IV 43.00

Addition:

Human Services Specialist I/II/III/IV 44.00 (1 FTE is LT thru 1/2026)

**Information and General Services**Fund 0101 SBU 11007 Information SystemsDeletion:

Information Systems Manager I 3.00

Addition:

Information Systems Manager I 2.00

**Sheriff's Office**

Fund 0101 SBU 20201 Sheriff Services

Deletion:

Senior Administrative Analyst	1.00
Sheriff's Lieutenant	4.00

Addition:

Administrative Services Officer	1.00
Senior Administrative Analyst	2.00
Sheriff's Lieutenant	5.00

Fund 0101 SBU 20204 Sheriff Dispatch

Deletion:

Administrative Services Officer	1.00
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Fund 0101 SBU 20301 Corrections

Deletion:

Cook	4.00
Correctional Officer I/II	46.00
Correctional Lieutenant	1.00
Sheriff's Lieutenant	1.00

Addition:

Cook	3.00
Correctional Officer I/II	45.00
Correctional Lieutenant	2.00

The total number of FTE on the Authorized Personnel Staffing Resolution changes from 874.10 to 875.60 (+ 0.50 FTE).

BE IT FURTHER RESOLVED that these changes are effective January 9, 2024.

PASSED AND ADOPTED by the Board of Supervisors of the County of Nevada at a regular meeting of said Board, held on the 9th day of January, 2024, by the following vote of said Board:

Ayes: Supervisors Heidi Hall, Edward C. Scofield, Lisa Swarthout, Susan Hoek and Hardy Bullock.

Noes: None.

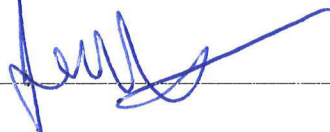
Absent: None.

Abstain: None.

ATTEST:

JEFFREY THORSBY  
Clerk of the Board of Supervisors

By: \_\_\_\_\_



Hardy Bullock, Chair



**RESOLUTION No. 23-338**

**OF THE BOARD OF SUPERVISORS OF THE COUNTY OF NEVADA**

**RESOLUTION TO ADOPT AUTHORIZED PERSONNEL  
STAFFING RESOLUTION FOR FISCAL YEAR 2023/24 AND  
RESCIND RESOLUTION NO. 22-351, AS AMENDED**

WHEREAS, the Board of Supervisors of the County of Nevada, has the authority to allocate positions with the organization known as the County of Nevada.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of Supervisors of the County of Nevada that the following positions are hereby authorized in the departments as indicated, subject to amendments to this Resolution that may be adopted from time to time by the Board of Supervisors.

BE IT FURTHER RESOLVED by the Board of Supervisors of the County of Nevada, the effective date of this resolution is July 1, 2023.

BE IT FURTHER RESOLVED, rescind Resolution 22-351, as amended.

PASSED AND ADOPTED by the Board of Supervisors of the County of Nevada at a regular meeting of said Board, held on the 27th day of June, 2023, by the following vote of said Board:

Ayes: Supervisors Heidi Hall, Edward C. Scofield, Lisa Swarthout,  
Susan Hoek and Hardy Bullock.

Noes: None.

Absent: None.

Abstain: None.

ATTEST:

JULIE PATTERSON HUNTER  
Clerk of the Board of Supervisors

By: 

  
Edward C. Scofield, Chair

6/27/2023 cc: CEO\*  
AC\*  
All Dept. Heads\*

AUTHORIZED PERSONNEL STAFFING RESOLUTION  
FISCAL YEAR 2023-24

Whereas, the Board of Supervisors has authority to allocate positions with the organization known as The County of Nevada, now, therefore, be it resolved by the Board of Supervisors of the County of Nevada that the following positions are hereby authorized  
BE IT FURTHER RESOLVED, rescind 22-351 as amended.

Office Name	Service Budget Unit(s)	
<b>Airport</b>		
Fund 4116	Airport	Total Allocation
Class Title	91004	
Airport Lead Worker	1.00	1.00
Airport Manager	1.00	1.00
Total	2.00	2.00
<b>Assessor</b>		
Fund 0101	Assessment & Valuation	Total Allocation
Class Title	10201	
Appraisal Technician I/II	2.00	2.00
Appraiser I/II/III	7.00	7.00
Assessment Assistant I/II	5.00	5.00
Assessor	1.00	1.00
Assistant Assessor	1.00	1.00
Chief Appraiser	1.00	1.00
GIS Analyst I/II	1.00	1.00
Senior Accounting Assistant	1.00	1.00
Senior Administrative Analyst	1.00	1.00
Senior Appraiser	3.00	3.00
Senior Assessment Assistant	1.00	1.00
Total	24.00	24.00
<b>Auditor-Controller</b>		
Fund 0101	Accounting, Audit & Tax	Total Allocation
Class Title	10202	
Accountant Auditor I/II	6.00	6.00
Accounting Technician	1.00	1.00
Administrative Analyst I/II	1.00	1.00
Assistant Auditor-Controller	1.00	1.00
Auditor-Controller	1.00	1.00
Managing Account Auditor	1.00	1.00
Principal Accountant Auditor	1.00	1.00
Senior Accountant Auditor	1.00	1.00
Senior Accounting Assistant	1.00	1.00
Total	14.00	14.00
<b>Board of Supervisors</b>		
Fund 0101	Clerk of the Board	Total Allocation
Class Title	10101	
Administrative Analyst I/II	2.00	2.00
Board Clerk I/II	1.00	1.00
Chair, Board of Supervisors	1.00	1.00
Chief of Staff	1.00	1.00
Clerk of the Board of Supervisors	1.00	1.00
Deputy Clerk to Board of Supervisors	1.00	1.00
Member, Board of Supervisors	3.00	3.00
Senior Management Analyst	1.00	1.00
Vice Chair, Board of Supervisors	1.00	1.00
Total	12.00	12.00

Office Name	Service Budget Unit(s)			Total Allocation
<b>Clerk-Recorder/Registrar of Voters</b>				
Fund 0101	Elections	Recorder		
Class Title	10501	20701		
Administrative Assistant I/II	0.50	0.50		1.00
Assistant County Clerk-Recorder	0.50	0.50		1.00
Clerk-Recorder Assistant I/II	1.00	3.00		4.00
Clerk-Recorder/Registrar of Voters	0.40	0.60		1.00
Senior Clerk Recorder Assistant	1.00	1.00		2.00
Senior Clerk-Recorder Technician	0.60	0.40		1.00
<b>Total</b>	<b>4.00</b>	<b>6.00</b>		<b>10.00</b>
<b>Community Development Agency</b>				
<b>CDA-Admin</b>				
Fund 1123	CDA Admin			Total Allocation
Class Title	20707			
Accounting Technician	3.00			3.00
Administrative Analyst I/II	2.00			2.00
Administrative Assistant I/II	1.00			1.00
Chief Fiscal & Admin Officer	1.00			1.00
Community Development Agency Director	1.00			1.00
Office Assistant I/II	1.00			1.00
Senior Accounting Assistant	1.00			1.00
Senior Administrative Analyst	3.00			3.00
Senior Office Assistant	3.00			3.00
<b>Total</b>	<b>16.00</b>			<b>16.00</b>
<b>CDA-Economic Development</b>				
Fund 0101	Economic Dev			Total Allocation
Class Title	10902			
Program Manager	1.00			1.00
<b>Total</b>	<b>1.00</b>			<b>1.00</b>
<b>CDA-Recreation</b>				
Fund 0101	Recreation			Total Allocation
Class Title	70102			
Senior Administrative Analyst	1.00			1.00
<b>Total</b>	<b>1.00</b>			<b>1.00</b>
<b>CDA-Agricultural Commissioner</b>				
Fund 0101	Ag. Comm. Office			Total Allocation
Class Title	20601			
Agricultural Biologist I/II/III	4.00			4.00
Agricultural Commissioner	1.00			1.00
Office Assistant I/II	1.00			1.00
<b>Total</b>	<b>6.00</b>			<b>6.00</b>
<b>CDA-Building Inspection</b>				
Fund 1123	Building Inspection			Total Allocation
Class Title	20602			
Building Inspector I/II	3.00			3.00
Building Plans Examiner	1.00			1.00
Director of Building	1.00			1.00
Permit Processing Assistant I/II	1.00			1.00
Permit Processing Technician	1.00			1.00
Senior Building Inspector/Plans Examiner	1.00			1.00
Senior Community Development Tech	2.00			2.00
Supervising Building Insp/Plans Examiner	2.00			2.00
<b>Total</b>	<b>12.00</b>			<b>12.00</b>

Office Name	Service Budget Unit(s)							
<b>CDA-Code and Cannabis Compliance</b>								
Fund 1123	Code Compliance	Cannabis Compliance						Total Allocation
Class Title	20709	20711						
Code Compliance Officer I/II/Sr.	4.00	2.00						6.00
Director of Code and Cannabis Compliance	1.00							1.00
Program Manager		1.00						1.00
Senior Community Development Tech		1.00						1.00
Supervising Code Compliance Officer	1.00							1.00
<b>Total</b>	<b>6.00</b>	<b>4.00</b>						<b>10.00</b>
<b>CDA-Environmental Health</b>								
Fund 1123	Env Health							Total Allocation
Class Title	40108							
Director of Environmental Health	1.00							1.00
Environmental Specialist I/II/III/IV	7.00							7.00
Program Manager	2.00							2.00
Senior Community Development Tech	4.00							4.00
<b>Total</b>	<b>14.00</b>							<b>14.00</b>
<b>CDA-Planning</b>								
Fund 1123	Planning							Total Allocation
Class Title	20708							
Administrative Assistant I/II	1.00							1.00
Assistant/Associate Planner	4.00							4.00
Director of Planning	1.00							1.00
Principal Planner	1.00							1.00
Senior Community Development Tech	1.00							1.00
Senior Planner	2.00							2.00
<b>Total</b>	<b>10.00</b>							<b>10.00</b>
<b>CDA-Public Works</b>								
Fund 0101 <sup>(1)</sup> /1114 <sup>(2)</sup> /1123 <sup>(3)</sup> /4117 <sup>(4)</sup> /4281 <sup>(5)</sup> /4291 <sup>(6)</sup>	DPW-Admin <sup>(3)</sup>	Roads-Engineering <sup>(2)</sup>	Roads-Maint <sup>(2)</sup>	Solid Waste Contract Admin <sup>(1)</sup>	Solid Waste Western <sup>(4)</sup>	Fleet Services <sup>(6)</sup>	Transit Services <sup>(5)</sup>	Total Allocation
Class Title	30100	30104	30107	40402	91001	92005	91003	
Administrative Assistant I/II	1.00							1.00
Associate Civil Engineer		1.00						1.00
Bus Driver							13.00	13.00
Director of Public Works	1.00							1.00
Engineering Technician I/II/III		1.00						1.00
Fleet Mechanic I/II						2.00		2.00
Fleet Services Manager						1.00		1.00
Heavy Equipment Mechanic I/II						4.00		4.00
Landfill Maintenance Technician I/II				0.10	0.90			1.00
Office Assistant I/II							0.50	0.50
Principal Civil Engineer		1.00						1.00
Program Manager				0.60	0.40			1.00
Public Works Project Manager		2.00						2.00
Road Maintenance Worker I/II/III								20.00
Road Services Manager								1.00
Road Supervisor								2.00
Senior Civil Engineer		1.00						1.00
Senior Community Development Tech	1.00							1.00
Senior Traffic Sign Technician			1.00					1.00
Supervising Bus Driver							2.00	2.00
Supervising Mechanic						1.00		1.00
Supervising Road Maintenance Worker								5.00
Traffic Sign Technician			1.00					1.00
Transit Services Manager							1.00	1.00
<b>Total</b>	<b>3.00</b>	<b>6.00</b>	<b>30.00</b>	<b>0.70</b>	<b>1.30</b>	<b>8.00</b>	<b>16.50</b>	<b>65.50</b>

Office Name	Service Budget Unit(s)			Total Allocation
CDA-Sanitation District No. 1	Sewage Collection & Disposal			
Fund 4700				
Class Title	91005			
Landfill Maintenance Technician I/II				0.00
Program Manager				0.00
Senior Waste Water Service Worker	2.00			2.00
Waste Water Collection Supervisor	1.00			1.00
Waste Water Electrical/Mechanical Supervisor	1.00			1.00
Waste Water Electrical/Mechanical Worker I/II	2.00			2.00
Waste Water Operations Manager	1.00			1.00
Waste Water Plant Operations Supervisor	1.00			1.00
Waste Water Service Worker I/II	5.00			5.00
Waste Water Treatment Systems Operator I/II/III/IV	5.00			5.00
Total	18.00	0.00	0.00	18.00
<b>County Counsel</b>				
Fund 0101	Legal Counsel			Total Allocation
Class Title	10301			
Administrative Analyst I/II	1.00			1.00
Assistant County Counsel	1.00			1.00
Attorney I/II/III - Civil	4.00			4.00
County Counsel	1.00			1.00
Senior Legal Secretary	1.00			1.00
Senior Office Assistant	1.00			1.00
Total	9.00			9.00
<b>County Executive Office</b>				
Fund 0101	County Executive			Total Allocation
Class Title	10103			
Administrative Analyst I/II	2.00			2.00
Assistant County Executive Officer	1.00			1.00
County Executive Officer	1.00			1.00
Deputy County Executive Officer	1.00			1.00
Project Administrator	1.00			1.00
Public Information Officer	1.00			1.00
Senior Management Analyst	2.00			2.00
Total	9.00			9.00
<b>District Attorney</b>				
Fund 0101	District Attorney	Victim - Witness	Total Allocation	
Class Title	20103	50608		
Accounting Technician	1.00		1.00	
Assistant District Attorney	1.00		1.00	
Attorney I/II/III - Criminal	7.00		7.00	
Chief of DA Investigations/Victim Witness	1.00		1.00	
District Attorney	1.00		1.00	
District Attorney Investigator	4.00		4.00	
Legal Office Assistant I/II	2.00		2.00	
Legal Office Supervisor	1.00		1.00	
Legal Secretary I/II	4.00		4.00	
Senior Administrative Analyst	1.00		1.00	
Senior Legal Office Assistant	1.00		1.00	
Senior Legal Secretary	1.00		1.00	
Senior Victim/Witness Advocate		1.00	1.00	
Supervising Criminal Attorney	2.00		2.00	
Victim/Witness Advocate		2.00	2.00	
Total	27.00	3.00	30.00	



Office Name	Service Budget Unit(s)	
Human Resources		
Fund 0101	Personnel Services	Total Allocation
Class Title	10401	
Director of Human Resources	1.00	1.00
Management Analyst I/II	1.00	1.00
Principal Management Analyst	1.00	1.00
Senior Management Analyst	1.00	1.00
Senior Management Technician	4.00	4.00
Total	8.00	8.00
<b>Health and Human Services Agency</b>		
HHSA-Admin		
Fund 1589	Health and Human Svcs Admin	Total Allocation
Class Title	50101	
Accountant	5.00	5.00
Accounting Technician	2.00	2.00
Administrative Analyst I/II	4.00	4.00
Administrative Assistant I/II	2.00	2.00
Administrative Services Assistant	2.00	2.00
Administrative Services Associate	3.00	3.00
Administrative Services Officer	3.00	3.00
Chief Fiscal & Admin Officer	1.00	1.00
Health and Human Services Agency Director	1.00	1.00
Health Technician I/II	1.00	1.00
Program Manager	1.00	1.00
Senior Accounting Assistant	2.00	2.00
Senior Administrative Analyst	1.00	1.00
Senior Health Technician	1.00	1.00
Social Services Screener	1.00	1.00
Total	30.00	30.00
<b>HHSA-Child Support Services</b>		
Fund 1125	Child Support Services	Total Allocation
Class Title	20109	
Administrative Analyst I/II	1.00	1.00
Attorney I/II/III - Criminal	1.00	1.00
Child Support Officer I/II	1.00	1.00
Director of Child Support Services	1.00	1.00
Human Services Specialist I/II/III/IV	11.00	11.00
Program Manager	1.00	1.00
Social Services Supervisor	2.00	2.00
Total	18.00	18.00

Office Name	Service Budget Unit(s)						Total Allocation
HHS-Dept of Social Services		Adult Services Admin	Children's Services Admin	Eligibility Services Admin	Veterans		
Fund 1589	DSS Admin						
Class Title	50102	50103	50104	50105	50501		
Administrative Analyst I/II			1.00	2.00			3.00
Administrative Services Assistant	1.00						1.00
Chief Deputy Public Conservator		1.00					1.00
Deputy Public Conservator		2.00					2.00
Director of Social Services	1.00						1.00
Eligibility Supervisor				1.00			1.00
Eligibility Worker I/II/III/IV				2.00			2.00
Employment and Training Worker I/II/III				1.00			1.00
Human Services Specialist I/II/III/IV		2.00		43.00	2.00		47.00
Legal Office Assistant I/II			1.00				1.00
Office Assistant I/II				1.00			1.00
Program Manager		1.00	1.00	2.00	1.00		5.00
Senior Office Assistant				5.00			5.00
Social Service Aide			2.00				2.00
Social Services Supervisor				5.00			5.00
Social Work Supervisor I/II			2.00				2.00
Social Worker I/II/III		7.00	4.00	3.00			14.00
Social Worker IV			9.00				9.00
Social Services Screener				1.00			1.00
<b>Total</b>	<b>2.00</b>	<b>13.00</b>	<b>20.00</b>	<b>66.00</b>	<b>3.00</b>		<b>104.00</b>

Office Name	Admin Behavioral Health	Children Behavioral Health	Alcohol & Drug	Adult Behavioral Health	Total Allocation
HHS-Behavioral Health					
Fund 1589					
Class Title	40103	40104	40105	40110	
Administrative Analyst I/II	1.00	1.00			2.00
Administrative Assistant I/II	1.00				1.00
Behavioral Health Clinic Supervisor I/II		2.00	0.50	2.50	5.00
Behavioral Health Medical Director		0.13		0.88	1.00
Behavioral Health Nurse I/II	1.00	0.10		1.90	3.00
Behavioral Health Quality Assurance Manager	1.00				1.00
Behavioral Health Therapist I/II/Licensed		9.75	0.25	9.75	19.75
Behavioral Health Worker I/II/III	3.00	1.00	3.00	5.00	12.00
Director of Behavioral Health	1.00				1.00
Behavioral Health Clinical Administrator	1.00				1.00
Health Technician I/II	6.00	2.00			8.00
Program Manager	2.00	1.15	1.00	0.85	5.00
Quality Assurance BH Ther—Lic	1.00				1.00
Senior Administrative Analyst	1.00				1.00
Staff Psychiatrist		0.77		0.23	1.00
Supervising Health Technician	1.00				1.00
<b>Total</b>	<b>20.00</b>	<b>17.90</b>	<b>4.75</b>	<b>21.11</b>	<b>63.75</b>

Office Name	Service Budget Unit(s)					Total Allocation
	Public Health Admin	Health Education	Emerg & Prepared	Public Health Client Services		
HHSA-Public Health						
Fund 1589						
Class Title	40101	40102	40107	40114		
Administrative Analyst I/II	2.80		0.20			3.00
Administrative Assistant I/II	1.05			0.95		2.00
Administrative Services Assistant	1.00					1.00
Clinic Practitioner				0.80		0.80
Director of Public Health	0.60		0.40			1.00
Director of Public Health Nursing			0.25	0.75		1.00
Epidemiologist	0.15		1.35			1.50
Health Education Coordinator	0.20	4.10	0.10	0.40		4.80
Health Equity Coordinator	1.00					1.00
Health Technician I/II	0.30	2.00	1.00	2.20		5.50
Nutritionist		1.00				1.00
Physical Therapist/Occupational Therapist				0.50		0.50
Physical Therapist/Occupational Therapist Asst				0.75		0.75
Program Manager		1.00				1.00
Public Health Emergency Prep/Resp Coordinator			1.00			1.00
Public Health Officer			0.80			0.80
Public Health Nurse I/II/Sr	0.90	0.01	0.10	8.49		9.50
Public Health Nurse Supervisor				1.00		1.00
Registered Nurse I/II				1.70		1.70
Senior Administrative Analyst	0.45		0.55			1.00
Senior Health Technician		1.00	0.30	0.70		2.00
Senior Nutritionist		1.00				1.00
Senior Physical/Occupational Therapist				0.75		0.75
Total	8.45	10.11	6.05	18.99		43.60
HHSA-Housing						
Fund 1589						
Class Title						
		Housing Services				Total Allocation
Administrative Services Associate		1.00				1.00
Senior Administrative Analyst		1.00				1.00
Total		2.00				2.00

Office Name	Service Budget Unit(s)						Total
Information & General Services	IGS Admin <sup>(1)</sup>	Information Systems <sup>(1)</sup>	Purchasing <sup>(1)</sup>	Facilities Mgmt <sup>(1)</sup>	Central Services <sup>(2)</sup>	Emergency Services <sup>(1)</sup>	Allocation
Fund 0101 <sup>(1)</sup> /4332 <sup>(2)</sup>	11003	11007	10204	10702	92004	20702	
Class Title							
Accounting Technician	1.00						1.00
Administrative Analyst I/II	1.00						3.00
Administrative Assistant I/II	1.00					2.00	1.00
Administrative Services Associate	1.00						1.00
Building Maintenance Specialist				4.00			1.00
Buyer I/II			2.00				4.00
Chief Fiscal & Admin Officer	1.00						2.00
Chief Information Officer (Director of Information Tech)		1.00					1.00
Computer Service Technician I/II/III		5.00					1.00
Custodian							5.00
Defensible Space Inspector				2.00			2.00
Director of Emergency Services						3.00	3.00
Director of Facilities						1.00	1.00
Director of Information and General Services Agency	1.00			1.00			1.00
Facilities Maintenance and Grounds Supervisor							1.00
Facilities Project Manager				1.00			1.00
GIS Analyst I/II				3.00			3.00
Information Systems Analyst Trainee/I/II		2.00					2.00
Information Systems Manager I		4.00					4.00
Network Systems Analyst I/II		3.00					3.00
Program Manager		5.00					5.00
Senior Accounting Assistant	1.00	1.00	1.00			1.00	3.00
Senior Administrative Analyst	1.00						1.00
Senior Building and Grounds Specialist						1.00	2.00
Senior Information Systems Analyst		6.00		2.00			2.00
Senior Legal Office Assistant							6.00
Senior Network System Analyst					1.00		1.00
Senior Office Assistant	1.00	3.00					3.00
Supervising Building Maintenance Specialist				1.00			1.00
Supervising Defensible Space Inspector							1.00
<b>Total</b>	<b>9.00</b>	<b>30.00</b>	<b>3.00</b>	<b>14.00</b>	<b>1.00</b>	<b>9.00</b>	<b>66.00</b>
<b>Library</b>							
Fund 1165	Library Services						Total
Class Title	60201						Allocation
Accounting Technician	1.00						1.00
Administrative Services Assistant	1.00						1.00
County Librarian	1.00						1.00
Librarian I/II/III	9.00						9.00
Library Assistant I/II/III	16.75						16.75
Library Assistant I/II/III - Bilingual	1.00						1.00
Library Technician	8.00						8.00
<b>Total</b>	<b>37.75</b>						<b>37.75</b>
<b>Risk Management Administration</b>							
Fund 0101	Risk Management						Total
Class Title	11005						Allocation
Administrative Analyst I/II	1.00						1.00
Risk Manager	1.00						1.00
<b>Total</b>	<b>2.00</b>						<b>2.00</b>

Office Name	Service Budget Unit(s)							Total Allocation
<b>Probation</b>								
Fund 0101	Probation							
Class Title	20320							
Accounting Technician	1.00						1.00	
Administrative Analyst I/II	1.00						1.00	
Administrative Services Associate	1.00						1.00	
Administrative Services Officer	1.00						1.00	
Chief Probation Officer	1.00						1.00	
Deputy Probation Officer I/II/III	17.00						17.00	
Legal Office Assistant I/II	4.00						4.00	
Probation Assistant I/II	0.50						0.50	
Probation Program Manager	2.00						2.00	
Senior Legal Office Assistant	2.00						2.00	
Senior Probation Assistant	1.00						1.00	
Supervising Deputy Probation Officer	3.00						3.00	
<b>Total</b>	<b>34.50</b>						<b>34.50</b>	
<b>Public Defender</b>								
Fund 0101	Public Defender							
Class Title	20107							
Assistant Public Defender	1.00						1.00	
Attorney I/II/III - Criminal	6.00						6.00	
Legal Office Assistant I/II	1.00						1.00	
Legal Office Supervisor	1.00						1.00	
Public Defender	1.00						1.00	
Senior Legal Secretary	2.00						2.00	
Supervising Criminal Attorney	2.00						2.00	
<b>Total</b>	<b>14.00</b>						<b>14.00</b>	
<b>Sheriff</b>								
Fund 0101	Court Security	Sheriff Services	Sheriff Dispatch	Corrections	Truckee Operations	Animal Control	Total Allocation	
Class Title	20101	20201	20204	20301	20304	20704		
Accounting Technician		1.00					1.00	
Administrative Analyst I/II		1.00					1.00	
Administrative Assistant I/II		2.00					2.00	
Administrative Services Officer			1.00				1.00	
Animal Control Officer I/II						3.00	3.00	
Chief Fiscal & Admin Officer		1.00					1.00	
Cook				3.00			3.00	
Correctional Lieutenant				1.00			1.00	
Correctional Officer I/II	2.00			46.00	9.00		57.00	
Correctional Sergeant				5.00	1.00		6.00	
Deputy Sheriff Trainee I/II	6.00	42.00			2.00		50.00	
Evidence/Property Technician		2.00					2.00	
Legal Office Assistant I/II		5.00				1.00	6.00	
Records Supervisor		1.00					1.00	
Re-Entry Facilitator / Discharge Planner				1.00			1.00	
Senior Accounting Assistant		2.00					2.00	
Senior Administrative Analyst		1.00					1.00	
Senior Legal Office Assistant		2.00					2.00	
Senior Sheriff's Dispatcher			2.00				2.00	
Sheriff/Coroner/Public Administrator		1.00					1.00	
Sheriff's Captain		2.00		1.00			3.00	
Sheriff's Dispatcher I/II			8.00				8.00	
Sheriff's Lieutenant		4.00		1.00			5.00	
Sheriff's Sergeant	1.00	10.00					11.00	
Supervising Animal Control Officer						1.00	1.00	
Supervising Cook				1.00			1.00	
Supervising Dispatcher			2.00				2.00	
Undersheriff		1.00					1.00	
<b>Total</b>	<b>9.00</b>	<b>78.00</b>	<b>13.00</b>	<b>59.00</b>	<b>12.00</b>	<b>5.00</b>	<b>176.00</b>	

Office Name	Service Budget Unit(s)	
Treasurer/Tax Collector		
Fund 0101	Tax Collection & Treasury	Total Allocation
Class Title	10203	
Accountant	1.00	1.00
Accounting Assistant I/II	1.00	1.00
Accounting Technician	1.00	1.00
Administrative Services Associate	1.00	1.00
Assistant Treasurer/Tax Collector	1.00	1.00
Revenue and Collection Recovery Specialist	1.00	1.00
Senior Accounting Assistant	2.00	2.00
Treasurer/Tax Collector	1.00	1.00
Total	9.00	9.00
<b>Total County Employees (FTE)</b>		
		<b>872.100</b>

Any full-time position authorized herein may be filled by two one-half (1/2) time employees, subject to approval of the appointing authority and confirmation by the County Executive Officer. Any one-half (1/2) time employee who is employed under this provision shall be required to pay one-half the fixed cost of any fixed-rate, employee-provided health benefits. No employee initially appointed full-time shall be reduced to one-half (1/2) time status under this provision, except upon the consent of such affected employee.

This resolution shall be effective immediately.



# RESOLUTION No. 23-529

## OF THE BOARD OF SUPERVISORS OF THE COUNTY OF NEVADA

### RESOLUTION AMENDING AUTHORIZED PERSONNEL STAFFING RESOLUTION 23-338

WHEREAS, the Board of Supervisors of the County of Nevada, on June 27, 2023, adopted Resolution 23-338 allocating positions to various County departments; and

WHEREAS, the Board of Supervisors deems it necessary to amend the staffing pattern at this time; and

WHEREAS, funding for the changes is included in the various departmental budgets for Fiscal Year 2023/24; and

WHEREAS, bargaining units were met and conferred with as needed.

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Nevada County Board of Supervisors hereby revises the staffing pattern as follows:

#### Personnel Staffing Resolution

##### **County Counsel**

Fund 0101 SBU 10301 Legal Counsel

##### Deletion:

Administrative Analyst I/II 1.00

##### Addition:

Administrative Services Associate 1.00

##### **Information and General Services**

Fund 0101 SBU 11003 IGS Admin

##### Deletion:

Administrative Analyst I/II 1.00

##### Addition:

Administrative Analyst I/II 2.00

##### **Sheriff's Office**

Fund 0101 SBU 20301 Corrections

##### Deletion:

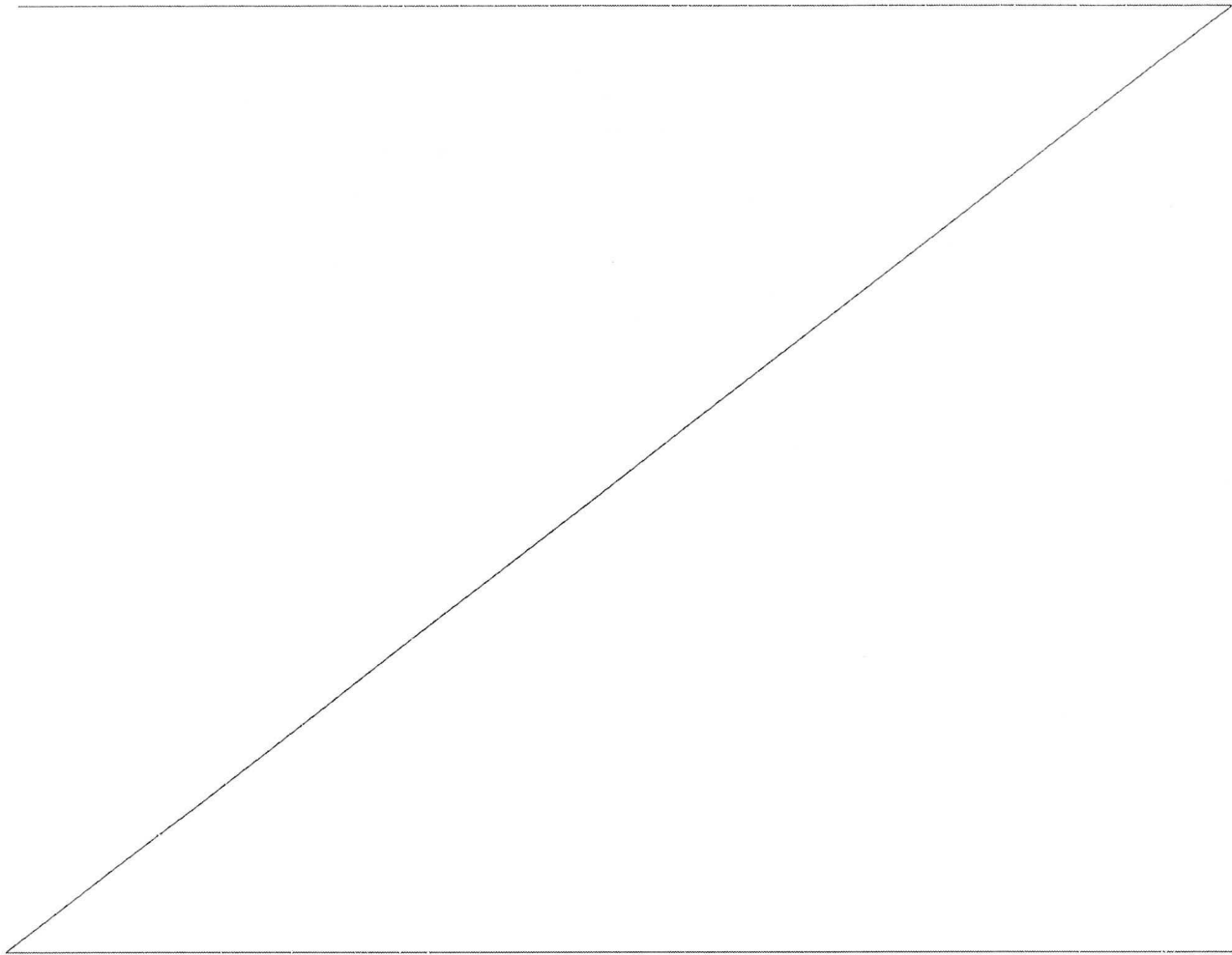
Cook 3.00

##### Addition:

Cook 4.00 (1 FTE is limited term through 12.31.23)

*The total number of FTE on the Authorized Personnel Staffing Resolution changes from 872.10 to 874.10 (+2 FTE).*

BE IT FURTHER RESOLVED that these changes are effective October 24, 2023.



PASSED AND ADOPTED by the Board of Supervisors of the County of Nevada at a regular meeting of said Board, held on the 24th day of October, 2023, by the following vote of said Board:

Ayes: Supervisors Heidi Hall, Edward C. Scofield, Lisa Swarthout,  
Susan Hoek and Hardy Bullock.

Noes: None.

Absent: None.

Abstain: None.

ATTEST:

JULIE PATTERSON HUNTER  
Clerk of the Board of Supervisors

By: 

  
Edward C. Scofield, Chair