



Information and General Services Department

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NEVADA COUNTY BOARD OF SUPERVISORS

Board Agenda Memo

MEETING DATE: December 11, 2018

TO: Board of Supervisors

FROM: **Steve Monaghan – IGS-Facilities Management**

SUBJECT: Resolution directing the Purchasing Agent to issue a Request for Qualifications for Architectural Engineering Services (Facilities Management)

RECOMMENDATION: Adopt the Resolution

FUNDING: Selected firms will be asked to propose on various County projects with budgeted design fees of less than \$50,000 and funding for these services will be paid from various County budgets as services are required. A budget amendment will not be required at this time and there is no additional impact on the General Fund.

BACKGROUND: County facilities are continually met with requests for urgent and other planned construction and renovation projects. The intent of this Request for Qualifications is to establish a qualified, multi-discipline list of design professionals to work on specific projects as they arise.

Individual assignments will be awarded on an as-needed basis. The County may assign work by soliciting proposals from one or more of the Consultants approved from the Qualified List depending on the type of work required, estimated dollar value of the contract, experience and expertise required for the work, consultant's current workload, ability to respond, or other criteria. The County will reserve the right to unilaterally assign work to any of the awarded firms, as it deems prudent.

This Resolution will authorize the Purchasing Agent to solicit statements of qualifications from design and engineering firms within the following disciplines, including but not limited to, Architectural, Landscape Architectural, Civil, Structural, and Mechanical and Electrical Engineering.

Item Initiated: Justin Drinkwater

Approved by: Steve Monaghan