



County of Nevada
Department of Human Resources
Eric Rood Administrative Center
950 Maidu Avenue
Nevada City, CA 95959
Ph: 530-265-7010 Fx: 530-265-9841
www.nevadacountyca.gov/hr

NEVADA COUNTY BOARD OF SUPERVISORS
Board Agenda Memo

MEETING DATE: December 10, 2024
TO: Board of Supervisors
FROM: Steve Rose, Director of Human Resources
SUBJECT: Resolution amending Authorized Personnel Staffing Resolution 24-353, as amended

RECOMMENDATION: Approve the resolution.

FUNDING: Funding for staffing, salaries, and benefits is included in the FY 24/25 adopted budget across multiple departments with varying funding sources. While the proposed amendment will have an impact on certain department salary and benefit costs, a budget amendment is not needed at this time. Other factors such as recruitment timelines and vacancies will likely offset any fiscal impact resulting from this amendment. There is no immediate impact to the General Fund.

BACKGROUND: Corrections and updates to the staffing resolution are submitted to the Board of Supervisors on a periodic basis. The staffing resolution reflects corrections and revisions to the 2024-2025 staffing document from October 22, 2024-December 9, 2024, as depicted below.

The changes to the Authorized Personnel Staffing Resolution are as follows:

Health and Human Services Agency-Behavioral Health

The Behavioral Health Department is deleting a Behavioral Health Therapist I/II/Licensed 1.0 position from Adult Behavioral Health and is adding a Senior Administrative Analyst position to Behavioral Health Administration. The department has exchanged positions because it best describes the assigned duties of the position and meeting operational needs specifically addressing oversight and management of Electronic Health Records, oversight of State and Federal reporting, data analytics, grant management, and the implementation of new initiatives and mandates.

The total number of FTE on the Authorized Personnel Staffing Resolution does not change and remains at 911.85.

Your consideration of this matter is appreciated.

Submitted by: Steve Rose, Director of Human Resources

Submittal Date: December 10, 2024