



**NEVADA  
COUNTY**  
CALIFORNIA

## Information and General Services Agency

Information Systems  
Geographic Information Systems  
Facilities Management

Emergency Services  
Central Services  
Cable Television

Purchasing  
Airport  
Library

---

# NEVADA COUNTY BOARD OF SUPERVISORS

## Board Agenda Memo

---

**MEETING DATE:** August 12, 2025

**TO:** Board of Supervisors

**FROM:** Justin Drinkwater – Director of Facilities

**SUBJECT:** Resolution authorizing a contract with DKS Associates of Sacramento, California to design electric vehicle charging stations and infrastructure improvements at up to 15 county facilities and the Gold Country Senior Services Center in Grass Valley, California in the amount of \$486,045 with a 10% contingency for a total not to exceed of \$534,650 for the term of August 12, 2025 through July 31, 2026 and amending the Capital Facilities Fiscal Year 2025/26 Budget (4/5 affirmative vote)

**RECOMMENDATION:** Adopt the Resolution

**FUNDING:** The California Energy Commission grant, accepted by the Board of Supervisors with resolution SR 25-032, will fund \$700,000 for the engineering and design of Electric Vehicle charging infrastructure at up to 15 County facilities and the Gold Country Senior Services offices. The grant will be received and executed through the Capital Facilities Fiscal Year 2024/25 Budget. A budget amendment has been included for the contract expenditure and the corresponding grant revenue in the amount of \$534,659 for Board approval.

**BACKGROUND:** The Nevada County Transportation Commission engaged Pioneer Energy to conduct a study and report, Nevada County Zero Emission Vehicle Implementation Plan. The plan outlines the infrastructure needed to support the electrification of the County fleet of vehicles. The report was presented and accepted by the Board of Supervisors on July 9, 2024, SR24-1179. The County applied for the GFO-23-403 Local Government Building Decarbonization Challenge grant in June 2024 as a next step in the direction for electrification of the County fleet.

The funds were granted in CEC grant #EECBG-24-001 to be used to design the necessary infrastructure upgrades to power and design the installation of electric vehicle charging equipment at the facilities identified in the implementation plan.

A solicitation for Qualifications and Proposals for the design of the electrical vehicle charging stations and infrastructure was conducted by Nevada County Purchasing. DKS Associates was selected as the best most responsive proposer. Their proposal of \$486,045 and a 10% contingency would require an encumbrance of \$534,650.

**Item Initiated by:** Pat Souza

**Approved by:** Justin Drinkwater