

# Code Compliance

Moderator: Trisha Tillotson  
Panel: Matt Kelley & Kelsey Hess



# Panel Discussion

## Code Compliance Procedure Manual Updates:

- Clearer and more standardized code violation case intake, investigation, and documentation protocols.
- Refined enforcement sequencing that emphasizes voluntary compliance while allowing for timely and appropriate escalation.
- Improved notifications including warnings, administrative citations, abatements, and receivership referrals.
- Enhanced coordination on complex & priority code violation cases.

# Panel Discussion

## **Code Case Management Improvements:**

- Earlier identification of complex cases that warrant elevated enforcement tools
- Proactive management of older and long-standing cases
- Clearer compliance pathways for property owners
- Improved prioritization and oversight

# Panel Discussion

## Code Case Metrics:

### 2024

- 248 cases opened / 230 cases closed
- 93% closure rate

### 2025

- 290 cases opened / 252 cases closed
- 87% closure rate

## Staffing & Code Case Management:

- Average caseload: ~89 cases per officer
- All open cases actively inspected and managed
- No dormant or unassigned cases
- Multiple enforcement pathways in use



# Board Discussion



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## Body-Worn Cameras (Informational)

### Key Considerations:

- Potential benefits – documentation, transparency, accountability, safety
- Potential negative impacts - approachability, privacy, records management, ongoing costs, unclear case benefit

**Five-Year Estimate** (equipment only): ~\$196k

### Option:

- Evaluate the full cost of implementing body-worn cameras in Code Compliance, evaluate existing programs of other jurisdictions in more detail, and bring back to the Board for consideration