



RESOLUTION No. 25-225

OF THE BOARD OF SUPERVISORS OF THE COUNTY OF NEVADA

RESOLUTION APPROVING AMENDMENT NO. 1 TO THE CONTRACT WITH SHONA TORGRIMSON D/B/A HELPING HANDS NURTURING CENTER FOR NURTURING PARENTING PROGRAM AND SUPERVISED VISITATION SERVICES FOR THE CHILD WELFARE SERVICES INCREASE THE CONTRACT PRICE FROM \$255,000 TO \$280,000 (AN INCREASE OF \$25,000) AND AMEND EXHIBIT B, SCHEDULE OF CHARGES AND PAYMENTS, FOR THE TERM OF JULY 1, 2024 THROUGH JUNE 30, 2025, NOT TO EXCEED \$152,500 AND FOR THE TERM OF JULY 1, 2025 THROUGH JUNE 30, 2026 TO NOT EXCEED \$127,500

WHEREAS, On June 25, 2025, per Resolution 24-314, the Nevada County Board of Supervisors approved execution of the Professional Services Contract with Shona Torgrimson D/B/A Helping Hands Nurturing Center for the provision of Nurturing Parenting Program (NPP) and supervised visitation services for Child Welfare Services (CWS) families; and

WHEREAS, under this agreement, the Contractor will continue to provide Nurturing Parenting Program (NPP) and Supervised Visitation Services for CWS families; and

WHEREAS, the parties desire to amend their Agreement to increase the contract price from \$225,000 to \$280,000 (an increase of \$25,000) and amend Exhibit "B" Schedule of Charges and Payments for the term of July 1, 2024 through June 30, 2026.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of Supervisors of the County of Nevada, State of California, that Amendment 1 to the Professional Services Contract by and between the County and Shona Torgrimson D/B/A Helping Hands Nurturing Center for the provision of Nurturing Parenting Program services as referred to by Child Welfare Services for the term of July 1, 2024 through June 30, 2026 in the total maximum amount of \$280,00, not to exceed \$152,500 for fiscal year 2024/25 and \$127,500 for fiscal year 2025/26, be and hereby is approved in substantially the form attached hereto and that the Chair of the Board of Supervisors be and is hereby authorized to execute the contract on behalf of the County of Nevada.

Funds in the amount of \$152,500 for Fiscal Year 2024/25 to be disbursed from account: 1589-50104-494-3101/521520 and 1589-50104-494-3101/521525

PASSED AND ADOPTED by the Board of Supervisors of the County of Nevada at a regular meeting of said Board, held on the 3rd day of June 2025, by the following vote of said Board:

Ayes: Supervisors Heidi Hall, Robb Tucker, Lisa Swarthout, Susan Hoek, and Hardy Bullock.

Noes: None.

Absent: None.

Abstain: None.

Recuse: None.

ATTEST:

TINE MATHIASSEN
Chief Deputy Clerk of the Board of Supervisors

By: Lauriana Cecchi

Heidi Hall
Heidi Hall, Chair

**AMENDMENT #1 TO THE CONTRACT WITH
HELPING HANDS NURTURING CENTER LLC
(Res. 24-314)**

THIS AMENDMENT is executed this June 3, 2025 by and between Shona Torgrimson dba Helping Hands Nurturing Center, hereinafter referred to as "Contractor" and COUNTY OF NEVADA, hereinafter referred to as "County." Said Amendment will amend the prior Agreement between the parties entitled Helping Hands Nurturing Center LLC, executed on 6/25/2024 per Resolution RES 24-314; and

WHEREAS, the Contractor operates Nurturing Parenting Program and supervised visitation services for Child Welfare Services (CWS) families; and

WHEREAS, the parties desire to amend their Agreement to increase the contract price from \$255,000 to \$280,000 (an increase of \$25,000) and amend Exhibit "B" Schedule of Charges and Payments to reflect the increase in the maximum contract price and a term extension.

NOW, THEREFORE, the parties hereto agree as follows:

1. That Amendment #1 shall be effective as of May 1, 2025.
2. That Maximum Contract Price, shall be amended to the following:
\$280,000.
3. That the Schedule of Charges and Payments, Exhibit "B" is amended to the revised Exhibit "B" attached hereto and incorporated herein.
4. That in all other respects the prior agreement of the parties shall remain in full force and effect except as amended herein.

COUNTY OF NEVADA:


By:  Heidi Hall (06/25/2025 13:08 PDT)

Chair of the Board of Supervisors
Nevada County

ATTEST:

By:  Lauriana Cecchi
Clerk of the Board, Nevada County

CONTRACTOR:

By:  Shona Torgrimson (05/21/2025 15:16 PDT)

Helping Hands Nurturing
Center

EXHIBIT "B"
SCHEDULE OF CHARGES AND PAYMENTS
HELPING HANDS NURTURING CENTER

Payment under the terms of this Agreement shall not exceed the maximum amount of \$280,000 with the contract maximum for FY 2024/25 not to exceed \$152,500; and the contract maximum for FY 2025/2026 not to exceed \$127,500 for satisfactory performance of services as outlined in Exhibit "A".

Rate Schedule:

Assessment Rate shall be Seventy-Five Dollars (\$75.00) per 60 minute session.

Plan Development shall be Fifty Dollars (\$50.00) per service plan hour.

Individual Session shall be Sixty Dollars (\$60.00) per 60 minute session.

Group Session shall be Fifty Dollars (\$50.00) per 60 minute session.

Supervised visit shall be Fifty Dollars (\$50.00) per 60 minute session.

Reasonable Services shall be Fifty Dollars (\$50.00) per 60 minute session.

BILLING AND PAYMENT:

Contractor shall submit an invoice to County by the 20th of each month following the month services were rendered. Each invoice shall include:

- Dates/Month/hours of services rendered
- Cost of services rendered – identifying total direct costs
- Billing period covered
- Contract Number assigned to the approved contract
- Supporting documentation will include names of participant(s) receiving services and those participants being billed to CalWORKs funding.
- Documentation and/or reports as required and specified in Exhibit A

Invoices are to be submitted to:

Department of Social Services
Attn: Nicholas Ready
988 McCourtney Rd
Grass Valley, California 95949

County shall review each billing for supporting documentation; verification of eligibility of individuals being served; dates of services and costs of services as detailed previously. Should there be a discrepancy on the invoice; said invoice will be returned to Contractor for correction and/or additional supporting documentation. Payments will be made in accordance with County processes once an invoice has been approved by the department.

BILLING AND PAYMENT EXCEPTION

By the tenth of June each year, Contractor shall provide an invoice for services rendered for the month of May. An invoice of services provided for the month of June shall be provided no later than the tenth of July.