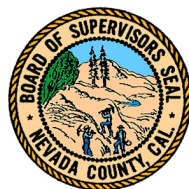


COUNTY OF NEVADA

STATE OF CALIFORNIA

Supervisor Heidi Hall, District I
Vice Chair Supervisor Ed Scofield, District II
Supervisor Dan Miller, District III
Chair Susan Hoek, District IV
Supervisor Hardy Bullock, District V

Julie Patterson Hunter, Clerk of the Board
Alison Lehman, County Executive Officer
Katharine L. Elliott, County Counsel



BOARD OF SUPERVISORS

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SUMMARY MINUTES - Draft

<u>Date</u>	<u>Time</u>	<u>Location</u>
Tuesday, February 8, 2022	9:00 AM	Board Chambers, First Floor Eric Rood Administrative Center 950 Maidu Avenue Nevada City, California

REGULAR MEETING: 9:00 AM

Rollcall: The following Supervisors present:

Heidi Hall, 1st District
Ed Scofield, 2nd District
Dan Miller, 3rd District
Susan Hoek, 4th District
Hardy Bullock, 5th District

STANDING ORDERS:

Chair Hoek called the meeting to order at 9:00 a.m.

Pledge of Allegiance was held.

Corrections and/or deletions to agenda.

ACTION TAKEN: Julie Patterson Hunter, Clerk of the Board, reported that closed captioning was unavailable for the meeting. Information and General Services was working on the issue and the system should be back up for the February 22, 2022 meeting.

COMMUNITY PRESENTATIONS:

Clerk of the Board: Julie Patterson Hunter

- [SR 22-0118](#) Resolution proclaiming March 2022 as "Youth Art Month" in Nevada County.
Adopted.
Enactment No: RES 22-075

ACTION TAKEN: Scott Lay, Nevada County Superintendent of Schools, provided a PowerPoint presentation entitled Youth Art Month: Young at Art. Superintendent Lay reported that even during the pandemic Art education has been a priority in Nevada County's schools, and is integrated throughout all subjects. Nevada County's Strategic Arts Plan for 2020-2025 includes three main goals; 1) Supporting schools to understand and use the Arts Standards and Framework; 1) Coordinating resources to support Arts Education; and 3) Ensuring the sustainability of Arts Education in Nevada County. Superintendent Lay reported that STEAM Exposition 2022 is scheduled this spring, and will highlight Science, Technology, Engineering, Arts, and Math.

Board questioning and discussion ensued.

Chair Hoek provided an opportunity for public comment and Lisa Swarthout, Center for the Arts Board member, invited everyone to attend an event at the Center scheduled on March 31, 2022, 5:30 to 6:30 p.m. The Center will be rolling out a new program in collaboration with Nevada County's schools called 'Create,' which is their commitment to support children's art programming in Nevada County.

MOTION: Motion made by Supervisor Miller, and seconded by Supervisor Scofield, to adopt Resolution 22-075. On a roll call vote the motion passed unanimously.

Chair Hoek read the Resolution proclaiming the month of March 2022 as "Youth Art Month in Nevada County" into the record and the Board presented it to Superintendent Lay.

2. [SR 22-0116](#) Resolution proclaiming February 2022 as "Grand Jury Awareness Month" in Nevada County.

Adopted.

Enactment No: RES 22-076

ACTION TAKEN: Chair Hoek welcomed representatives from Grand Jury. Grand Jury Foreperson Kathleen Williams, and members Loydyne Lane and Michael Craine thanked the Board for the recognition.

Board discussion ensued.

Chair Hoek provided an opportunity for public comment, but no comments were received.

MOTION: Motion made by Supervisor Bullock, and seconded by Supervisor Hall, to adopt Resolution 22-076. On a roll call vote the motion passed unanimously.

Chair Hoek read the Resolution proclaiming February 2022 as "Grand Jury Awareness Month" into the record and the Board members presented it to the Grand Jury members.

PUBLIC COMMENT:

[SR 22-0148](#) Public comment received.

ACTION TAKEN: Chair Hoek read a statement into the record regarding the importance of public comment and requested members of the public adhere to the rules of meeting order and decorum. Public comment was received.

CONSENT CALENDAR:

Director of Social Services: Rachel Roos

3. [SR 22-0128](#) Resolution approving Amendment 1 to the contract between the County of Nevada and Sierra Therapy Center for the provision of Preventative and Early Intervention strategies for the safety and permanency for children (PESO4100), increasing the maximum amount from \$40,000 to \$60,000, for the period July 1, 2020 through June 30, 2022, authorizing the Chair of the Board of Supervisors to execute the amendment, and directing the Auditor-Controller to amend the Fiscal Year 2021/22 Social Services Department budget. (4/5 affirmative vote required)

Adopted.

Enactment No: RES 22-077

4. [SR 22-0097](#) Resolution approving Amendment 1 to the contract between the County of Nevada and Common Goals, Inc. for the provision of drug testing and alcohol/drug treatment services for Child Welfare Services (Res. 21-325), increasing the contract price from \$180,000 to \$250,000 due to an increased need for mandated services, for the period July 1, 2021 through June 30, 2023, in an amount not to exceed \$160,000 for Fiscal Year 2021/22 and \$90,000 for Fiscal Year 2022/23, authorizing the Chair of the Board of Supervisors to execute the amendment, and directing the Auditor-Controller to amend the Fiscal Year 2021/22 Social Services Department budget. (4/5 affirmative vote required)

Adopted.

Enactment No: RES 22-078

5. [SR 22-0096](#) Resolution approving Amendment 1 to the contract between the County of Nevada and Advocates for Mentally Ill Housing, Inc. dba AMI Housing, Inc. for the provision of Housing Support Services (Res. 21-291), increasing the maximum contract price from \$580,493 to \$780,793 to incorporate Master leasing and additional staff support, for the period July 1, 2021 through June 30, 2022, authorizing the Chair of the Board of Supervisors to execute the amendment, and directing the Auditor-Controller to amend the Fiscal Year 2021/22 Social Services Department budget. (4/5 affirmative vote required)

Adopted.

Enactment No: RES 22-079

6. [SR 22-0080](#) Resolution approving Amendment 1 to the contract between the County of Nevada and Nevada-Sierra Connecting Point Public Authority pertaining to the administration of employment services through the Employment Services Program for Nevada County CalWORKs participants utilizing the Employability Barrier Removal Program, Work Experience and Expanded Subsidized Employment Programs to incorporate an additional navigator and add incentives to the customers for participating in work study or job training, and educational activities (Res. 21-234), with the contract amount remaining at \$1,422,511, for the period of July 1, 2021 through June 30, 2022, and authorizing the Chair of the Board of Supervisors to execute the amendment.

Adopted.

Enactment No: RES 22-080

District Attorney: Jesse Wilson

7. [SR 22-0133](#) Resolution accepting the California Office of Emergency Services Grant Award XC21040290 for the Nevada County Victim Services Program, in the amount of \$144,651, for the period of January 1, 2022 through December 31, 2022, and authorizing the District Attorney to execute the grant agreement and all additional documents to fulfill the grant requirements.

Adopted.

Enactment No: RES 22-081

Director of Public Works: Panos Kokkas

8. [SR 22-0126](#) Resolution approving the Notice of Acceptance and Completion for the Gold Country Stage Bus Stop Improvements Project - County Contract No. 889816 (Res. 21-270), with contract costs totaling \$78,304.33, and directing the Clerk of the Board to record this notice in accordance with Civil Code Section 9208.

Adopted.

Enactment No: RES 22-082

9. [SR 22-0130](#) Resolution authorizing Environmental Clearance for the 2022 Nevada County Annual Traffic Striping Project, and authorizing the Director of the Nevada County Department of Public Works to file a Notice of Exemption with the Nevada County Clerk-Recorder's office. (All Dists.)

Adopted.

Enactment No: RES 22-083

10. [SR 22-0131](#) Resolution authorizing Environmental Clearance for the 2022 Road Rehabilitation Project, and authorizing the Director of the Nevada County Department of Public Works to file a Notice of Exemption with the Nevada County Clerk-Recorder's office.

Adopted.

Enactment No: RES 22-084

Chief Information Officer: Stephen Monaghan

11. [SR 22-0141](#) Resolution approving construction bid documents for the pavement rehabilitation of Taxiway A and Ramp 2 at the Nevada County Airport, authorizing the Chair of the Board of Supervisors to sign the documents, and instructing the Purchasing Agent to advertise for bids with a bid opening date of March 1, 2022. (Airport)

Adopted.

Enactment No: RES 22-085

12. [SR 22-0138](#) Resolution acknowledging a Lease Agreement between the County of Nevada and Pacific Gas and Electric Company for lease of certain portions of real property within Nevada County Lot 6 and Airport Ramp 2, located at 12548 Loma Rica Drive, Grass Valley, in compliance with Nevada County Administrative Code Section G-IV 13.A.3. (Airport)

Adopted.

Enactment No: RES 22-086

Director of Human Resources: Steven Rose

13. [SR 22-0139](#) Resolution approving the Group Dental Renewal Contract between the County of Nevada and Delta Dental to provide dental insurance benefits to eligible enrollees, for the period January 1, 2022 through December 31, 2022.

Adopted.

Enactment No: RES 22-087

Clerk of the Board: Julie Patterson Hunter

14. [SR 22-0054](#) Acknowledgement of the Chair's appointments to Boards, Committees, and Commissions for 2022.
Acknowledged.
15. [SR 22-0154](#) Acknowledgment of the Board of Supervisors Budget Subcommittee and Ad Hoc Subcommittee assignments for 2022.
Acknowledged.
16. [SR 22-0135](#) Reappointments of Superintendent of Schools Scott Lay as member representing the interests of local school districts for a two-year term ending February 28, 2024, and Laura Brown as member representing the interests of children in the Greater Truckee area for a two-year term ending October 31, 2023, to the First 5 Nevada County Children & Families First Commission.
Reappointed.
17. [SR 22-0119](#) Acceptance of the resignation of Joe Heckel, Public Member, from the Transit Services Commission, effective January 13, 2022.
Accepted.
18. [SR 22-0145](#) Appointment of Carly Pacheco as Public Member to the Transit Services Commission, for two-year unexpired term ending March 31, 2022.
Accepted.
19. [SR 22-0123](#) Reappointment of Thomas Jacobs as the Citizen Knowledgeable of Hazardous Waste Disposal Practices to the Solid and Hazardous Waste Commission, for a two-year term ending January 31, 2024.
Reappointed.
20. [SR 22-0136](#) Appointment of Carl Sigmond as a Consumer Member to the Nevada-Sierra Connecting Point Public Authority Governing Board, for a two-year unexpired-term ending June 30, 2022.
Appointed.
21. [SR 22-0147](#) Resolution authorizing an option to conduct remote teleconference meetings of the Board of Supervisors and its legislative bodies, when necessary, to allow for flexibility in order to comply with social distancing pursuant to the Ralph M. Brown Act.
Adopted.
Enactment No: RES 22-088
22. [SR 22-0149](#) Acceptance of Board of Supervisors Summary Minutes for January 11, 19, 20, and 21, 2022.
Approved.

*Approval of the Consent Agenda***Adopted.**

ACTION TAKEN: Chair Hoek introduced the consent calendar and provided an opportunity for the public to comment on items on consent. Public comment was received and Chair Hoek provided clarification of questions that were raised during public comment.

MOTION: Motion made by Supervisor Miller, and seconded by Supervisor Scofield, to adopt the consent calendar. On a roll call vote the motion passed unanimously.

Because the next item on the agenda was scheduled for 10:30 a.m. Alison Lehman, County Executive Officer, suggested the Board address Agenda Items #24a., b., and c. to make best use of their time.

DEPARTMENT HEAD MATTERS:*Director of Public Works: Panos Kokkas & Chief Information Officer: Stephen Monaghan**

24a. [SR 22-0127](#) Resolution authorizing Environmental Clearance for the River Fire Tree Removal Safety Project, and authorizing the Director of the Nevada County Department of Public Works to file a Notice of Exemption with the Nevada County Clerk-Recorder's office.

Adopted.

Enactment No: RES 22-089

24b. [SR 22-0072](#) Resolution approving Amendment 1 to Purchasing Contract PESP4417 between the County of Nevada and Robinson Enterprises, Inc. for winter storm emergency response services of snow and vegetation removal, and green waste processing, increasing the contract not to exceed amount from \$50,000 to \$500,000, extending the contract termination date from March 31, 2022 to June 30, 2022, authorizing the Purchasing Agent to execute the amendment, and directing the Auditor-Controller to amend the Fiscal Year 2021/22 Office of Emergency Services budget. (4/5 affirmative vote required)

Adopted.

Enactment No: RES 22-090

24c. [SR 22-0142](#) Resolution approving a contract between the County of Nevada and Tree Pro Tree Service, Inc. for winter storm emergency response services of snow and vegetation removal, and green waste processing, in an amount not to exceed \$390,000, for the period December 28, 2021 to February 28, 2022, authorizing the Purchasing Agent to execute the contract, and directing the Auditor-Controller to amend the Fiscal Year 2021/22 Office of Emergency Services budget. (4/5 affirmative vote required)

Adopted.

Enactment No: RES 22-091

ACTION TAKEN: Stephen Monaghan, Chief Information Officer, Panos Kokkas, Director of Public Works, and Craig Griesbach, Director of Building, reported on the proposed contracts relating to vegetation management: 1) Environmental clearance for the River Fire Tree Removal Safety Program; 2) Amendment to the contract with Robinson Enterprises, Inc. for snow and vegetation removal and green waste processing in response to the recent snowstorm, which is expected to continue through June due to the amount of cleanup still required; and 3) Contract with Tree Pro Tree Services, Inc. for snow and vegetation removal and green waste processing, which is also response to the recent snowstorm and has been completed.

Director Griesbach reported the County's Green Waste Program, which is in response to the large quantity of green waste resulting from the winter storms. County staff has been working to address the needs of the community due to the enormous amount of damaged and downed vegetation throughout the County. The work includes clearing roadways, working with stakeholders to reestablish power, collaborating with homeowners to address damaged structures, and delivering firewood to those in need. Moving forward, there is a need to address vast amount of green waste within neighborhoods; the Public Works Team and Contractors are clearing roadways and shoulders within six feet of the roadways as an effort to abate eminent roadway hazards. The Team is scheduling three green waste disposal events for homeowners, to be held in March and April 2022. Staff is working on additional initiatives to prepare for fire season, and includes: collaborating with CalOES for reimbursement of the events; collaboration with 211 to see where the greatest need is; partnership with volunteer and non-profit organizations to deploy resources to those areas of need; leveraging existing programs when possible; working with Waste Management on voucher options in certain areas; and investigating additional grant options to expand resources.

Staff responded to Board questioning and discussion ensued.

Chair Hoek provided an opportunity for public comment, and public comment was received.

MOTION: Motion made by Supervisor Hall, and seconded by Supervisor Bullock, to adopt Resolution 22-089 (Environmental Clearance for the River Fire Tree Removal Safety Project). On a roll call vote the motion passed unanimously.

MOTION: Motion made by Supervisor Miller, and seconded by Supervisor Scofield, to adopt Resolution 22-090 (Robinson Enterprises, Inc.). On a roll call vote the motion passed unanimously

MOTION: Motion made by Supervisor Scofield, and seconded by Supervisor Hall, to adopt Resolution 22-091 (Tree Pro Tree Service, Inc.). On a roll call vote the motion passed unanimously.

***ANNOUNCEMENTS:**

ACTION TAKEN: Updates were provided by the Board members.

SCHEDULED ITEM: 10:30 A.M.

County Executive Officer: Alison Lehman

23a. [SR 22-0140](#) Resolution adopting the 2022 Board Objectives for Nevada County as discussed at the Board's January Workshop, and directing the County Executive Officer to use the Board Objectives for the development of the 2022/2023 Fiscal Year budget, and the management of the County operations, programs, and services.

Adopted.

Enactment No: RES 22-092

23b. [SR 22-0144](#) Resolution adopting the 2022 Vision, Mission, and Values Statements, and Core Services definition for Nevada County, directing the County Executive Officer to use the County Vision, Mission, and Values Statements for development of the Fiscal Year 2022/2023 budget, and the management of County operations, programs and services.

Adopted.

Enactment No: RES 22-093

23c. [SR 22-0143](#) Approval of the Order and Decorum of Board Business for 2022.

Approved.

- 23d. [SR 22-0153](#) Approval of the 2022/2023 proposed Budget Schedule and Policies, as discussed at the Board's January Workshop.
Approved.

ACTION TAKEN: Alison Lehman, County Executive Officer (CEO), provided an overview of the information being provided as a result of the Board's January Workshop. Since no action is taken by the Board during workshops, the resulting discussions are being brought forward during a regular meeting for Board action. Caleb Dardick, Assistant CEO, and Martin Polt, Chief Fiscal Officer (CFO)/Deputy CEO. Assistant CEO Dardick provided an overview of the Board's 2022 Objectives: Fiscal Stability; Emergency Preparedness; Economic Development; Broadband Infrastructure; Housing; Cannabis; Homelessness; and Recreation. Assistant CEO Dardick reviewed the Board's Vision, Mission, Values Statements, and reported that a new statement has been added to address Equity and Inclusion. Assistant CEO Dardick completed his report with review of the 2022 Order and Decorum for Board Business.

CFO Polt reviewed the budget policies for Fiscal Year 2022/23, emphasizing the importance of fiscal prudence, transparency, and core service levels. CFO Polt reviewed key dates for development of the budget, with final budget adoption scheduled for June 28, 2022. Staff concluded their report and were available for questions.

The Board members thanked County staff for the presentation and the information provided during the Workshop, which resulted in today's offerings.

Chair Hoek opened the opportunity for public comment, and public comment was received. In response to questions asked by the public, Supervisor Bullock clarified that all public salaries are part of the public documents and are widely published online and transparent.

MOTION: Motion made by Supervisor Hall, and seconded by Supervisor Miller, to adopt Resolution 22-092 (2022 Board Objectives). On a roll call vote the motion passed unanimously.

MOTION: Motion made by Supervisor Bullock, and seconded by Supervisor Scofield, to adopt Resolution 22-093 (2022 Vision, Mission, and Values Statements). On a roll call vote the motion passed unanimously.

MOTION: Motion made by Supervisor Miller, and seconded by Supervisor Hall, to approve the Order and Decorum of Board Business for 2022. On a voice vote the motion passed unanimously.

MOTION: On a voice vote the 2022/2023 Budget Schedule and Policies were approved.

To make the best use of the Board's schedule, Alison Lehman, County Executive Officer, suggested the Board address Agenda Items #26a., b., c., and d. before breaking for lunch.

***DEPARTMENT HEAD MATTERS:**

Chief Information Officer: Stephen Monaghan

- 26a.** [SR 22-0132](#) Resolution accepting the Fiscal Year 2021 Emergency Management Performance Grant (EMPG) from the California Governor's Office of Emergency Services funded through the U.S. Department of Homeland Security, in the amount of \$144,812 with a 100% matching fund requirement, for use during the period July 1, 2021 through June 30, 2023. (Emergency Services)
Adopted.
Enactment No: RES 22-094
- 26b.** [SR 22-0134](#) Resolution accepting the Fiscal Year 2021 Emergency Management Performance-American Rescue Plan Act Grant (EMPG-ARPA) from the California Governor's Office of Emergency Services funded through the U.S. Department of Homeland Security, in the amount of \$60,739 with a 100% matching fund requirement, for use during the period July 1, 2021 through June 30, 2023. (Emergency Services)
Adopted.
Enactment No: RES 22-095
- 26c.** [SR 22-0129](#) Resolution accepting the Fiscal Year 2021 Homeland Security Grant Program (HSGP) from the California Governor's Office of Emergency Services funded through the U.S. Department of Homeland Security, in the amount of \$171,496, for use during the period September 1, 2021 through May 31, 2024. (Emergency Services)
Adopted.
Enactment No: RES 22-096

- 26d. [SR 22-0137](#) Resolution approving individuals as authorized officials, Director of Emergency Services, County Executive Officer, and Assistant County Executive Officer, to execute applications and documents for Department of Homeland Security Grant and Emergency Management Performance Grant Programs. (Emergency Services)
- Adopted.**
- Enactment No: RES 22-097

ACTION TAKEN: Following a short break, Chair Hoek called the meeting back into order. Stephen Monaghan, Director of Emergency Services, and Paul Cummings, Office of Emergency Services (OES) Program Manager, reviewed the staff report regarding all four OES items relating to the receipt of, and proposed use of, funding provided by the U.S. Department of Homeland Security. OES Program Manager Cummings reported that the items are reoccurring grants that come before the Board each year, and provide support for law enforcement, fire services, and other disaster-related challenges requiring preparation and response efforts from the Office of Emergency Services.

Board questioning and discussion ensued.

Chair Hoek opened the opportunity for public comment, and no public comment was provided.

MOTION: Motion made by Supervisor Miller, and seconded by Supervisor Bullock, to adopt Resolution 22-094 (FY2021 Emergency Management Performance Grant). On a roll call vote the motion passed unanimously.

MOTION: Motion made by Supervisor Scofield, and seconded by Supervisor Hall, to adopt Resolution 22-095 (FY2021 Emergency Management Performance-American Rescue Plan Act Grant). On a roll call vote the motion passed unanimously.

MOTION: Motion made by Supervisor Bullock, and seconded by Supervisor Scofield, to adopt Resolution 22-096 (FY2021 Homeland Security Grant Program). On a roll call vote the motion passed unanimously.

MOTION: Motion made by Supervisor Miller, and seconded by Supervisor Scofield, to adopt Resolution 22-097 (Department of Homeland Security Grant and Emergency Management Performance Grant Programs). On a roll call vote the motion passed unanimously.

Recess for lunch

ACTION TAKEN: Chair Hoek recessed the meeting for lunch at 11:20 a.m.

AFTERNOON SESSION

SCHEDULED ITEM: 1:30 P.M.

Director of Public Works: Panos Kokkas

25a. [SR 22-0125](#) Public hearing to consider amending and restating Title 2, Chapter IV, Article 8 (Solid Waste) of the Nevada County Code, to ensure compliance with SB1383 mandates.

(Introduce/Waive further reading) An Ordinance amending and restating Title 2, Chapter IV, Article 8 (Solid Waste) of the Nevada County Code.

First reading held.

25b. [SR 22-0124](#) Resolution adopting the updated Nevada County Green Procurement and Sustainable Practices Policy. (Solid Waste)

Adopted.

Enactment No: RES 22-098

ACTION TAKEN: Chair Hoek introduced the Public hearing regarding the proposed Ordinance amending Nevada County Code in response to Senate Bill (SB) 1383. The Ordinance updates Title 2, Chapter IV, Article 8 (Solid Waste) of the Nevada County code, and must be adopted before March 1, 2022.

David Garcia, Solid Waste Program Manager, provided a PowerPoint presentation regarding the proposed Ordinance responding to SB 1383 for the recovery of organic waste. Nevada County currently has an Organic Waste Program for the collection of green waste and paper products, so this will be primarily targeted at food waste, which is projected to be approximately 20% of the County's waste stream. Each jurisdiction is responsible for complying with SB 1383, so today's presentation is focused on the unincorporated area of the County.

Nevada County has taken steps to come into compliance, which went into effect in January 2022. Jurisdictions are required to provide organic waste collection; establish an edible food recovery program; conduct public education and outreach; procure recyclable and recovered organic products; secure access to recycling and edible food recovery capacity; and monitor compliance and conduct enforcement. A three-container source-separated collection service will go into affect.

CalRecycle's oversight will begin in 2022. Requirements of SB1383 include: Adoption of an ordinance that includes an enforcement component effective as of March 1, 2022; Annual Compliance Reviews and Inspections beginning in 2022 through 2024; and Enforcement begins in 2024. Violations allows up to 180 days to correct violations, and up to 24 months to address barriers outside of a jurisdiction's control.

Green Procurement and Sustainable Practices Policy: CalRecycle provides an annual procurement target of .08 tons of organic waste per California resident, per jurisdiction; Nevada County's established goal for 2022 is 5.233 tons (14 tons per day).

Program Manager Garcia recommended the Board adopt the updated Green Procurement and Sustainable Practices Policy, and introduce/waive further reading of the proposed ordinance, with adoption scheduled for February 22.

Staff responded to Board questioning and discussion ensued.

Chair Hoek opened the public hearing for public comment, and public comments were received. There being no further members of the public waiting to speak, Chair Hoek closed the public comment portion of the public hearing.

Board discussion continued.

MOTION: Motion made by Supervisor Hall, and seconded by Supervisor Bullock, to introduce and waive further reading of the Ordinance amending and restating Title 2, Chapter IV, Article 8 of the Nevada County Code. On a roll call vote the motion passed unanimously.

MOTION: Motion made by Supervisor Miller, and seconded by Supervisor Scofield, to adopt Resolution 22-098 (Nevada County Green Procurement and Sustainable Practices Policy). On a roll call vote the motion passed unanimously.

ADJOURNMENT:

ACTION TAKEN: Chair Hoek adjourned the meeting at 2:24 p.m.

Signature and Attestation

Susan K. Hoek, Chair

ATTEST:

By:

Julie Patterson Hunter, Clerk of the Board