



# COUNTY OF NEVADA COUNTY EXECUTIVE OFFICE

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## NEVADA COUNTY BOARD OF SUPERVISORS Board Agenda Memo

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**MEETING DATE:** February 12, 2019  
**TO:** Board of Supervisors  
**FROM:** Martin Polt, Deputy County Executive Officer/CFO  
**SUBJECT:** 2019/2020 Proposed Budget Schedule and Request for Direction

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**RECOMMENDATION:** Approve the proposed budget schedule and policies.

**FUNDING:** N/A

**BACKGROUND:** The Board of Supervisors met on January 23<sup>rd</sup> and 24<sup>th</sup> to discuss the 2019/2020 budget development process and budget policies which were referred to in the fiscal presentation. The 2019/2020 budget policies are a continuation of the 2018/2019 budget policies. Attached for your consideration is the following:

### 2019/2020 Nevada County Budget Policies

We recommend the following timeline to prepare the 2019/2020 budget:

Budget Kick-off-Release to Department Heads	January 29, 2019
Budgets Due to the CEO's Office – staggered	February 19, 25, March 4, 2019
CEO's Analysis	February 19 – March 22, 2019
Sub-Committee Meetings	March 25 – April 12, 2019
Compilation of the Budget Document	April 15 – May 17, 2019
Budget Hearings	June 4 – June 5, 2019
Final Budget Adoption	June 18, 2019

At regular intervals, we will provide progress reports to you in the Friday Memo.

**Item Initiated by:** Martin Polt, Deputy County Executive Officer/CFO  
**Approved by:** Alison Lehman, County Executive Officer