



= FS Agreement No. 26-GN-11051700-XXX  
Cooperator Agreement No. \_\_\_\_\_

**GOOD NEIGHBOR AGREEMENT**  
**Between**  
**COUNTY OF NEVADA**  
**And the**  
**USDA FOREST SERVICE,**

This Good Neighbor Agreement is hereby made and entered into by and between the County of Nevada, hereinafter referred to as “County” or “Cooperator” and the USDA Forest Service, Tahoe National Forest or “Forest Service” under the authority of the Agricultural Act of 2014, Pub. L. 113-79, section 8206 as amended, 16 USC 2113a, (Good Neighbor Authority) and the Expanding Public Lands Outdoor Recreation Experiences Act (EXPLORE Act) of 2025, Pub. L. 118-234, section 351, 16 USC 8571 (Good Neighbor Authority for Recreation). The Assistance Listing Number for this agreement is 10.691.

For purposes of this award, the following shall be substituted for Section 1.11 of the USDA General Terms and Conditions for Federal Awards:

**1.11: National Environmental Policy Act**

The USDA awarding agency has the responsibility to comply with the National Environmental Policy Act (NEPA) of 1969, 42 U.S.C. § 4321 et seq., and the USDA NEPA regulations at 7 CFR part 1b. All discretionary Federal awards, unless otherwise specifically exempted by statute, require compliance with NEPA and other relevant environmental laws. The level of NEPA review, and whether environmental analysis is needed, depends on the activity supported by the awarding agency.

The recipient may not initiate any activity under this Federal award (except NEPA support activities described below) unless, and until, the NEPA process has been completed for that activity and approval has been provided by the USDA awarding agency. The agency may determine that further review, documentation, and/or mitigation measures are required; if so, the agency and/or recipient must satisfy such requirements or conditions contained in the USDA awarding agency’s determination to complete the NEPA review for that activity and allow for agency approval.

The Forest Service may immediately authorize the initiation by the recipient of activities that support the NEPA process, including the obligation, drawdown, or expenditure of funds associated with such NEPA support activities, under this award. Such activities shall be limited to NEPA support activities that are not inherently governmental and that are identified in the scope of work. Such activities may include, but are not limited to, preliminary NEPA activities, data collection, resource surveys, technical analyses, and preparation of draft environmental documentation consistent with 7 CFR 1b.10. All activities undertaken by any party before a NEPA decision is made by the Forest Service must be consistent with 7 CFR § 1b.2(h).



Authorization of NEPA support activities shall not constitute, nor be construed as, a determination or predetermination of the NEPA decision.

**Title:** Truckee Fuel Break Project

## **I. PURPOSE:**

The purpose of this Good Neighbor Agreement is to provide the framework and to document the cooperative effort between the parties for authorized services in accordance with the following provisions.

The purpose of this agreement between the Tahoe National Forest and Nevada County is to support implementation of the County's Community Wildfire Protection Plan and Evacuation Study by coordinating fuels-reduction, forest-health, and community-protection activities across Nevada County. Grounded in the principles of cooperative federalism, this partnership aligns federal and local wildfire-risk-reduction responsibilities to achieve outcomes neither entity could fully accomplish alone. Through joint planning and implementation, both parties work to reduce wildfire risk to communities, infrastructure, and natural resources; improve forest and watershed resilience; and integrate federal and local strategies to deliver efficient, landscape-scale results. By working collaboratively, the County and the Forest Service can leverage resources, streamline project development, and ensure consistent, effective wildfire-risk-reduction actions across jurisdictional boundaries.

## **II. GOOD NEIGHBOR AUTHORITIES OBJECTIVES:**

The Forest Service is a land management agency dedicated to the stewardship and management of National Forest System (NFS) lands, including the responsibility for maintaining and improving resource conditions. This Good Neighbor Agreement (GNA) provides an opportunity for the parties to carry out authorized restoration and recreation services. All Forest Service functional areas may utilize this Agreement with the condition that the activities must be a statutorily authorized service.

The Forest Service will retain National Environmental Policy Act of 1969, 42 U.S.C. 4321 et seq. (NEPA), responsibilities on NFS lands. Any decision required to be made under NEPA with respect to any authorized services provided under either Good Neighbor Authority shall not be delegated.

All projects proposed for completion under this Agreement will undergo a collaborative process. The collaborative process will ensure that both parties understand the goals and objectives of the agreed upon services and all necessary rules, regulations, and policies as outlined in this Agreement.



### III. THE COOPERATOR SHALL:

- A. LEGAL AUTHORITY. The Cooperator shall have the legal authority to enter into this award, and the institutional, managerial, and financial capability to ensure proper planning, management, and completion of the project, which includes funds sufficient to pay the non-Federal share of project costs, when applicable.
- B. Perform the activities described in the applicable appendices
- C. Provide review of County contracts to ensure compliance with Forest Service regulations as requested.

### IV. THE FOREST SERVICE SHALL:

- A. Perform in accordance with the attached Scope of Work and Financial Plan, and Appendices .
- B. Complete all applicable NEPA requirements. Any decision required to be made under NEPA with respect to any authorized services to be provided under this agreement on NFS lands shall not be delegated to the Cooperator.
- C. Ensure appropriate boundary line determination and designation is completed prior to implementation of project activities.
- D. Inform the Cooperator of any changes to the Good Neighbor Agreement policy, law and regulations.
- E. Provide annual general pesticide handler, safety and chemical training as needed.
- D. Recognize the Cooperator's contribution, in a manner acceptable to both parties, in news releases, interpretive signs, photographs, or other media as appropriate.
- E. Loan the Air Curtain Incinerator to the County for projects that are mutually agreed upon and benefit NFS lands.

### V. IT IS MUTUALLY AGREED AND UNDERSTOOD BY AND BETWEEN THE PARTIES THAT:

- A. **U.S. DEPARTMENT OF AGRICULTURE GENERAL TERMS AND CONDITIONS.** In accordance with Secretarial Memorandum 1078-021, the USDA General Terms & Conditions, Federal Awards dated 12/31/2026, and its implementing regulations, 2 CFR 400, apply to the Cooperator and any sub-awardees and/or sub-



contractors under this agreement. These Departmental policies and regulatory requirements are incorporated by reference into this agreement as if fully set forth in this agreement and located at: [https://www.usda.gov/about-usda/general-information/staff-offices/office-chief-financial-officer/federal-financial-assistance-policy/usda-general-terms-and-conditions?utm\\_medium=email&utm\\_source=govdelivery](https://www.usda.gov/about-usda/general-information/staff-offices/office-chief-financial-officer/federal-financial-assistance-policy/usda-general-terms-and-conditions?utm_medium=email&utm_source=govdelivery)

- B. **FOREST SERVICE GENERAL TERMS AND CONDITIONS.** The Forest Service General Terms & Conditions for Federal Financial Assistance dated 2/24/2026, and its implementing regulations, apply to the Cooperator and any sub-awardees and/or sub-contractors under this agreement. These federal policies and regulatory requirements are incorporated by reference into this agreement as if fully set forth in this agreement, located at <https://www.fs.usda.gov/working-with-us/grants/terms-conditions>
- C. **STATEMENT OF MUTUAL INVOLVEMENT.** To perform the Forest Service’s stewardship and land management responsibilities and meet the legislative requirements, the Forest Service must be involved in the development and implementation of any work performed on NFS lands. The Forest Service’s specific responsibilities are described in detail in the attached and hereby incorporated Statement of Work.
- D. **JOINT STATEMENT OF WORK (SOW).** Both parties will collaborate in the development of an SOW, which is incorporated and made a part of this agreement as Appendix A. At a minimum, the SOW must clearly provide a plan of operations and quality control for project work, identify activities to be performed, and the responsible party. The funding for those activities will correspond to and be reflected in the financial plan. A timeline for the work activities should be included to serve as a monitoring tool for both parties, and to help ensure completion of the work within the period of performance of the SOW. The work described in the SOW must reflect the activities approved in the applicable National Environmental Policy Act (NEPA) document and any mitigation activities identified therein.
- E. **AVAILABILITY FOR CONSULTATION.** Both parties will make themselves available at mutually agreeable times, for continuing consultation to discuss the conditions covered by this agreement and agree to actions essential to fulfil their purposes.
- F. **PRINCIPAL CONTACTS.** Individuals listed below are authorized to act in their respective areas for matters related to this Agreement.

**Principal Cooperator Contacts:**

<b>Cooperator Project Coordinator</b>	<b>Cooperator Administrative Contact</b>
Name: Alex Geritz Address: 950 Maidu Ave City, State, Zip: Nevada City, CA Telephone: 530-557-5057 Email: <a href="mailto:Alex.Geritz@nevadacountyca.gov">Alex.Geritz@nevadacountyca.gov</a>	Name: Alex Keeble-Toll Address: 950 Maidu Ave City, State, Zip: Nevada City, CA Telephone: 530-470-2521 Email: <a href="mailto:Alex.Keeble-Toll@nevadacountyca.gov">Alex.Keeble-Toll@nevadacountyca.gov</a>



**Principal Forest Service Contacts:**

<b>Forest Service Project Coordinators</b>	
Name: Kevin Mecham Telephone: 530-847-8020 Email: <a href="mailto:kevin.mecham@usda.gov">kevin.mecham@usda.gov</a> Role: Fuels Specialist – Truckee Ranger District	Name: Richard Steffke Telephone: 530-562-7020 Email: <a href="mailto:richard.steffke@usda.gov">richard.steffke@usda.gov</a> Role: Timber Management Officer – Truckee Ranger District
<b>Forest Service Program Manager</b>	<b>Forest Service Program Manager</b>
Name: Katherine Powelson Address: 631 Coyote St City, State, Zip: Nevada City, CA 95959 Telephone: (530) 559-3946 Email: <a href="mailto:katherine.powelson@usda.gov">katherine.powelson@usda.gov</a>	Name: Ryan Davy Address: 631 Coyote St City, State, Zip: Nevada City, CA 95959 Email: <a href="mailto:ryan.davy@usda.gov">ryan.davy@usda.gov</a>

G. **REIMBURSABLE PAYMENTS.** Reimbursable payments are approved under this Good Neighbor Agreement. The total Forest Service funding for this agreement is shown in the attached Financial Plan. Only costs for those project activities approved in (1) the initial agreement, or (2) modifications thereto, are allowable. Requests for payment must be submitted on Standard Form 270 (SF-270), Request for Advance or Reimbursement, and timed with actual, immediate cash needs. In order to approve a Request for Advance Payment or Reimbursement, the Forest Service shall review such requests to ensure advances or payments for reimbursement are in compliance and otherwise consistent with OMB, USDA, and Forest Service regulations and USDA General Terms and Conditions.

Advance payments must not exceed the minimum amount needed and timed with actual, immediate cash requirements of the Cooperator in carrying out the purpose of the approved project. If the Cooperator receives an advance payment and subsequently requests an advance or reimbursement payment, then the request must clearly demonstrate that the previously advanced funds have been fully expended before the Forest Service can approve the request for payment. Any funds advanced, but not spent, upon expiration of this agreement must be returned to the Forest Service.

The Program Manager reserves the right to request additional information prior to approving a payment.

The invoice must be sent by one of three methods (email is preferred):

EMAIL: [SM.FS.asc\\_ga@usda.gov](mailto:SM.FS.asc_ga@usda.gov)

FAX: 877-687-4894

POSTAL: USDA Forest Service



Albuquerque Service Center  
Budget & Finance - Grants and Agreements  
4000 Masthead St, NE  
Albuquerque, NM 87109

Send a copy to the Forest Service Program Manager in the Principal Contacts.

- H. REVENUE. Revenue received by a Cooperator from the sale of Federal timber shall be held, expended, and accounted for by the Cooperator in accordance with the Good Neighbor Authorities. Revenue shall be expended for authorized work. The Cooperator may assess their indirect administrative costs approved under the Good Neighbor Agreement as an indirect rate against the revenue as it is expended, following the terms of their NICRA or alternatively they may use the de minimis rate if they do not have a NICRA (2 CFR 200.414).

Except as provided below, the Cooperator may not offer, nor may the Forest Service request, the return of any revenue as the Cooperator is responsible for performance of the revenue-funded work under this Good Neighbor agreement. Should the Cooperator elect to have the Forest Service perform the essential reforestation (KV work), Brush Disposal, or required Road Maintenance they may enter into a separate Collection Agreement under the authority of the Cooperative Funds Act of June 30, 1914, 16 USC 498 as amended by PL 104-127.

The authority to enter into new agreements that generate revenue or transfer revenue from one Good Neighbor agreement to another expires October 1, 2028.

- I. NON-FEDERAL STATUS FOR COOPERATOR PARTICIPANT LIABILITY. The Cooperator agree(s) that any of their employees, volunteers, sub-Cooperators, contractors, and participants shall not be deemed to be Federal employees for any purposes including Chapter 171 of Title 28, United States Code (Federal Tort Claims Act) and Chapter 81 of Title 5, United States Code (OWCP), as the Cooperator hereby willingly agrees to assume these responsibilities to the extent allowed by law.

Further, the Cooperator shall provide any necessary training to their employees, volunteers, sub-Cooperators, contractors, and participants to ensure that such personnel are capable of performing tasks to be completed. The Cooperator shall also supervise and direct the work of its employees, volunteers, and participants performing under this Agreement.

- J. PROGRAMMATIC CHANGES. The Cooperator shall obtain prior approval for any change to the scope or objectives of the approved project or transfer of substantive programmatic work to another party.

- K. NOTIFICATION. The Cooperator shall immediately notify the Forest Service of developments that have a significant impact on the activities supported under this



agreement. Also, notification must be given in case of problems, delays or adverse conditions that materially impair the ability to meet the objectives of the award. This notification must include a statement of the action taken or contemplated, and any assistance needed to resolve the situation.

- L. PROGRAM MONITORING AND PERFORMANCE REPORTS. The parties to this agreement shall monitor the performance of the agreement activities to ensure that performance goals are achieved. Performance reports must contain the following information: A comparison of actual accomplishments to the goals established for the period.
- a. A computation of the cost per unit of output must be documented, as applicable.
  - b. Reason(s) for schedule delays if established goals were not met.
  - c. Additional pertinent information.

The Cooperator shall submit performance reports to the U.S. Forest Service Program Manager and due at least 30 days prior to the reporting period as indicated: **annual**. The final performance report must be submitted either with the Cooperator/Recipient final payment request, or separately, but not later than 120 days after the expiration date of the agreement.

- M. FINANCIAL STATUS REPORTING. The Cooperator shall prepare a financial report that includes all relevant expenditures for the reporting period. Additionally, for each respective ALN, a Federal Financial Report (form SF-425), must be submitted to the U.S. Forest Service Program Contact and to [asc\\_payments@usda.gov](mailto:asc_payments@usda.gov) according to the reporting schedule.

For awards with multiple ALNs, each ALN may have distinct financial reporting requirements. Single reports must be submitted according to the most frequent reporting requirement. (e.g. One ALN requires annual reporting and another requires quarterly reporting therefore the award reporting requirement will be quarterly.) The reporting frequency will be determined during pre-award negotiations and will be stated in the Statement of Work.

Financial reports are due no later than 30 days after the reporting period end. (e.g. The reporting period ends on June 30, so the report is due on July 30.)

The financial report comprises of accounting for each ALN under a single award. There must be one form SF-425 (and Federal Financial Report Attachment, SF-425A) for each ALN. The SF-425 form may be found at [Post-Award Reporting Forms | Grants.gov](#).

At close out, all final financial reports, SF-425(s), must be submitted either with the final payment request or no later than 120 days from the expiration date of the agreement, whichever is soonest.

- N. TIMBER VALUATION REPORTING. The Cooperator shall submit timber valuation



reports to the Forest Service for all forest products sold under this agreement. Reports will be submitted within 30 days following appraisal and each sale and shall include total volume by species and product class, appraised value, final sale value, and product value rates.

- O. COORDINATION OF LAW ENFORCEMENT. Either party to this agreement shall provide to the other party any and all reports of violations of law cited within the project area or otherwise associated with the activities of the agreement.
- P. PROPERTY IMPROVEMENTS. Improvements placed on National Forest System land at the direction or with approval of the Forest Service becomes property of the United States. These improvements are subject to the same regulations and administration of the Forest Service as would other National Forest improvements of a similar nature. No part of this Agreement entitles the cooperator to any interest in the improvements, other than the right to use and enjoy them under applicable Forest Service regulations.
- Q. OFFSETS, CLAIMS AND RIGHTS. Any and all activities entered into or approved by this agreement will create and support afforestation/ reforestation efforts within the National Forest System without generating carbon credits. The U.S. Forest Service does not make claims of permanence or any guarantees of carbon sequestration on lands reforested or afforested through partner assistance. The U.S. Forest Service will provide for long-term management of reforested and afforested lands, according to applicable Federal statute regulations and forest plans.
- R. GOVERNMENT-FURNISHED PROPERTY. The Cooperator may use Forest Service property furnished under this Agreement only for performing tasks assigned in this Agreement. The Cooperator shall not modify, cannibalize, or make alterations to Forest Service property. A separate document, Form AD-107, must be completed to document the loan of Forest Service property. The Forest Service shall retain title to all Forest Service-furnished property. Title to Forest Service property must not be affected by its incorporation into or attachment to any property not owned by the Forest Service, nor must the property become a fixture or lose its identity as personal property by being attached to any real property.

*Partner Liability for Government Property.*

1. Unless otherwise provided for in the Agreement, the Cooperator shall not be liable for loss, damage, destruction, or theft to the Government property furnished or acquired under this agreement, except to the extent of State law when any one of the following applies—
  - a. The risk is covered by insurance, or the Cooperator is otherwise reimbursed (to the extent of such insurance or reimbursement).
  - b. The loss, damage, destruction, or theft is the result of willful misconduct or lack of good faith on the part of the Cooperator's managerial personnel. The Cooperator's managerial personnel, in this clause, means the Cooperator's directors, officers, managers, superintendents, or equivalent representatives who



have supervision or direction of all or substantially all of the Cooperator's business; all or substantially all of the Cooperator's operation at any one plant or separate location; or a separate and complete major industrial operation.

2. The Cooperator shall take all reasonable actions necessary to protect the Government property from further loss, damage, destruction, or theft. The Cooperator shall separate the damaged and undamaged Government property, place all the affected Government property in the best possible order, and take such other action as the Property Administrator directs.
3. The Cooperator shall do nothing to prejudice the Government's rights to recover against third parties for any loss, damage, destruction, or theft of Government property.
4. Upon the request of the G&A Specialist, the Cooperator shall, at the Government's expense, furnish to the Government all reasonable assistance and cooperation, including the prosecution of suit and the execution of Agreements of assignment in favor of the Government in obtaining recovery.

#### S. DISPUTES.

1. Any dispute under this agreement must be decided by the Forest Service Signatory Official. The Signatory Official shall furnish the Cooperator a written copy of the decision.
2. Decisions of the Forest Service Signatory Official shall be final unless, within 30 days of receipt of the decision of the Signatory Official, the Cooperator appeals the decision to the Forest Service's Director, Washington Office - Office of Grants and Agreements (WO OG&A). Any appeal made under this provision shall be in writing and addressed to the Director, WO OG&A, USDA, Forest Service, Washington, DC 20024. A copy of the appeal shall be concurrently furnished to the Cooperator.
3. In order to facilitate review on the record by the Director, WO OG&A, the Cooperator shall be given an opportunity to submit written evidence in support of its appeal. No hearing will be provided.
4. A decision under this provision by the Director, WO OG&A, is final.
5. The final decision by the Director, WO OG&A, does not preclude the Cooperator from pursuing remedies available under the law.

#### T. PERIOD OF PERFORMANCE.

The start date of this award is the date of the Forest Service signatory official signature. The end date, or expiration date is **12/30/2035**. This instrument may be extended by a properly executed modification.

- U. AUTHORIZED REPRESENTATIVES. By signature below, each party certifies that the individuals listed in this document as representatives of the individual parties are



authorized to act in their respective areas for matters related to this Agreement. In witness whereof, the parties have executed this Agreement as of the last date written below.

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ALEX KEEBLE-TOLL, Director of Emergency Services  
Nevada County Office of Emergency Services  
Date

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AMBER WATERS, Acting Forest Supervisor  
U.S. Forest Service, Tahoe National Forest  
Date

The authority and format of this Agreement have been reviewed and approved for signature.

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NAME  
U.S. Forest Service Grants Management Specialist  
Date



### Paperwork Reduction Act Statement

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond, to a collection of information unless it displays a valid OMB control number. Persons are not required to respond to this collection of information unless it displays a currently valid OMB control number. The OMB control number for this information collection is 0596-0217. Response to this collection of information is mandatory. The authority to collect the information Section 7 of the Granger-Thye Act (16 U.S.C. 580d) and Title IV of the Federal Land Policy and Management Act of 1976 (43 U.S.C. 1751-1753). The time required to complete this information collection is estimated to average 4.45 hours per response, including the time for reviewing instructions, searching existing data sources, gathering, and maintaining the data needed and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to: U.S. Department of Agriculture, Clearance Officer, OIRM, 1400 Independence Avenue, SW, Room 404-W, Washington, D.C. 20250; and to the Office of Management and Budget, Paperwork Reduction Project (OMB# 0596-0217), 725 17th Street NW, Washington, D.C. 20503.

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, , sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should contact the responsible agency or USDA's TARGET Center at (202) 720-2600 (voice and TYY) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at [How to File a Program Discrimination Complaint](#) and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: (1) mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410; (2) fax: (202) 690-7442; or (3) email: [program.intake@usda.gov](mailto:program.intake@usda.gov).

USDA is an equal opportunity provider, employer, and lender.

The Privacy Act of 1974, 5 U.S.C. 552a and the Freedom of Information Act, 5 U.S.C. 552 govern the confidentiality to be provided for information received by the Forest Service.



## APPENDIX A STATEMENT OF WORK

### DESCRIPTION OF PROJECT AREA

Truckee is an incorporated mountain town in Nevada County, California, covering approximately 33.66 square miles (32.33 sq mi land), and located at the junction of Interstate 80 and Donner Pass Road at an elevation of about 6,152 feet. With a 2020 population of roughly 16,729, Truckee lies entirely within the Wildland–Urban Interface This project area is located on non federal land near the Tahoe National Forest and Truckee, California. Hazardous fuel reduction in this area is provide a strategic fuel break that will benefit the local community. Its positioning is consistent with the highest priority areas for treatment in the Truckee Fire CWPP and USFS priorities established by the Middle Truckee River Forest Watershed Partnership.,

### GENERAL PROJECT DESCRIPTION AND AGREED TO ACTIVITIES

The County and Forest Service are entering into this agreement to fund cooperative efforts to perform forest, rangeland, and watershed restoration services to treat insect and disease infected trees; activities to reduce hazardous fuels; and any other activities to restore or improve forest, rangeland, and watershed health. Funds provided under this agreement will be utilized to support Good Neighbor Authority project planning and implementation within Nevada County.

This agreement is intended to cover a ten-year period in total. Additional project areas will be added to this agreement through mutual agreement via appropriate modification procedures.

### It is Mutually Understood and Agreed by and Between the Parties That:

- I. The financial plan is an estimate for the project period. The final project costs and Revenues will vary and may exceed or fall short of estimated levels.
- II. Utilization of cash funds to Nevada County and Revenue must be consistent with this Agreement, including its Appendices.
  - The funds may be used on any project or project category referenced in the Agreement or its Appendices.
  - With program manager approval up to 10% of the total value of the agreement can be used for different cost element categories (e.g. contract costs vs. salaries/labor, rental of equipment or purchase of equipment valued at less than \$5,000, supplies, temporary housing, travel, etc.). The financial plan should be updated to reflect these changes during the annual modification process.
- III. Project activities identified in Agreement Appendices may be delayed or dropped if funding is insufficient to cover those activities. These changes will be tracked part of the annual performance monitoring and via modification.
- IV. Labor costs charged for County staff will be based on an hourly rate inclusive of fringe and benefits. These costs may include overtime at the overtime pay rate, as well as leave that each employee is entitled to under their compensation plan or contract.
- V. Actual contracting expenses may be based on an hourly, area, volume, or other basis.
- VI. All contracts related to timber removal or sale administered by the County will be provided to the Tahoe National Forest Timber Contracting Officer for review at least two weeks prior



- to advertisement.
- VII. The County shall not be responsible for wood products, biomass, or other forest products that do not sell or are determined to have no merchantable value. If mutually agreed upon by the Tahoe National Forest and the County, grant funds may be used to subsidize the processing, transportation, disposal, or removal of non-merchantable biomass or other material generated through project activities.

**PROJECT SPECIFICS**

**Jackass Fuel Break**

*Funding Source: Non-federal funds, federal funds, federal in-kind, and timber revenue*

This is a commercial forest management project on non-federal land that will be permitted under a CALFIRE Forest Resilience Exemption. Work will include Mechanical Thinning, Biomass utilization, Mastication, Limbing and chipping. Project would tie in to and expand recently completed Cabin Creek Project on USFS lands into Coldstream/Deerfield/Truckee crossroads communities addressing fuel reduction goals along HWY 89 near a traffic constriction point that is critical for Truckee and Tahoe Residents for evacuation during a wildfire event. All work will be completed on non-federal funds. Truckee Fire Protection District will be the sub-awardee. 150 acres of hazardous fuels reduction will be completed using federal funding. An additional 150 acres will be completed as match. Roles and responsibilities outlined in Appendix D

**SCHEDULE OF ITEMS:**

Item Number	Description	Unit of Measure	Quantity	Unit Price \$	Total \$
1	Hazardous Fuels Reduction (Federal Cash)	Acres	150	\$4,000	\$600,000
2	Hazardous Fuels Reduction (Cooperator Match)	Acres	150	\$2,300	\$345,000
3	Project Management	Hours	50	\$95	\$4,750

Hazardous Fuels Reduction

Mechanical Thinning, Biomass utilization, Mastication, Limbing and chipping to remove ladder fuels and small trees generally less than 16" DBH.

Project Management

Contract/ award development and administration, and project management and oversight will be completed by the Cooperator.



## APPENDIX B FINANCIAL PLAN

Incorporate a budget and associated breakdown. Forest Service form FS-1500-17 is recommended, although other formats may be used if there is sufficient detail.

Attachment:

USFS Agreement No.:  Mod. No.:

Cooperator Agreement No.:

**Note: This Financial Plan may be used when:**  
 (1) No program income is expected and  
 (2) The Cooperator is not giving cash to the FS and  
 (3) There is no other Federal funding

### Agreements Financial Plan (Short Form)

**Financial Plan Matrix:** Note: All columns may not be used. Use depends on source and type of contribution(s).

COST ELEMENTS	FOREST SERVICE CONTRIBUTIONS		COOPERATOR CONTRIBUTIONS		(e) Total
	(a) Noncash	(b) Cash to Cooperator	(c) Noncash	(d) In-Kind	
Direct Costs					
Salaries/Labor	\$14,820.00	\$4,750.00	\$0.00	\$0.00	\$19,570.00
Travel	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$330.00	\$0.00	\$0.00	\$0.00	\$330.00
Supplies/Materials	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Printing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$0.00	\$600,000.00	\$600,000.00	\$0.00	\$1,200,000.00
Other					\$0.00
<b>Subtotal</b>	<b>\$15,150.00</b>	<b>\$604,750.00</b>	<b>\$600,000.00</b>	<b>\$0.00</b>	<b>\$1,219,900.00</b>
Coop Indirect Costs		\$0.00	\$0.00		\$0.00
FS Overhead Costs	\$2,424.00				\$2,424.00
<b>Total</b>	<b>\$17,574.00</b>	<b>\$604,750.00</b>	<b>\$600,000.00</b>	<b>\$0.00</b>	<b>\$1,222,324.00</b>
<b>Total Project Value:</b>					<b>\$1,222,324.00</b>

Matching Costs Determination	
Total Forest Service Share =	(f)
(a+b) ÷ (e) = (f)	50.91%
Total Cooperator Share	(g)
(c+d) ÷ (e) = (g)	49.09%
Total (f+g) = (h)	(h)
	100.00%

### APPENDIX C

## Jackass Point to Deerfield Fuelbreak - 300 acres

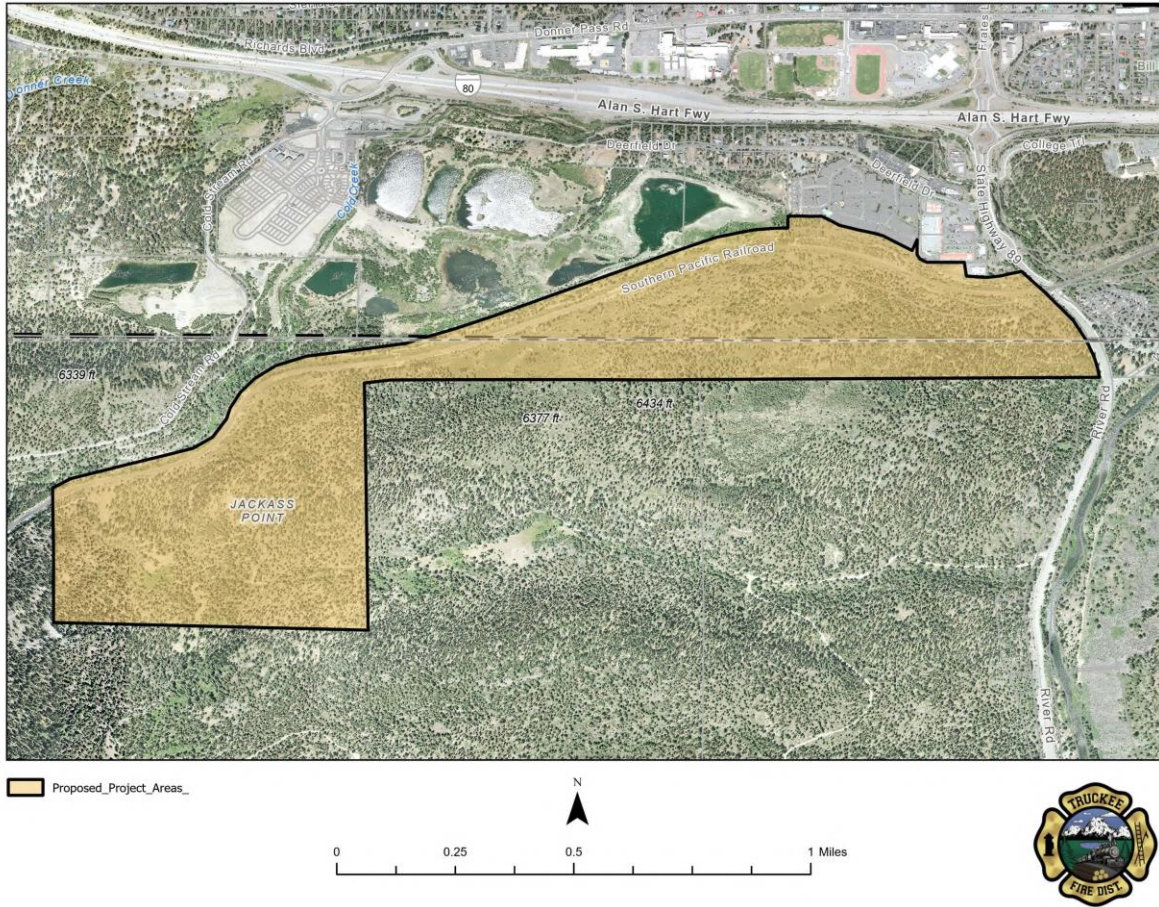


Figure 1. Jackass Fuel Break Project Boundary



## Appendix D

**R** Responsible - These are the people who actually do the work. They complete the task or deliverable. There can be multiple Responsible individuals.

**A** Accountable - This person is the owner of the work. They make the final decision, ensure the task is completed, and delegate as needed. There should only be one Accountable per task.

**C** Consulted - These are the subject matter experts or stakeholders who provide input, feedback, or guidance before the task is completed. Communication is two-way.

**I** Informed - These people need to be kept in the loop, usually after decisions are made or tasks are completed. Communication is one-way.

\* Indicates Forest Service project manager.

Partner - yellow

forest service – light green



	Forest Supervisor	District Ranger	Vegetation Management Officer	Silviculturist	Timber Management Officer*	Wildlife Biologist	Botanist	Hydrologist	Fuels	Roads	Archeologist	Partnership Coordinator	Timber Contractin Officer	Timber Sale Adminstrator	Nevada County Project Lead	Sub contractor/ Other County staff	Notes		
<b>TRUCKEE EVACUATION CORRIDOR ENHANCEMENT</b>																			
<i>Pre Implementation Milestones</i>																			
California Spotted Owl Surveys		A			I	R											I	Completed, PACS present and will impact project timeline	
American Goshawk Surveys		A			I	R												I	Completed
Heritage surveys		A			I						R							I	Completed
Heritage site evaluations		A			I						R							I	Funding permitting priority evaluations will be completed via 23-SA-11051700-020
Invasive weed surveys		A			I		R											I	Completed
Pesticide Use		C	A		I		C		C									R	Forest Pesticide Use Coordinator is always accountable, can not be transferred
Virtual Boundary Risk Matrix	A	C			R													I	Completed
Silv RX		I	I	A														I	Completed
Fuels RX		I		A					R									I	Completed
Unit Layout		A	I		R				C									I	Completed
Stand exams																			Not applicable for this project
Cruising		I	I		A													I	Completed
Appraisal		I	I		A													I	Completed, DR sig required
Sale area map development		I	I	I	I	I	I	I		C	I	I	C	C	A/R				Forest shall provide template
Harvest cards		A	I	C	R	C	C	C	C		C							I	Forest Service lead activity
Contract Development			I		I	I	I	I					R	C	A/R				Timber CO represents forest's interests and informs Forest Supervisor of any liabilities
Adverisement	I	I	I		I								I	I	A/R				
Approval of subcontractors		A	R	C	C	C	C	C	C	C	C	R	C	C	A/R				Partnership coordinator/VMO is responsible for documenting concurrence on subcontractor selection per GT&C and working with DR to identify which specialists should be consulted
Pre Operations Meeting		I	C	I	I	I	I	I	I	I	I	I	I	I	A/R				Forest Service will keep list of specialists to be invited. If specialists are not available cooperater can proceed as needed to keep project timeline. Ranger is consulted to ensure maximum specialist involvement.
Development of roads package		A			R					R								I	Completed, Project manager is R
<i>Implementation</i>																			
Surveys to lift limited operating periods		A			I	R												I	Wildlife is aware of this need and will provide updates as appropriate
Resource Flagging		A		R	R	R	R	R				R	R	R	A/R				YRRD staff will support flagging as available, County may support as well depending on specialist availability
Inspections and Control of Operations													R	R	A/R				
Sale closeout													C	R	A/R				
Roads work									C						A/R				No collection of funds anticipated. County will complete required road maitenance and improvement
<i>Post Implementation</i>																			
After action review project	I	C	C	C	C	C	C	C	C	C	C	C	C	C	A/R				