

COUNTY OF NEVADA

STATE OF CALIFORNIA

Chair Heidi Hall, District I

Supervisor Robb Tucker, District II

Vice Chair Lisa Swarthout, District III

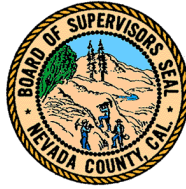
Supervisor Susan Hoek, District IV

Supervisor Hardy Bullock, District V

Tine Mathiasen, Chief Deputy Clerk of the Board

Alison Lehman, County Executive Officer

Katharine L. Elliott, County Counsel



BOARD OF SUPERVISORS

950 Maidu Avenue, Suite 200

Nevada City, CA 95959-8617

(530) 265-1480

Fax: (530) 265-9836

bdofsupervisors@nevadacountyca.gov

SUMMARY MINUTES

Date	Time	Location
Tuesday, October 14, 2025	9:00 AM	Board Chamber, First Floor Eric Rood Administrative Center 950 Maidu Avenue Nevada City, California

Roll Call:

Heidi Hall, 1st District

Robb Tucker, 2nd District

Lisa Swarthout, 3rd District

Susan Hoek, 4th District

Hardy Bullock, 5th District

STANDING ORDERS:

Chair Hall called the meeting to order at 9:00 a.m.

The Pledge of Allegiance was held.

No corrections and/or deletions to the agenda were noted.

*INDIVIDUAL BOARD MEMBER ITEM:

District IV Supervisor: Susan Hoek and District V Supervisor: Hardy Bullock

1. [SR 25-2128](#) Swearing-in of Armando Salud-Ambriz as Clerk-Recorder/Registrar of Voters for a term ending on January 4, 2027, at noon.

ACTION TAKEN: Chair Hall introduced the agenda item and provided an opportunity for the Clerk-Recorder/Registrar of Voters Ad Hoc Subcommittee members, Supervisors Hoek and Bullock, to speak to the process. Supervisors Hoek and Bullock congratulated Armando Salud-Ambriz upon his appointment to the position of Clerk-Recorder/Registrar of Voters for the County of Nevada.

Chair Hall provided an opportunity for public comment and no comments were received. Chair Hall closed public comment.

Armando Salud-Ambriz was sworn in as Clerk-Recorder/Registrar of Voters of the County of Nevada by Judge Robert Tice-Raskin.

CONSENT CALENDAR:

Public Health Director: Kathy Cahill

2. [SR 25-2074](#) Resolution approving the renewal of Nevada County's Health Care Program for Children in Foster Care (HCPFC), for a budget total of \$479,490 for fiscal year 2025/26, and authorizing the Chair of the Board of Supervisors to sign the Plan Certifications.

Adopted.

Enactment No: RES 25-472

3. [SR 25-2089](#) Resolution approving the acceptance of additional funding for Nevada County's Comprehensive Tobacco Control Plan through Contract Number: CTCP-21-29, increasing revenue funds from \$1,050,000 to \$1,650,000 (an increase of \$600,000), and extending the agreement termination date through June 30, 2027.

Adopted.

Enactment No: RES 25-473

Housing and Community Services Director: Tyler Barrington

4. [SR 25-2080](#) Resolution approving a renewal contract between the County of Nevada and Sierra Roots pertaining to the provision of a warming shelter for Grass Valley and Nevada City, in the maximum amount of \$75,000 for the contract term of September 1, 2025, through June 30, 2026, and directing the Auditor-Controller to release \$23,273 from the Board Priorities Assignment in the General Fund, and authorizing and directing the Auditor-Controller to amend the Housing & Community Services and Other Sources & Uses budget for fiscal year 2025/26, and authorizing the Chair of the Board of Supervisors to execute the renewal contract. (4/5 Affirmative vote required)

Adopted.

Enactment No: RES 25-474

5. [SR 25-2096](#) Resolution authorizing a joint application to be submitted by the County of Nevada with Advocates for Mentally Ill Housing, Inc., to the Department of Housing and Community Development, in response to the Notice of Funding Availability, and to jointly apply for participation in the Homekey+ Scattered Residential Sites Program and Homekey+ grant funds, in a total amount not to exceed \$7,200,000, and authorizing the Director of Behavioral Health, or their designee, to execute the application.

Enactment No: RES 25-475

6. [SR 25-2112](#) Resolution authorizing a joint application to be submitted by the County of Nevada with Advocates for Mentally Ill Housing, Inc., to the Department of Housing and Community Development, in response to the Notice of Funding Availability, and to jointly apply for participation in the Homekey+ Veteran's Housing Program and Homekey+ grant funds, in a total amount not to exceed \$8,000,000, and authorizing the Director of Behavioral Health, or their designee, to execute the application.

Adopted.

Enactment No: RES 25-476

Sheriff-Coroner/Public Administrator: Shannan Moon

7. [SR 25-2070](#) Resolution approving a Software as a Service contract between the Nevada County Sheriff's Office and the Peregrine Platform, for fiscal years 2025/26, 2026/27, and 2027/28, in the amount of \$108,000 in year one, \$111,240 in year two, and \$114,570 in year three, for a total cost over the 36-month contract of \$333,810, and approving the related budget amendment, and authorizing the Nevada County Sheriff to execute the contract. (4/5 Affirmative vote required)

Adopted.

Enactment No: RES 25-477

8. [SR 25-2105](#) Resolution authorizing the Nevada County Sheriff's Office to contract with RADCO Construction to design and build a Dispatch Radio Tower in the amount of \$495,900 plus a \$49,590 contingency for a total not to exceed amount of \$545,490, for the contract term of October 14, 2025, through December 31, 2026, and authorizing the Chair of the Board of Supervisors to execute the contract.

Adopted.

Enactment No: RES 25-478

9. [SR 25-2106](#) Resolution accepting the Byrne State Crisis Intervention Program (SCIP) Cohort 2 Grant from the Board of State and Community Corrections (BSCC) in the amount of \$660,489, that will be used to partially fund the Co-Responder Mobile Crisis Teams for the period beginning August 1, 2025, through September 30, 2027, and authorizing the Nevada County Sheriff to sign the award documents.

Adopted.

Enactment No: RES 25-479

Acting Clerk-Recorder/Registrar of Voters: Corey O'Hayre

10. [SR 25-2107](#) Resolution approving a contract between the County of Nevada and Kofile Technologies, Inc., in the maximum amount of \$65,000, for services related to the Restrictive Covenant Modification Program (AB1466 & Resolution 23-209), and for the preservation, imaging, and microfilming of historical records for the Nevada County Clerk-Recorder's office, and authorizing the Purchasing Agent, or their designee, to execute the contract.

Adopted.

Enactment No: RES 25-480

District Attorney: Jesse Wilson

11. [SR 25-2117](#) Resolution amending Resolution 24-328 to redistribute funding allocations to cover toxicology costs for the remainder of fiscal year 2025/26.

Adopted.

Enactment No: RES 25-481

12. [SR 25-2092](#) Resolution authorizing the District Attorney's Office to submit a grant application to the California Office of Emergency Services for the Violence Against Women Vertical Prosecution Program, and authorizing the District Attorney, or their designee, or their Grant Subaward Authorized Agents, to execute all required grant documents.

Adopted.

Enactment No: RES 25-482

Public Works Director: David Garcia

13. [SR 25-2084](#) Resolution approving an agreement for snow removal services between the County of Nevada and the Town of Truckee in the Glenshire/Hirschdale area of Eastern Nevada County in an amount not to exceed \$100,000 for fiscal year 2025/26, and authorizing the Purchasing Agent, or their Designee, to execute the contract. (District V)

Adopted.

Enactment No: RES 25-483

14. [SR 25-2103](#) Resolution authorizing the execution of Standard Agreement No. 64BA24-02457, between the County of Nevada and the State of California Department of Transportation (Caltrans), and accepting the Federal Transit Administration (FTA) Section 5311 (49 U.S.C. Section 5311) Operating Grant Funds in the Amount of \$681,744 for Federal fiscal year 2024, and authorizing the Chair of the Board of Supervisors to execute the agreement. (Districts I, II, III, IV) (Transit)
Adopted.
Enactment No: RES 25-484
15. [SR 25-2085](#) Resolution approving an Amendment to the contract between the County of Nevada and Sauers Engineering, Inc., for professional engineering services for the North San Juan Fire Suppression Project, extending the term of the contract to December 31, 2027, and authorizing the Chair of the Board of Supervisors to execute the amendment. (District IV)
Adopted.
Enactment No: RES 25-485
16. [SR 25-2102](#) Resolution rescinding Resolution 25-186 and approving Amendment No. 1A to the agreement between the County of Nevada and Paratransit Services for the Management and Operation of Specialized Paratransit Services in Western Nevada County, and authorizing the Chair of the Board of Supervisors to execute the amendment. (Districts I, II, III, IV) (Transit)
Adopted.
Enactment No: RES 25-486

Human Resources Interim Director: Susan Kadera

17. [SR 25-2073](#) Resolution approving an Amendment to the professional services contract between the County of Nevada and Oppenheimer Investigations Group, increasing the Contract amount by \$65,000 for a maximum contract price of \$115,000, and authorizing the Chair of the Board of Supervisors to encumber the funds and execute the amendment.
Adopted.
Enactment No: RES 25-487
18. [SR 25-2108](#) Resolution amending Authorized Personnel Staffing Resolution 25-326, as amended, effective October 14, 2025.
Adopted.
Enactment No: RES 25-488

19. [SR 25-2109](#) Resolution amending Authorized Personnel Salary Resolution 25-327, as amended, effective October 14, 2025.

Adopted.

Enactment No: RES 25-489

Facilities Management Director: Justin Drinkwater

20. [SR 25-2034](#) Resolution approving the Partnership Agreement for the Collaborative Stakeholder Structure for the Revitalizing Western Nevada County Veterans' Halls project between the County of Nevada, FREED Center for Independent Living (FREED) in collaboration with Aging and Disability Resource Connection (ADRC), Gold Country Senior Services (GCSS), and Interfaith Food Ministry of Nevada County (IFM), and authorizing the Chair of the Board of Supervisors to execute the agreement.

Adopted.

Enactment No: RES 25-490

21. [SR 25-2094](#) Resolution approving the Notice of Acceptance and Completion of the contract between the County of Nevada and Sierra Asphalt, Inc. of Rancho Cordova, CA, for the Rehabilitation and Sealing of the County Government Center Campus Parking Areas and Service Roads Project, located at 950 Maidu Avenue, Nevada City, CA, with contract costs totaling \$384,400, and directing the Clerk of the Board to record the Notice in accordance with Civil Code Section 9208.

Adopted.

Enactment No: RES 25-491

County Librarian: Nick Wilczek

22. [SR 25-2093](#) Resolution approving the purchase of furniture for the Gene Albaugh Community Room, located within the Madelyn Helling Library Branch, in the amount of \$27,276, and directing the Auditor-Controller to amend the fiscal year 2025/26 Library Budget. (4/5 Affirmative vote required)

Adopted.

Enactment No: RES 25-492

Chief Deputy Clerk of the Board: Tine Mathiasen

23. [SR 25-2121](#) Certificate of Recognition for Kimberlee Veale, "Nevada County Teacher of the Year" 2026.

Recognized.

24. [SR 25-2111](#) Reappointment of Annie Mikal-Heine as Low-Income Sector member to the Adult and Family Services Commission for a two-year term ending April 30, 2027.
Reappointed.
25. [SR 25-2068](#) Reappointments to the Assessment Appeals Board of Nicole Phillips as alternate member for a one-year term ending September 30, 2026, and reappointment of James Rees as Regular member for a three-year term ending September 30, 2028.
Reappointed.
26. [SR 25-2118](#) Resolution approving the appointments of Sushila Mertens and Richard Sharkey to the Nevada Cemetery District to fill unexpired four-year terms beginning on October 14, 2025, and ending on July 1, 2028.
Adopted.
Enactment No: RES 25-493
27. [SR 25-2087](#) Acceptance of the Board of Supervisors July 8, July 22, August 12, August 26, September 9, September 22, and September 23, 2025, minutes.
Accepted.

ACTION TAKEN: Chair Hall introduced the consent calendar and provided an opportunity for public comment. No comments were received and Chair Hall closed public comment for the items on consent.

Motion made by Supervisor Swarthout and seconded by Supervisor Bullock to adopt the consent calendar. On a roll call vote, the motion passed unanimously.

PUBLIC COMMENT:

- [SR 25-2110](#) Members of the public shall be allowed to address the Board of Supervisors on items not appearing on the agenda that are of interest to the public and are within the subject matter jurisdiction of the Board. (Please refer to page 8 for information on the various options available for members of the public to provide comment in both western and eastern county.)

ACTION TAKEN: Chair Hall opened the opportunity for public comment. Public comment was received and Chair Hall closed public comment.

DEPARTMENT HEAD MATTERS:*County Executive Officer: Alison Lehman**

28. [SR 25-2091](#) Resolution approving a revised Pension Management Policy.

Adopted.

Enactment No: RES 25-494

ACTION TAKEN: Erin Mettler, Deputy County Executive Officer/Chief Fiscal Officer, and Andrew Flynn, Managing Director, California Municipal Advisors (CalMuni), provided a presentation regarding Nevada County's Pension Management Policy and recommendations for updating the Policy, adopted in 2019. The 2023/24 Nevada County Civil Grand Jury issued a report recommending for the County prepare a comprehensive plan to eliminate the County's unfunded pension liabilities. Staff moved forward with the process of refreshing the Policy, and contracted with Weist Law and California Municipal Advisors as consultants with expertise in CalPERS pension management tools. The consultants, along with the County's Debt Advisory Committee (Auditor-Controller, Treasurer-Tax Collector and Deputy County Executive Officer/CFO), prepared the policy and policy addendum that is presented for Board consideration. Upon approval, staff will work with Weist Law and CalMuni to develop a funding plan for Fiscal Year (FY) 2026/27, which will be incorporated into the Fiscal Year 2026/27 proposed budget.

Board questioning and discussion ensued.

Chair Hall provided an opportunity for public comment and comments were received. Chair Hall closed public comment.

MOTION: Motion made by Supervisor Swarthout and seconded by Supervisor Bullock to adopt Resolution 25-494, approving a revised Pension Management Policy. On a roll call vote, the motion passed unanimously.

INDIVIDUAL BOARD MEMBER ITEM:*District IV Supervisor: Susan Hoek**

29. [SR 25-2100](#) Resolution proclaiming 2025 as the 40th anniversary of the National Alliance on Mental Illness in Nevada County.

Adopted.

Enactment No: RES 25-495

ACTION TAKEN: Following a short break, Chair Hall called the meeting back into order. Phebe Bell, Behavioral Health Director, spoke to the important role played by families and loved ones of individuals who are experiencing mental illness, and the importance of having a strong National Alliance on Mental illness (NAMI), which is dedicated to building better lives to those affected by mental illness. Lael Walz, Mental Health Advocate, NAMI Nevada County, reported on the work of Nevada County's local chapter of NAMI, which supports local individuals and their families experiencing mental health illness.

The Board members and Alison Lehman, County Executive Officer, thanked Lael Walz and NAMI Nevada County for their efforts on behalf of individuals and their families who are impacted by mental illness. Chair Hall provided an opportunity for public comment, and no comments were received. Chair Hall closed public comment.

MOTION: Motion made by Supervisor Hoek and seconded by Supervisor Tucker, to adopt Resolution 25-495, proclaiming 2025 as the 40th anniversary of the National Alliance on Mental Illness in Nevada County. On a roll call vote, the motion passed unanimously.

***DEPARTMENT HEAD MATTERS:**

Office of Emergency Services Director: Alex Keeble-Toll

30. [SR 25-2090](#) Resolution approving the contract between the Nevada County Office of Emergency Services and Mason, Bruce and Girard for the Woodpecker Ravine Shaded Fuel Break Phase 2 Project (CAL FIRE 5GA22209) in the amount of \$400,000, for use during the period of September 11, 2025, through June 30, 2026, and authorizing the Director of Emergency Services, or their designee, to execute the contract.

Adopted.

Enactment No: RES 25-496

ACTION TAKEN: Alex Keeble-Toll, Office of Emergency Services (OES) Director, reported on the Woodpecker Ravine Shaded Fuel Break Phase 2 of the Project, which is located within high/very high fire hazard severity zones just southeast of Grass Valley. Phase 2 proposes to treat 726 acres, bringing the total acreage of the Woodpecker Ravine Project to 1,136 acres.

Board questioning and discussion ensued. Chair Hall provided an opportunity for public comment and no comments were received. Chair Hall closed public comment.

MOTION: Motion made by Supervisor Bullock and seconded by Supervisor Hoek to approve the contract for the Woodpecker Ravine Shaded Fuel Break Phase 2 Project and adopt Resolution 25-496. On a roll call vote, the motion passed unanimously.

***INDIVIDUAL BOARD MEMBER ITEM:**

District III Supervisor: Lisa Swarthout and District IV Supervisor: Susan Hoek

31. [SR 25-2104](#) Resolution approving the determination to not open the County Master Property Tax Allocation Agreement.

Adopted.

Enactment No: RES 25-497

ACTION TAKEN: Craig Griesbach, Director of Information and General Services, and Patrick Eidman, Assistant County Executive Officer, provided a presentation regarding property tax revenues that are distributed to local taxing entities each year, including independent special districts such as Resource Conservation District, Cemetery Districts, and Fire Districts. Board of Supervisor's Resolution 81-316, amended by Resolution 06-162, established a basis by which special districts receive their apportionment. Director Griesbach and Assistant CEO Eidman reported that due to antiquated structural challenges within the States Revenue and Taxation Code, property tax allocation factors, and varied support for additional assessments from the voting public, Nevada County's fire districts have struggled to remain fiscally solvent over the past several years. Nevada County has supported local fire districts through legislative advocacy, specific funding allocations for projects, grants, and operation expenses, and other opportunities. Beginning in 2023, an effort to consolidate some fire districts has been in process through the Local Area Formation Committee (LAFCo), and in 2025 Nevada County received requests from 1) Nevada County Consolidated Fire and Ophir Hill Fire Protection Districts, and 2) Penn Valley Fire Protection and Rough and Ready Protection Districts, to open the County Master Property Tax Allocation Agreement.

The requests were reviewed by the Fire Service Consolidation Ad-Hoc Subcommittee members, Supervisors Swarthout and Hoek, and as they were found to negatively impact other special districts, are recommending that the Board reject the requests and approve the proposed Resolution to not open the Master Property Tax Allocation Agreement, while continuing to support their reorganization efforts.

Staff responded to Board questioning and discussion ensued. Chair Hall provided an opportunity for public comment and comments were received. Chair Hall closed public comment.

Chair Hall summarized the discussion for moving forward. Board discussion ensued regarding opening of a second Ad-Hoc Subcommittee for Nevada County Consolidated and Ophir Hill Fire Protection Districts' consolidation. Alison Lehman, County Executive Officer, recommended the Board keep the current Ad-Hoc as is and have staff work with the Chair on how to assist Nevada County Consolidated and Ophir Hill Fire Protection District with their consolidation. Board Order BO-25-04 was opened requesting staff email the Board information on how they can provide legislative support.

MOTION: Motion made by Supervisor Swarthout and seconded by Supervisor Hoek adopting Resolution 25-497, to not open the County Master Property Tax Allocation Agreement. On a roll call vote, the motion passed unanimously.

***ANNOUNCEMENTS:**

ACTION TAKEN: Updates were provided by the Board members and County Executive Officer.

***CLOSED SESSION:**

32. [SR 25-2131](#) Pursuant to Government Code section 54956.8, County Counsel is requesting a closed session regarding real property negotiations. The negotiator for the County is Ryan Gruver, Director of Health and Human Services Agency. Items under negotiation concern the price and terms of payment, and a lease interest for the property located at 12315 Deerfield Dr., Truckee, CA 96161-018-760-007. The negotiator for the property is agent Ron Heming.

ACTION TAKEN: Katharine Elliott, County Counsel, read the title of the closed session item into the record and the Board members entered into closed session.

Following closed session, the Board members returned to the Chamber and Chair Hall called the meeting back into order. Counsel Elliott reported that closed session was held, and direction was given to staff.

ADJOURNMENT:

ACTION TAKEN: Chair Hall adjourned the meeting at 12:44 p.m.