



# Information and General Services Department

**Facilities Management**  
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*Information Systems  
Geographic Information Systems  
Facilities Management*

*Emergency Services  
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*Purchasing  
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## **NEVADA COUNTY BOARD OF SUPERVISORS**

### **Board Agenda Memo**

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**MEETING DATE:** October 25, 2016

**TO:** Board of Supervisors

**FROM:** Steve Monaghan – IGS-Facilities Management

**SUBJECT:** Resolution approving a contract between the County of Nevada and Deschaine Enterprises, Inc., for the Laura Wilcox Memorial Building Accessibility Project in the amount of \$44,968 plus a contingency of \$4,496.80 for a total contract amount of \$49,464.80 and authorizing the Chair of the Board of Supervisors to execute the contract.

**RECOMMENDATION:** Adopt the Resolution

**FUNDING:** This project will be paid from the Facilities Management FY 2016-17 budget allocated for ADA improvements and a budget amendment is not required. There is no further impact on the General Fund.

**BACKGROUND:** By previous action of the Board, Resolution 16-460 authorized the Purchasing Agent to solicit bids for the project known as the Laura Wilcox Memorial Building Accessibility. An Invitation to Bid was sent to builders' exchanges, local contractors were notified, and a Public Notice advertisement was posted in the local newspaper. Three (3) bids were received. The lowest responsive and responsible bid was from Deschaine Enterprises, Inc., of Grass Valley in the amount of \$44,968.

The contract will be in the bid amount of \$44,968 and a 10% contingency of \$4,496.80 will be added to the encumbrance for a total encumbered amount of \$49,464.80. An abstract of the bid results is attached.

**Item Initiated by:** Mel Higginbotham  
**Approved by:** Steve Monaghan