



COUNTY OF NEVADA
HEALTH & HUMAN SERVICES AGENCY
Housing & Community Services Division

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NEVADA COUNTY BOARD OF SUPERVISORS
Board Agenda Memo

MEETING DATE: December 5, 2023

TO: Board of Supervisors

FROM: Mike Dent – Housing & Community Services

SUBJECT: Resolution approving the bid construction documents and specifications for the Nevada County Brunswick Commons Resource Center Project, authorizing the Board Chair to sign the documents and directing the Purchasing Agent to solicit bids.

RECOMMENDATION: Adopt the Resolution.

FUNDING: Funding for this project is a combination of grant sources in Health and Human Services fund balance. These funds are within the department budgets and no general fund is required in this agreement.

BACKGROUND: In previous actions the Board approved the submission of an application and execution of a Community Development Block Grant (CDBG) contract from State Housing and Community Development Department (HCD) for various programs and projects including the planning (Architectural Design) of a homelessness resource center.

This project was originally planned as new construction next to the Brunswick Commons Apartments; however, topography of the parcel prevented this development. Due to the ongoing need for resource services as it relates to homelessness, Nevada County Housing and Community Services (HCS), with the Boards approval, was able to purchase the property at 1105 Sutton Way, Grass Valley. This property is contiguous to the Brunswick Commons Apartments, within walking distance of the Hospitality House shelter and public transit. HCS sought and received approval from HCD to amend the CDBG funding to provide Architectural Design of the new location.

Robert M. Wallis dba Wallis Design Studio was selected and approved by the Board as the most qualified applicant based on experience with similar projects to design the required facility renovations.

A completed design for a homeless resource facility with utility and parking improvements, by Wallis Designs and their consultants, has been reviewed by County staff. The plan documents have been approved by Grass Valley Community Development Department and a building permit is projected to be issued before the Board meeting on December 5, 2023.

An engineer's estimate of construction costs has been provided by the Architect Wallis Design's cost consultant, Sierra West Group, in August 2023. The estimated costs for this project are:

Sitework and building construction	\$1,202,562
Contingency	\$ 60,128
Entitlements/Project Management	<u>\$ 224,737</u>
Total Estimated Construction Costs	\$1,547,397

The timeline for this project is estimated to have construction complete and the facility operational by October of 2024.

The Housing and Community Division recommends the approval of this resolution.

Item Initiated by: **Rob Choate, Administrative Services Associate**
Approved by: **Mike Dent, MPA, Director of Child Support, Housing and Community Services**