



RESOLUTION No. 19-244

OF THE BOARD OF SUPERVISORS OF THE COUNTY OF NEVADA

RESOLUTION APPROVING EXECUTION OF AMENDMENT A04 TO THE RENEWAL AGREEMENT NUMBER 15-10096 WITH THE CALIFORNIA DEPARTMENT OF PUBLIC HEALTH FOR THE WOMEN, INFANTS, AND CHILDREN (WIC) SUPPLEMENTAL NUTRITION PROGRAM (RES. 15-444; RES. 16- 344; RES. 17-480; RES. 18-335)

WHEREAS, per Resolution 15-444 the Board of Supervisors approved Agreement Number 15-10096 with the California Department of Public Health (CDPH) for the County's Women, Infants, and Children (WIC) Supplemental Nutrition Program; and

WHEREAS, the Agreement was subsequently amended as approved per Resolution 16-344, which increased the maximum amount; and

WHEREAS, the Agreement was subsequently amended again as approved per Resolution 17-480 which shifted funds for Federal Fiscal Years 2016/17, 2017/18 and 2018/19 and revised the Scope of Work to coincide with Federal Guidelines; and

WHEREAS, the Agreement was subsequently amended again as approved per Resolution 18-335 which shifted funds between budget lines of the state agency approved budgets for Federal Fiscal Years 2017/18 and 2018/19.

WHEREAS, the WIC Program provides beneficial services to the community including: supplemental food vouchers, nutrition education, and referral services for eligible pregnant, breastfeeding, and postpartum women, infants and children under the age of five; and

WHEREAS, Amendment A04 shifts funds between budget lines of the state agency approved budgets for Federal Fiscal Year 2018/19.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of Supervisors of the County of Nevada, State of California that Amendment A04 to Agreement Number 15-10096 with the California Department of Public Health which shifts funds between budget lines of the state agency approved budgets for Federal Fiscal Year 2018/19 for the Women, Infants, and Children (WIC) Supplemental Nutrition Program in the maximum amount of \$2,683,081 for the agreement term of October 1, 2015 through September 30, 2019 be and hereby is approved in substantially the form attached hereto and that the Chair of the Board of Supervisors be and is hereby authorized to execute the Amendment on behalf of the County of Nevada.

Funds to be deposited into revenue account: 1589-40102-492-3401/446080.

PASSED AND ADOPTED by the Board of Supervisors of the County of Nevada at a regular meeting of said Board, held on the 11th day of June, 2019, by the following vote of said Board:

Ayes: Supervisors Heidi Hall, Edward Scofield, Dan Miller, Susan K. Hoek and Richard Anderson.

Noes: None.

Absent: None.

Abstain: None.

ATTEST:

JULIE PATTERSON HUNTER
Clerk of the Board of Supervisors

By: 



Richard Anderson, Chair

6/11/2019 cc: PH(2)
AC* (hold)

8/21/2019 cc: PH*
AC* (Release)

Check here if additional pages are added: ___ Page(s)

Agreement Number 15-10096	Amendment Number A04
Registration Number:	

1. This Agreement is entered into between the State Agency and Contractor named below:

State Agency's Name California Department of Public Health	Also known as CDPH or the State
Contractor's Name County of Nevada	(Also referred to as Contractor)
2. The term of this Agreement is: **October 1, 2015** through **September 30, 2019**
3. The maximum amount of this Agreement after this amendment is: **\$ 2,683,081**
 Two Million Six Hundred Eighty-Three Thousand Eighty-One Dollars
4. The parties mutually agree to this amendment as follows. All actions noted below are by this reference made a part of the Agreement and incorporated herein:
 - I. **Purpose of amendment:** *This amendment shifts funds for fiscal year 4 of the Exhibit B, Attachment I and II Budget and Detail Worksheet in order to compensate the Contractor for actual expenditures invoiced.*
 - II. *Certain changes made in this amendment are shown as: Text additions are displayed in **bold and underline**. Text deletions are displayed as strike through text (i.e., ~~Strike~~).*

All other terms and conditions shall remain the same.

IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto.

CONTRACTOR		CALIFORNIA Department of General Services Use Only
Contractor's Name (If other than an individual, state whether a corporation, partnership, etc.) County of Nevada		<div style="border: 2px solid blue; padding: 10px; width: fit-content; margin: auto;"> <p style="margin: 0;">APPROVED</p> <p style="margin: 0; color: red; font-size: 1.2em;">AUG - 6 2019</p> <p style="margin: 0; font-size: 0.8em;">OFFICE OF LEGAL SERVICES DEPT. OF GENERAL SERVICES</p> </div> <div style="margin-top: 20px;"> <input type="checkbox"/> Exempt per: K </div>
By (Authorized Signature) 	Date Signed (Do not type) 6/4/2019	
Printed Name and Title of Person Signing Richard Anderson, Chair, Board of Nevada County Supervisors		
Address 950 Maidu Avenue Nevada City, CA 95959		
STATE OF CALIFORNIA		
Agency Name California Department of Public Health		
By (Authorized Signature) Chief, Contracts & Purchasing Services	Date Signed (Do not type) 07/24/2019	
Printed Name and Title of Person Signing Jeffrey Mapes, Chief, Contracts Management Unit		
Address 1616 Capitol Avenue, Suite 74.262, MS 1802, P.O. Box 997377, Sacramento, CA 95899-7377		

**Exhibit B, Attachment I A3-A4
Budget**

	Year 1	Year 2	Year 3	Year 4			Totals	Total Adj.	Totals Amendment
	10/1/2015 - 9/30/2016	10/1/2016 - 9/30/2017	10/1/2017 - 9/30/2018	10/1/2018 - 9/30/2019					
	Budget Amendment	Budget Amendment	Budget Amendment	Budget	Budget Adj.	Budget Amendment			
Personnel									
Total Salaries and Wages	304,288	316,207	342,815	350,091	-	350,091	1,313,401	-	1,313,401
Fringe Benefits	202,321	203,921	205,346	209,704	(1,925)	207,779	821,292	(1,925)	819,367
Personnel	506,609	520,128	548,161	559,795	(1,925)	557,870	2,134,693	(1,925)	2,132,768
Operating Expenses	Budget Amendment	Budget Amendment	Budget Amendment	Budget	Budget Adj.	Budget Amendment	Totals	Adj.	Total Amendment
Minor Equipment	7,200	-	-	-	-	-	7,200	-	7,200
General Office Expenses	15,070	24,251	8,126	1,921	2,156	4,077	49,368	2,156	51,524
Training	3,000	3,600	3,275	3,050	-	3,050	12,925	-	12,925
Travel	4,860	5,290	670	-	-	-	10,820	-	10,820
Professional Certifications	-	-	-	-	-	-	-	-	-
Outreach	1,000	500	-	-	-	-	1,500	-	1,500
Media/Promotion	-	-	-	-	-	-	-	-	-
Program Materials	-	-	-	-	-	-	-	-	-
Vehicle Maintenance	-	-	-	-	-	-	-	-	-
Audit	-	-	-	-	-	-	-	-	-
Facility Costs (See Exhibit B Attachment III for breakdown)	38,772	38,772	38,772	38,772	-	38,772	155,088	-	155,088
Operating Expenses	69,902	72,413	50,843	43,743	2,156	45,899	236,901	2,156	239,057
Major Equipment	Budget Amendment	Budget Amendment	Budget Amendment	Budget	Budget Adj.	Budget Amendment	Totals	Adj.	Total Amendment
Telephone System	-	-	-	-	-	-	-	-	-
Information Technology Equipment	-	-	-	-	-	-	-	-	-
Vehicle (s)	-	-	-	-	-	-	-	-	-
Photocopy Equipment	-	-	-	-	-	-	-	-	-
Major Equipment	-	-	-	-	-	-	-	-	-
Subcontracts	Budget Amendment	Budget Amendment	Budget Amendment	Budget	Budget Adj.	Budget Amendment	Totals	Adj.	Total Amendment
Subcontracts	20,800	17,700	9,625	7,200	-	7,200	55,325	-	55,325
Indirect Costs	Budget Amendment	Budget Amendment	Budget Amendment	Budget	Budget Adj.	Budget Amendment	Totals	Adj.	Total Amendment
Indirect Costs	60,793	62,415	65,779	67,175	(231)	66,944	256,162	(231)	255,931
TOTAL COSTS	658,104	672,656	674,408	677,913	-	677,913	2,683,081	-	2,683,081

Exhibit B Attachment II A3 A4
Detail Worksheet

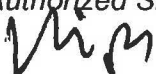
Personnel			Year 1		Year 2		Year 3		Year 4				Totals	Totals Adj.	Totals Amend						
	Exhibit A SOW 6.A	Exhibit A Attach I	Current Base Annual Salary Minimum	Current Base Annual Salary Amend	Current Base Annual Salary Maximum	Current Base Annual Salary Amend	FTE	Budget Amend	FTE	Budget Amend	FTE	Budget Amend				FTE	FTE Amend	Budget	Budget Adj.	Budget Amend	
WIC Director	1-18, 20-22	1-8	75,327		91,959		1.00	78,365	1.00	86,663	1.00	87,361	1.00		87,361		87,361	339,750	-	339,750	
WIC Nutritionist	1-9, 12, 15	1-4, 7	68,176		83,229		0.75	50,678	0.75	55,484	0.75	59,300	0.75		59,300		59,300	224,762	-	224,762	
Senior WIC Nutrition Assistant	1-9, 12, 18	1-4, 5-7	40,992		50,042		1.00	39,824	1.00	42,248	1.00	46,289	1.00		46,289		46,289	174,650	-	174,650	
WIC Nutrition Assistant (1) (2)	1, 9, 12	1-4, 7	40,992		50,042		0.40	18,320	0.40	18,320	0.40	21,293	0.40		21,293		21,293	79,226	-	79,226	
WIC Nutrition Assistant / Peer Counselor	1, 9, 12	1-4, 7-8	37,100		45,291		1.00	32,621	1.00	35,319	1.00	40,762	1.00		45,081		45,081	153,783	-	153,783	
WIC Nutrition Assistant (1)	1, 9, 12	1-4, 7-8	37,100		45,291		1.00	31,001	1.00	33,528	1.00	40,762	1.00		43,552		43,552	148,843	-	148,843	
Peer Counselor	9, 12	8	33,577		40,991		1.45	45,164	1.40	42,566	1.30	45,871	1.40		46,038		46,038	179,639	-	179,639	
Program Manager	4-5, 8, 11, 16-17, 19-20	5	96,477		117,779		0.08	8,315	0.02	2,079	0.01	1,177	0.01		1,177		1,177	12,748	-	12,748	
Overtime (3)																					
Total Salaries and Wages								304,288		316,207		342,815			350,091		350,091	1,313,401		1,313,401	
Fringe Benefits (4)							Percent	Budget Amend	Percent	Budget Amend	Percent	Budget Amend	Percent		Budget	Percent Amend	Budget Amend		Budget Adj.	Budget Amend	
							66.49%	202,321	64.49%	203,921	59.90%	205,346	59.90%		209,704	59.3500%	207,779		821,292	(1,925)	819,367
Total Personnel								506,609		520,128		548,161			559,795		557,870	2,134,693		2,132,768	
Operating Expenses	Exhibit A SOW	Exhibit A Attach I						Budget Amend		Budget Amend		Budget Amend			Budget	Budget Adj.	Budget Amend		Budget Adj.	Budget Amend	
Minor Equipment (5)	17, 18	1-9						7,200										7,200		7,200	
General Office Expenses (5)	EXA1.C, 17, 18	1-9						15,070		24,251		8,126		1,921	2,156	4,077		49,368	2,156	51,524	
Training	7	1-9						3,000		3,600		3,275		3,050		3,050		12,925		12,925	
Travel	8							4,860		5,290		670						10,820		10,820	
Professional Certifications	4, 5																				
Outreach		5						1,000		500								1,500		1,500	
Media/Promotion		5																			
Program Materials	6	1-9																			
Vehicle Maintenance(6)	8, 19																				
Audit	9, 10, 12-14																				
Facility Costs (See Exhibit B Attachment III for breakdown) (7)	11							38,772		38,772		38,772		38,772		38,772		155,088		155,088	
Total Operating Expenses								69,902		72,413		50,843			43,743	2,156	45,899	236,901	2,156	239,057	
Major Equipment (8) unit cost must be \$5,000 or more	Exhibit A SOW	Exhibit A Attach I						Budget Amend		Budget Amend		Budget Amend			Budget	Budget Adj.	Budget Amend		Budget Adj.	Budget Amend	
Telephone System	17	1-9																			
Information Technology Equipment	17, 18, 20, 21	1-9																			
Vehicle (s)	8, 17, 18, 19																				
Photocopy Equipment	6, 17, 18																				
Total Major Equipment																					
Subcontracts (9)	Exhibit A SOW	Exhibit A Attach I						Budget Amend		Budget Amend		Budget Amend			Budget	Budget Adj.	Budget Amend		Budget Adj.	Budget Amend	
Lisa Robinson - IBCLC support (Provide Breastfeeding/Lactation support services to participants)								13,000		10,500		2,425						25,925		25,925	
Kristine Jessen-Mather - IBCLC support (Provide Breastfeeding/Lactation support services to participants)								7,800		7,200		7,200		7,200		7,200		29,400		29,400	
Total Subcontracts								20,800		17,700		9,625			7,200		7,200	55,325		55,325	
Total Indirect Costs							Percent	Budget Amend	Percent	Budget Amend	Percent	Budget Amend	Percent		Budget	Percent Amend	Budget Amend		Budget Adj.	Budget Amend	
							% of Total Personnel Costs	12.0000%	60,793	12.0000%	62,415	12.0000%	65,779	12.0000%	67,175		66,944	256,162	(231)	255,931	
Total Costs								658,104		672,656		674,408			677,913		677,913	2,683,081		2,683,081	
								658,104.00		672,656.00		674,408.00			677,913.00		677,913.00				
								-		-		-			-		-				
								0		0		0			0		0				

(1) Bilingual - Positions that receive Bilingual pay will show a higher salary. Justification will be kept on file with the original contract.
(2) Longevity, Retention, Differential and COLA - Positions that receive these compensations will show a higher salary. Justification and Union Contract will be kept on file with the original contract.
(3) Overtime - Is budgeted for up to a 3% increase for each year.
(4) Fringe Benefits - Any fringe benefit Years 1-4 that exceeds 50% will need a written justification.
(5) General Office Expenses - Effective this year, pursuant to new OMB rules, Minor Equipment, and General Office Expenses, will include Desks, Computers, Chairs, Tables, Modular furniture, Monitors and printers.
(6) Vehicle Maintenance - maintenance over \$500 will need CDPH/WIC Division approval.
(7) Facility Costs - Includes Rent, Janitorial, Security, Maintenance and Utilities
(8) Major Equipment - Refer to Exhibit D(F) page 3, Paragraph 3 for instructions; Vehicle(s)-Will be used for Facility Site Visits, Conferences, Trainings, and Outreach. Unit cost must be \$5,000 or more.
(9) Subcontractors - List the subcontractor's name and short list of services provided. If the subcontractor has not been selected, enter TBD and list of services to be provided.

Pursuant to Public Contract Code section 2010, a person that submits a bid or proposal to, or otherwise proposes to enter into or renew a contract with, a state agency with respect to any contract in the amount of \$100,000 or above shall certify, under penalty perjury, at the time the bid or proposal is submitted or the contract is renewed, all of the following:

1. CALIFORNIA CIVIL RIGHTS LAWS: For contracts executed or renewed after January 1, 2017, the contractor certifies compliance with the Unruh Civil Rights Act (Section 51 of the Civil Code) and the Fair Employment and Housing Act (Section 12960 of the Government Code); and
2. EMPLOYER DISCRIMINATORY POLICIES: For contracts executed or renewed after January 1, 2017, if a Contractor has an internal policy against a sovereign nation or peoples recognized by the United States government, the Contractor certifies that such policies are not used in violation of the Unruh Civil Rights Act (Section 51 of the Civil Code) or the Fair Employment and Housing Act (Section 12960 of the Government Code).

CERTIFICATION

I, the official named below, certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.	<i>Federal ID Number</i> 94-6000526
<i>Proposer/Bidder Firm Name (Printed)</i> County of Nevada	
<i>By (Authorized Signature)</i> 	
<i>Printed Name and Title of Person Signing</i> Richard Anderson, Chair, Board of Supervisors	
<i>Date Executed</i> 6/11/2019	<i>Executed in the County and State of</i> Nevada California