



## Information and General Services Department

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*Information Systems*

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*Cable Television*

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## **NEVADA COUNTY BOARD OF SUPERVISORS**

### **Board Agenda Memo**

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**MEETING DATE:** February 25, 2020

**TO:** Board of Supervisors

**FROM:** **Steve Monaghan, Chief Information Officer**

**SUBJECT:** Resolution appointing Reinard W. Brandley Consulting Services as Nevada County Airport Engineer and Consultant for a five-year term from February 25, 2020 through February 25, 2025

**RECOMMENDATION:** Adopt the Resolution

**FUNDING:** There are no costs associated with this action of appointing the Airport Engineer and Consultant. Contracts with the firm for grant development, design, and engineering services will be funded from the Nevada County Airport Fund and state and federal grant funds as projects are developed and funded.

**BACKGROUND:** The Federal Aviation Administration, under Advisory Circular 150.5100-14D, prescribes certain procedures for procuring consulting and engineering services, including the conduct of a competitive, qualifications-based selection process every five years.

In October 2019, the County Purchasing Division issued a Request for Proposals (RFP) No.119358 for Airport Engineering, Planning, and Environmental Services. One thousand seven hundred seventy-eight firms were notified of the solicitation, one hundred seventeen firms downloaded the RFP document and four firms submitted proposals.

An evaluation team made up of Airport and Facilities Maintenance Staff and members of the Airport Commission and Airport Advisory Committee reviewed each proposal using the criteria set forth in the RFP. The top ranked firm was determined to be Reinard W. Brandley Consulting Services of Loomis, CA.

Board approval is required to ratify the panel's recommendation to appoint Reinard W. Brandley Consulting Services to serve as the Airport Engineer and Consultant for airport engineering, planning, and environmental services effective for five years from February 25, 2020 through February 25, 2025. The contract for services will follow purchasing policy and be brought to the Purchasing Agent or Board as required.

**Item Initiated by:** Kevin Edwards

**Approved by:** Steve Monaghan