



COUNTY OF NEVADA
COMMUNITY DEVELOPMENT AGENCY
DEPARTMENT OF PUBLIC WORKS
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Trisha Tillotson
Community Development Agency Director

Trisha Tillotson
Acting Director of Public Works

NEVADA COUNTY BOARD OF SUPERVISORS
Board Agenda Memo

MEETING DATE: July 12, 2022

TO: Board of Supervisors

FROM: **Trisha Tillotson, CDA Director and Acting Director of Public Works**

SUBJECT: Resolution Approving Task Order #1 for Construction Management and Inspection Services for the Guardrail Safety Audit Project 225035 to the On-Call Contract for Construction Management and Inspection Services with Salaber Associates, Inc., in the Amount of \$139,637.28 and Authorizing the Auditor Controller to Encumber the Task Order—Districts I, II and IV

RECOMMENDATION: Approve the attached resolution.

FUNDING: The project is funded by a Caltrans Highway Safety Improvement Program (HSIP) grant, as budgeted in the FY 22/23 Road Capital Improvement budget. There is no impact to the General Fund.

BACKGROUND: On March 23, 2021, the County approved Resolution 21-076 awarding an On-Call contract with Salaber Associates, Inc., for a not to exceed amount of \$3,000,000.00 to provide construction management and inspection services over a five-year period, ending March 23, 2026.

On March 28, 2022, the Public Works Department received two (2) mini-proposals from the consultants on our on-call list to provide construction management and inspection services for the Guardrail Safety Audit Project.

The Public Works Department review panel selected Salaber Associates, Inc., as the most qualified firm based on the RFP criteria.

Per the Caltrans Local Assistance Procedures Manual, a Task Order must be issued to provide the desired construction management and inspection services. This is the first task order to be issued under the aforementioned not-to-exceed contract, and it has been negotiated at a price of \$139,637.28. Therefore, the remaining balance on the not to exceed contract will be \$3,000,000.00 - \$139,637.28 = \$2,860,362.72.

Item Initiated by: **Richard Poole, Assistant Engineer**
Approved by: **Trisha Tillotson, CDA Director and Acting Director of Public Works**

Submittal Date: 6/20/2022
Revision Date: 6/23/2022